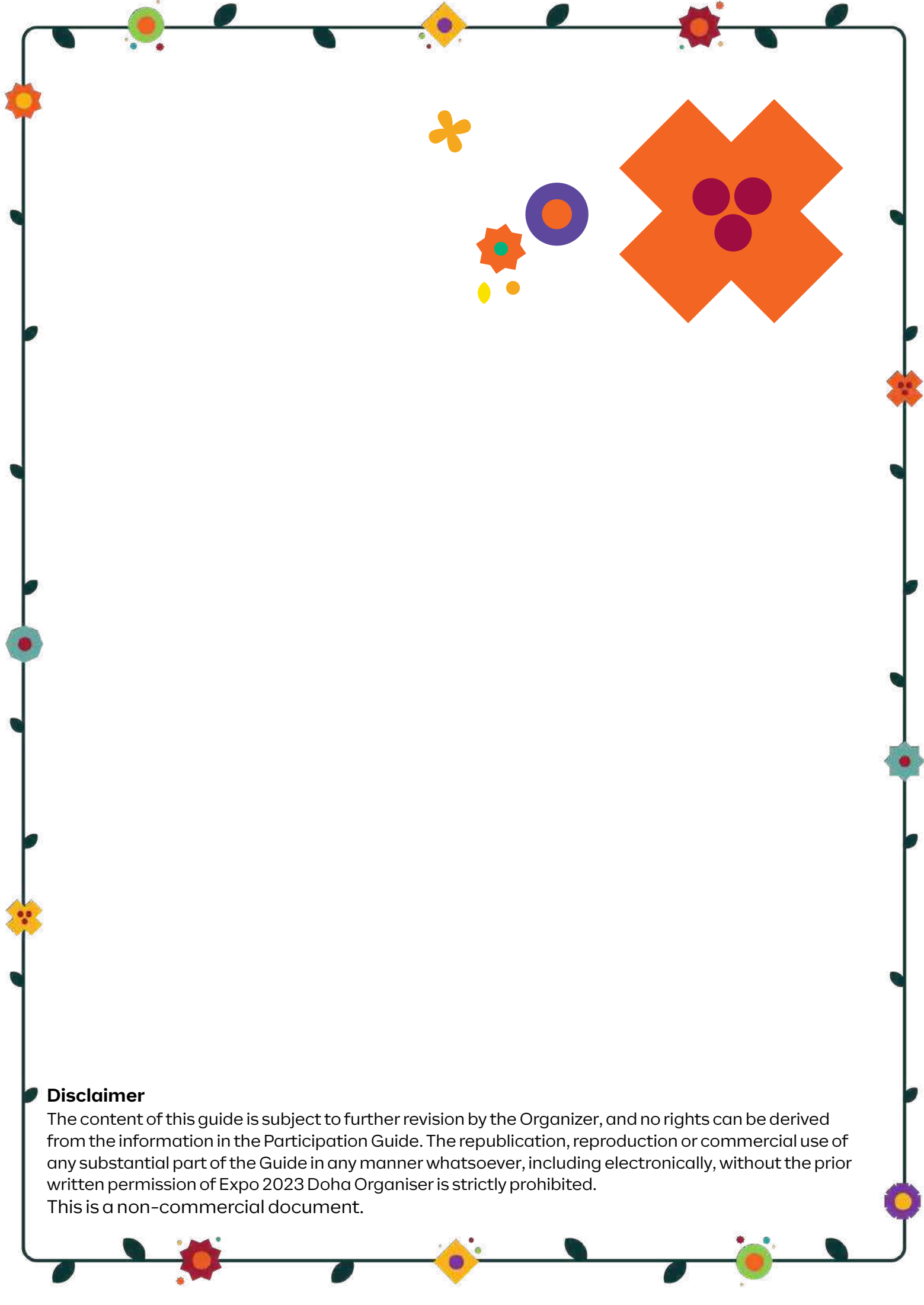


# **EXPO 2023 PARTICIPANTS GUIDE**



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## FOREWORDS

Expo 2023 Doha, Qatar is the first World Horticultural Exhibition to be organised in a dry climate in partnership with the International Association of Horticultural Producers (AIPH) and the Bureau International des Expositions (BIE), in line with the 1928 Paris Convention relating to International Exhibitions. The Exhibition will be organized under the auspices of Ministry of Municipality on behalf of the State of Qatar.

