



Accreditation at BUCE

Procedure of accreditation for companies and individual entrepreneurs is absolutely free.

In order to be accredited as participant of exchange trades and obtain an electronic digital signature (EDS), a company needs to complete 3 steps:

1. Provide:

- **an apostilled extract from the trade register** (the issue date of the extract must be not later than 1 year prior the date of its provision) and its notarized translation into Russian (the document must be translated including its seals and stamps);
- **scanned copy of a trader's passport** (a person who, in accordance with the extract from the trade register, has the right to conclude transactions on behalf of the company);
- **info about place of residence/registration of company trader** (scan-copy of identification document or written application from trader with specified place of residence/registration);
- **company's bank details;**
- **trader's mobile number.**

2. Visit the official website of the BUCE Certification Authority at <http://ecp.by/ppca#> and follow the instructions for filling in and uploading scanned copies of the documents, specified in paragraphs 1 and 2.

3. BUCE specialists will process the provided data, and if the verification is successful, you will receive SMS message to the mobile phone number, provided during step 2, with a link to download the EDS and its software, which you need to save at your PC.

Downloaded EDS is required to access your personal section as well as drafting and signing contract for exchange services. In order to do this, please visit <http://pp.butb.by/pp/Auth/>. Please forward the originals of the submitted documents by mail to BUCE Certification Authority after receiving your EDS (Republic of Belarus, 220099, Minsk, Kazintsa str., 2-402).

IT IS IMPORTANT: in case of EDS issuing to a person not specified in the extract from the trade register as authorized to conclude transactions on behalf of the company (step 2), a notarized and legalized power of attorney according to BUCE form is required. Forms of power of attorney available in Russian, English, German, Polish, Estonian, Latvian, Lithuanian, Chinese and Ukrainian.

Contact person (accreditation and participation in exchange trades):

The key account manager

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