Qatar's National Vision aims for transforming Qatar into a knowledge-based economy by 2030, sustaining its own development and providing a high standard of living for its population and future generations. Environmental development, a pillar of the National Vision, pursues establishing harmony between economic growth, social development and environmental protection.

Qatar National Vision 2030 requires us to support international efforts towards a green future. Moreover, our continuous challenge to live in an arid area motivated us to choose the theme "Green Desert, Better Environment."

The "Green Desert, Better Environment" ideal can only be achieved by involving people, gaining social support, and realizing cultural change on a global level. Successful results require international cooperation around the same goals and key strategic solutions. Therefore, we believe that the participation of countries will highly contribute to furthering the debate around the global problem of desertification.

Qatar has valuable experience in hosting high profile international events. This experience will be utilized for organising a unique event for our participants, visitors and stakeholders.

I would like to express my deep gratitude to BIE and AIPH General Secretariats for their continuous support.

I am looking forward to welcoming you in Doha, where history meets future, desert meets green, and Qatar meets the world.

Yours sincerely,  
Bader Al Dafa  
Expo 2023 Doha Commissioner General



Expo 2023 Doha, Qatar will be held for six months between 2 October 2023 and 28 March 2024 in Doha, under the theme “Green Desert, Better Environment.”

As the first World Horticultural Exhibition in the Middle East and North Africa region, the Expo 2023 Doha aims to encourage, inspire and inform countries about innovative solutions and reduction of desertification. Qatar will offer a platform to all participants and visitors to discuss ideas and develop sustainable solutions towards a better environment. In addition, Expo 2023 Doha will present a unique opportunity for businesspeople and entrepreneurs to establish trade relations within the same framework of the Exhibition’s theme.

Meeting our commitments towards our participants is the highest priority for us. Therefore, we spare no effort to facilitate the participation process and ensure your participation will be as successful as possible.

In this respect, I am pleased to present you the Expo 2023 Doha Participation Guide. This document provides specific information related to participation in Expo 2023 Doha.

Over the past years we made significant progress in our preparations. The construction and landscape works have been completed. Moreover, countries confirming their participation in Expo 2023 Doha continuously increases.

I would like to seize this opportunity to thank the BIE, the AIPH, Qatar Ministry of Municipality, Ministry of Foreign Affairs, Public Works Authority and our other stakeholders for their contributions and continuous support.

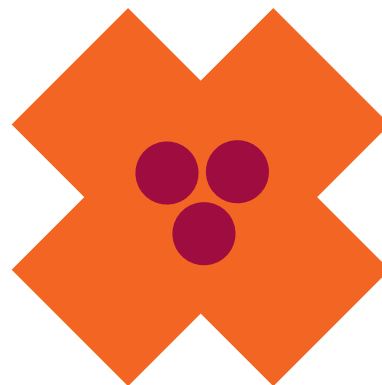
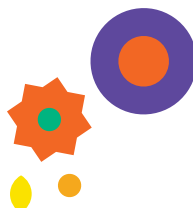
After FIFA World Cup 2022, Doha will become an attraction point once again by your valuable participation in this unique event.

Thank you for joining us in this incredible journey towards a greener and more sustainable future.

Yours sincerely,

**Eng. Mohammed Ali Al Khoori**  
Expo 2023 Doha Secretary General





Dear International Participant,

Thank you for your effort and determination to participate in Expo 2023 Doha Qatar.

By joining, you have become part of the solution to the challenges we face in today's world, from sustainability to urbanisation. Scientific research has proven that plants in our cities and daily lives genuinely tackle these global problems and we are delighted to know that we have a shared understanding of the value and functionality of plants.

AIPH is the International Association of Horticultural Producers, the world's champion for the power of plants. We have been regulating and approving International Horticultural Expos for more than six decades, and every Expo is unique as a project, bringing its own innovations and solutions to the world. One thing about all AIPH-approved Expos is common: they are the only mega events bringing people closer to nature.

Expo 2023 Doha Qatar will attract millions of visitors. As a participant, you can showcase your country and your nation's horticultural industry, take pride in your advancements in technology, industry and trade, while fostering diplomatic and B2B relations. Your journey has already been impressive and we look forward to celebrating your achievement at the Expo together.

We hope that this guide will help all those pursuing this noble goal in celebrating horticulture from around the world with all the cultural, trade and innovation benefits that come with it.

We wish you every success at Expo 2023 Doha Qatar.

*T.J. Grunty*

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### 1 EXPO 2023 DOHA, QATAR

# I. EXPO 2023 DOHA QATAR

## A. THE STORY BEHIND

The future of all men and women on this planet rest on balancing the interests of today and tomorrow.

Most of the time economic development and protection of natural environment seem to be inevitably incompatible. Yet, economic development and protection of the environment are two demands neither of which should be sacrificed for the sake of the other. Qatar's National Vision for 2030 adheres to the goal of accommodating economic growth, social development, and environmental management with a vision of intergenerational justice.

Even with Qatar's best efforts, it might be impossible to entirely avoid harming the environment, given a development pattern that depends on oil, gas, petrochemicals and related industries. Wherever there is an environmental cost to be paid for economic progress, it must be compensated with investments in research and technology that will help improve the environment. In the past, greening the desert was a challenge. Today, a green desert is possible due to new techniques that enable the sustainable cultivation of trees and crops in arid lands. The techniques Qatar developed in the desert can be an answer to urgent global problems such as desertification, water, energy, and food scarcity.

Everyone would agree that research for environment should not only require international collaboration but also the findings and the new technologies that emerge need to be shared among nations. Qatar is part of a larger economic and environmental system that is the Gulf Region, which is increasingly under the impact of diminishing water and hydrocarbon resources, and the effects of pollution and environmental degradation. These problems are not specific to Gulf Region. The whole world needs to assess the severity of risks brought out by the potential impact of global warming. Expo 2023 Doha will be the first world horticultural exhibition to be held in the Middle East and North Africa Region. Under the theme of "Green Desert, Better Environment," Expo 2023 Doha aims to inspire and inform people about innovative solutions to mitigate desertification. Expo 2023 Doha will provide the opportunity to share knowledge, experience, and technology for a better environment.

The idea of Green Desert was born out of the concern for modern agriculture based on technology and innovation, supported by enhanced environmental awareness, to attain sustainability. Qatar has already defined preserving and protecting the environment as a national policy issue. Qatar envisions global cooperation to develop and use environmentally sound technologies, environmental research, and environmental awareness.

Qatar's national vision necessitates support for international efforts to mitigate the effects of climate change. Expo 2023 Doha is the embodiment of this national vision. It is organized to serve as a ground for fruitful international cooperation by providing opportunity to come together for public, private and civil society actors and build partnerships for a green future.





Qatar envisions global cooperation to develop and use environmentally sound technologies, environmental research, environmental awareness.

Qatar's national vision necessitates support for international efforts to mitigate the effects of climate change.

Expo 2023 Doha is the embodiment of this national vision.

## B. BENEFITS FOR PARTICIPANTS

Horticultural expositions provide not only products, but also ideas, cultures, and projects for the future of the world. They provide the best opportunity to exchange information and experience on multifarious levels.

Expo 2023 Doha will be a unique platform to experience modern agriculture technology, increase environmental awareness and instil sustainable values through the distinctive Expo theme and subthemes.

Under the auspices of the State of Qatar, Expo 2023 Doha will host governments, international organizations, private sector representatives, NGOs and the general public. Due to the diversity of its participants from top decision makers to children, Expo 2023 Doha offers a multifaceted event where extraordinary exhibitions, diplomatic encounters, business meetings, public debates and live shows take place at the same time.

The event is projected to attract over 3 million visitors from all over the World - all of whom will enjoy unlimited free access. It will be a platform for promoting national culture and horticultural experience. The hosting of a World Horticultural Expo within an arid climate is expected to have a profound impact and major legacy on a global scale.

The participants' benefits will be,

- Promoting their culture, biodiversity, and horticultural sector
- Representation on a global and prestigious platform
- Developing prospective trade partnerships and business opportunities
- Discovering Doha as a potential site to develop cultural, touristic and financial connections
- Sharing and increasing horticultural know-how & taking part in a dialogue for progress and cooperation on the fundamental challenge of desertification
- Giving NGOs an opportunity to present their messages to a wide range of visitors
- Communicating about environmental initiatives for provincial government and other local municipalities

## C. THE SITE OF EXPO 2023 DOHA



Doha is the capital city of Qatar and is strategically located within the Gulf Region on the eastern coast of the country, overlooking the Persian Gulf.

From a pearling and fishing village of great importance, with around 350 pearling boats at the beginning of the 20th century, Doha underwent a complete economic transformation and became a modern and prosperous city. Doha is Qatar's economic centre with countries fastest growing urban conurbation with a population of over 2.7 million people.

Recognised for its contemporary architecture and cultural attractions, Doha seamlessly merges past, present, and future together, for which it was recognised as one of the New7Wonder Cities in 2015.

Doha's world class travel hub, Hamad International Airport and Qatar's flag carrier - Qatar Airways - constitute a leading worldwide network connecting the city with destinations around the world. The metro system is one of the most advanced urban transportation systems in the Gulf Region, providing excellent connectivity for Doha residents and visitors during Expo 2023 Doha, Qatar.

The World Horticultural Exhibition Expo 2023 Doha site is located in Al Bidda Park, in the heart of Doha a few steps away from Corniche Street and situated in between the West Bay and Doha Port.

The Expo site is well located, being just moments from the Corniche (Doha's pedestrian waterfront promenade) and the pedestrianised historical core of Doha - Msheireb and Souq Waqif.

The site benefits from direct connectivity, being served by two metro stations (Corniche station and Al Bidda station) and five large underground car-parking facilities.

Al Bidda is one of Doha's key green public spaces, beautifully designed and overlooking the azure waters of the Arabian Gulf. Excellent location, quality landscaping and ample space for the gardens make Al Bidda a perfect venue to host such a prestigious international event.

The site is composed of three distinctive areas where the Northern portion will host the international exhibition areas. The remaining two areas will be used for a variety of cultural & entertainment activities as well as other complementary functions.

### THE INTERNATIONAL AREA

The International Area (70ha) offers the expo gateway and international exhibition areas as engaging attraction points to the visitors.

The area includes the Expo House, a multifunctional building, built purposely for the Exhibition. Within the Expo House there is an open events' space, a prayer room, and a retail shop Majilis and VIP services on the ground floor. On the first floor there will be media facilities and offices, while the rooftop contains a terrace and a garden.

The International Area will also have an Innovation Centre located in the second largest existing building on site. The Innovation Centre will include an exhibition space for a variety of interactive events. The space will be designed to embrace the Expo theme and will have a dedicated area for children to learn more about the Expo's subthemes.

The International Area will host the Flagship store with wide range of licensed products, the restaurant Café Four, F&B kiosk area, the Cultural Bazaar and the Farmer Market.

## **FAMILY AREA**

The Family Area (50ha) located at the centre of the Site, will act as a hub for family fun, activities, gathering, and outdoor pursuits.

The Family Area will also host the Sponsors Area, featuring multiple activations from Expo 2023 Doha Sponsors and Partners, a F&B kiosk area, the restaurant, Retail shops and the Eco and Artisanal Souq.

## **CULTURAL AREA**

The Cultural Area (50ha)'s proximity to the historical core of Doha, and its onsite features of the Old Fort and Old Rocks make it the perfect venue for cultural and traditional activities and exhibitions. The Cultural Area will also feature a range of F&B Kiosks and the Retail shop.

# **D. ORGANISATION CHART/STRUCTURE**

## **II. THE THEME**

### **A. THEME AND SUBTHEMES**

The theme of Expo 2023 Doha is "Green Desert, Better Environment".

The goal is to encourage, inspire and inform people about innovative solutions for the reduction of desertification.

The Organiser and all participants (countries, international organisations, companies, universities, non-governmental organisations, and foundations) should carry out complementary works within the framework of theme & subthemes of Expo 2023 Doha, for successful results.

The harmony of this partnership can translate a unique message to the visitors.

The Organiser prepared a Theme Guide with the aim to ensure the understanding of theme by participants, provide visioning for their exhibition's preparation & development, and offer spectacular experiences for visitors.

Successful results in reversing desertification require international cooperation around the same goals and key strategic solutions.

### **1. EXPO 2023 DOHA THEME**

Once upon a time, greening the desert was a challenge. Nowadays, a green desert is possible.

Achieving and maintaining this is an important and increasingly urgent issue as it can be an answer to global water, energy, and food scarcity problems. Techniques that enable the sustainable cultivation of trees and crops in arid lands play an important role in reversing desertification problems evident worldwide.

The Green Desert ideal has cultural, educational, economic, social, and scientific aspects, combining traditional agricultural practices with modern and alternative techniques like hydroponics, permaculture, and vermiculture, all in a sustainable manner. The greening of deserts is a sustainable project for irrigation and forestation of dry areas or regions near water sources like lakes, rivers, seas, or oceans. Also, we need to promote the benefits of clean technologies like irrigation with natural water sources and renewable energy supplies. The Green Desert ideal cannot be attained without involving people, gaining social support, and realizing cultural change. Without a change in the mindset and future perspectives of the people, the sustainability of any endeavour would not be possible.

Thus, the Green Desert concept entails modern agriculture based on technology and innovation, supported by enhanced environmental awareness, in order to attain sustainability.

Humankind has changed the balance of planet earth by living beyond its means. Global warming is one of today's most acute problems, affecting every human irrespective of age, gender, wealth, or nationality. Since the age of industrialization, the natural balance has changed drastically until now beyond affordable limits. A major factor of today's global warming is the consumption of fossil fuels, causing an increase in carbon dioxide (CO<sub>2</sub>), methane, and other greenhouse gases in the atmosphere. These hydrocarbons heat the planet due to the greenhouse effect, triggering the interaction between Earth's atmosphere and incoming radiation from the sun. Global warming is forecast to have devastating consequences not only for the climate of our planet but also for all living beings. It is expected to have dire consequences for planet Earth, with climate change, biodiversity loss, and desertification.

## 2. SUBTHEMES

To achieve a green desert, people need to come together to exchange information, use technology and be innovative to transform agriculture and lifestyle. If we can turn the desert into a greener place, we can help fight desertification. To this end, four subthemes are proposed:

- Modern Agriculture; providing innovation, research, and scientific advancements to produce safe, sustainable, and affordable food for the world's increasing population.
- Technology & Innovation; a vehicle for future green solutions, while playing an essential role in changing direction in the use of fossil fuels, creating solutions for urban industrial pollution and advancing alternatives for chemical-intensive agriculture.
- Environmental Awareness; a tool for encouraging the protection of natural resources, raising a sense of connection to the natural world, and promoting sustainable development.
- Sustainability; is mans' common objective for balancing different needs along with awareness about economy, technology, environment, and social sciences.

### 2.1 MODERN AGRICULTURE

Modern agriculture combines traditional methods with modern technology to maintain efficient and sustainable production to meet the world's basic food needs while reducing the amount of natural resources consumed during the production process. Modern agriculture consists of providing innovation, research, and scientific advancements to produce safe, sustainable, and affordable food for the world's increasing population.

It embraces scientific data, innovation, and farmers' experience to achieve efficiency and



environmental conservation. The vital importance of food to physical, economic, and cultural development together with the importance of efficient, sustainable production makes modern techniques crucial.

## 2.2 TECHNOLOGY AND INNOVATION

Technology and innovation in agriculture is comprised of various new techniques developed to sidestep constraints on farming productivity and environmental sustainability. They include digital innovations in hardware and software, vertical farming combined with hydroponics and aquaponics, and the adoption of alternative energy sources to decrease the agricultural footprint.

Technology and innovation are vehicles for future green solutions while playing an essential role in changing direction in the use of fossil fuels, creating solutions for urban industrial pollution, and advancing alternatives for chemical-intensive agriculture.

Agricultural literature indicates that the social rate of return to agricultural technology and innovation investments has been generally high. Yet innovation for agriculture succeeds only by connecting farmers with farming research and technology.

We also welcome a change in the perceived association of farming as an exclusively rural pursuit. Urban farming, enhanced by technology and innovation, can confer many benefits, notably the reduction of our carbon footprint. The past decade has witnessed the transformation of urban farming into a stylish worldwide trend. Moreover, with the help of urban farming, 100 times more food could be produced compared with regular farming.

## 2.3 ENVIRONMENTAL AWARENESS

Environmental awareness teaches our stakeholders, especially the general public, that the physical environment is fragile and indispensable. It is in our capacity to fix the problems that threaten it by starting with the most immediate issues. Environmental awareness is the tool for encouraging the protection of natural resources, raising a sense of connection to the natural world, and promoting sustainable development.

Why do we need to raise environmental awareness? Sustainability requires a persistent change in the attitudes and behaviour of people. A persistent change is only possible by changing our priorities. People must be willing to change their lifestyles and to do this, they must believe in the Green Desert ideal. Increasing environmental awareness will help foster public support; hence, it is an integral aspect of the Green Desert Better Environment theme.

In order to raise environmental awareness, the focus will be to:

- reconnect the public's ties with nature,
- remind people that they are an inseparable part of the natural world.

## 2.4 SUSTAINABILITY

Sustainability aims to maintain biodiversity and ecological balance, whilst acknowledging the need for civilisation to sustain its modern way of life. Sustainability defines man's common objective for balancing different needs along with awareness about economy, technology, environment and social sciences.

This can only be achieved by balancing different needs at both local and global levels. It refers to our capacity to endure and our commitment to bequeath a green future for our children. Thus, although sustainability involves passion for the future, it is a genuine concern for today. It is our responsibility to transform our lifestyles, business practices, and governmental policies in ways



that respect future generations by recognising and addressing global environmental problems.

The Expo 2023 Doha cannot be delivered without thousands of products and services provided across various supply chains, including construction services, facilities management, venue signage and dressing, merchandise, food and beverage, IT equipment, security services, cleaning and waste management services, sports, equipment, medical services, transport services and many more.

Considering potential environmental, social, economic and ethical impacts of procurement of products and services is a vital aspect of the event's sustainability performance. As event organizers, we are committed to applying sustainable procurement practices in Expo 2023 supply chains to protect people's rights and well-being, reduce environmental impacts and promote economic development.

Sustainable Procurement Guidelines outlined in ANNEX 4 provides guidance on what we require from our suppliers, contractors, sponsors, and partners, commonly referred in this document as business partners. Business partners will be monitored on their sustainability performance within the areas relevant to their category of supply described in the Sustainable Procurement Guidelines.

### 3. THEME INTERPRETATION

#### 3.1. BRAND & SUBTHEMES' ICONS

The logo of Expo 2023 Doha blossomed from the theme "Green Desert, Better Environment."

The logo came alive and pollinated an identity system that prepared our brand to create solutions for every identity and communication need.

A special flower shaped from the letter Q, holds in itself the possibility of a greener future, made of seeds, desert sand, water, sun, vibrant colours and organized by the ancestral and fascinating Arab geometry...



Expo 2023 Doha logo spreads the below core message

#### **You are a seed**

The beginning of a new awareness, a new global movement.  
You have life in you. Share it. Spread it.  
Bring your thoughts and skills. Make it all fruitful.  
Tomorrow brings challenges and opportunities

## So Grow.

Grow the resources to embrace science and experience for global sustainability.  
Grow the Tools and use technology to farm a new and better future together.  
Grow the Knowledge to reconnect to Nature and promote a greener development.  
Grow the Balance between local and global, planet and people, today and tomorrow.  
Growth starts with you.

Welcome to Expo 2023 Doha, Qatar

To welcome and inspire the participants around the world, the theme branches into four subthemes: Modern Agriculture, Technology & Innovation, Environmental Awareness, Sustainability.



Modern Agriculture



Technology & Innovation



Environmental Awareness



Sustainability

It all starts with you.

You are the seed and the movement that will gather the world in QATAR  
Together in DOHA, we will grow a Green Desert and a Better Environment

### 3.2 VISITOR EXPERIENCE

Expo 2023 Doha will strive to host a unique experience for each visitor, believing that visitors will be active parties who enjoy while they experience the theme.

It is essential that the theme is visible, communicated, and experienced by the visitor from the entrance into the exhibition site and throughout the entire visit.

The Organiser believes that a truly memorable visitor experience can only be reached by the contribution of participants and the Organiser together. Only through this cooperation, a global and comprehensive theme interpretation can be reflected in the site.

Thematic areas on the site will mirror the Organiser's approach to the theme, which will be further strengthened by events, performances, educational and business activities.

The theme will have to be everywhere, but most of all at the participants' exhibition areas. Expo 2023 Doha expects the participants to submit theme statements in line with the Exhibition's theme and subthemes.

The subtheme(s) chosen by the participant should be designed in harmony with the theme of Expo - 2023 Doha and provide the visitor with various elements.

These elements can be defined as; design, colours, logos, music, promotional materials, mascots, interactive technological tools, activities, and events (educational, cultural, business and commercial, etc.)

Educational – seminars, workshops, hands-on experiences, project presentations, etc.

Cultural – national day & special events, concerts, shows, local food festivities, etc.  
Business – B2B meetings, forums, trade missions etc.  
Commercial – food and beverage, souvenirs etc.

### 3.3 RECOMMENDATIONS ABOUT THEME

Participants confronted with desertification due to overgrazing, urbanization, climate change, over-drafting of groundwater, deforestation, natural disasters, and tillage practices can showcase their own experiences, policies, scientific research, and coping mechanisms at the national level with this global challenge. In addition, participants can focus on different aspects concerning the subthemes while preparing their theme statement.

The following recommendations for participants aim for reaching consistency with thematic areas of the site, as well as exhibition areas of other participants:

- Choosing either the theme or one of the subthemes and explaining its connection with the exhibition concept
- Exhibiting the national horticultural aspects, including the flora and horticultural practices
- Organizing events, workshops, and other activities to enhance the visitor experience
- Designing the exhibition area in such a way as to attract visitor attention and be visible from the pathways
- Using sustainable practices in the exhibition area design such as implementing energy-efficient practices, using alternative energy, and reducing carbon footprint.

Participants may utilize the following aspects as a basis for their theme statements ;

- Reducing the number of natural resources used for agricultural production
- Increasing farmers' efficiency
- Building institutional bridges to expand knowledge and technology
- Developing new methods of coordination among the main stakeholders of modern agriculture
- Applying holistic solutions through permaculture
- Improving vertical farming combined with hydroponics and aquaponics
- Adopting alternative energy sources
- Fostering innovations in hardware and software
- Suggesting new methods in harvesting rainwater
- Expanding hands-on experience designed to help farmers in adopting new attitudes and new technologies
- Conveying environmental awareness in a new and original way
- Replacing education with affiliation
- Uncovering issues of foodprint
- Supporting urban gardening
- Focusing on sustainability by transforming lifestyles, business practices, public policies etc.

Participants are expected to state a final goal for their participation.

This goal has to be in line with the goal of the Expo 2023 Doha, i.e., offering innovative actions that would allow humanity to combat desertification faster and more decisively before it is too late.

### 3.4 RECOMMENDATIONS ABOUT SUBTHEMES

#### MODERN AGRICULTURE

Participants are recommended to focus on the following topics:

##### - FARMERS' ROLE

The main difference between traditional and modern agriculture is the way farmers see

themselves and their roles. It is vital to make them recognize the key part they have to play in fighting desertification.

#### - EXPANDING KNOWLEDGE AND TECHNOLOGY

Institutional bridges between the centers of technological innovation and the actual workforce on the land are crucial to sustaining efficient use of resources in the practice of agriculture.

#### - COORDINATION SOLUTIONS

Exchange of information among the main stakeholders of modern agriculture (universities, governments, private sector, research institutions, farmers' cooperatives) requires new methods of coordination and cooperation. Developing and sharing information on the techniques that integrate innovation into traditional wisdom will contribute to the prevention of further desertification.

#### - PERMACULTURE

Permaculture is a design system which assembles conceptual, material and strategic components in a pattern which benefits life in all its forms. It integrates land, resources, people, and the environment through mutually beneficial synergies – imitating the no-waste, closed-loop systems seen in diverse natural systems. Permaculture applies holistic solutions applicable in rural and urban contexts at all levels. Thus, sharing examples of permaculture designs at Expo 2023 Doha, Qatar will inspire many new practices.

### **TECHNOLOGY AND INNOVATION**

Participants are recommended to focus on the following topics:

#### - HANDS-ON EXPERIENCE

Practical and interactive workshops, farm walks, and on-farm demonstrations designed to help farmers put new technologies into practice.

#### - RAINWATER HARVESTING

Harvested rainwater can be used for livestock and irrigation. Rainwater collected from roofs can supplement the subsoil water level and increase urban greenery.

#### - ALTERNATIVE ENERGY SOLUTIONS

It would be inconsistent to depend on fossil fuels in an endeavour to reverse desertification. The adoption of new systems, such as alternative energy sources and irrigation, is of the highest priority.

#### - URBAN GREENERY AND URBAN FARMING

While urban greenery helps control air pollution, urban farming dramatically reduces the carbon footprint, not only by curbing the need for the transportation of food but also the efficient use of space, energy and water.

### **ENVIRONMENTAL AWARENESS**

Participants are recommended to focus on:

#### - AFFILIATION INSTEAD OF EDUCATION

Education is not sufficient in itself to convince people to change their habits. Affiliation is a strength that will allow us to join with others to create something more adaptive and more creative. Thus, we propose to replace education with affiliation through the process of the proposed exhibition.

#### - FOODPRINT

By FoodPrint, we understand that the most immediate problem facing us daily is secure access to healthy food. The acuteness of this issue will sharply focus the public's attention. We aim to emphasize the reduction of food waste, encouraging healthy eating, support for sustainable agriculture, and a "start your own garden" programme.

#### - PERMAGARDENING

Community gardens afford an opportunity for the public to re-establish their connection with nature, whilst contributing to erosion control, recycling and sustainability. Moreover, permagardening can be applied in urban as well as rural areas.

### **SUSTAINABILITY**

Participants are recommended to form their approach based on the three pillars of sustainability:

#### THREE PILLARS OF SUSTAINABILITY

#### RE-DEFINED UNDER THE THEME OF EXPO 2023 DOHA, QATAR

##### ECONOMIC

Invest in innovative agricultural technologies.

##### SOCIAL

Establish the connection of people with nature, to raise awareness.

##### ENVIRONMENTAL

Transformation of dry and arid land into agricultural areas and forests.

### **4. ENDORSEMENT OF THE THEME STATEMENT**

Participants are expected to present a theme statement based on the information provided in the previous sections. Theme statements should adopt at least one of the subthemes of the Exhibition.

Theme statement identifies the connection between the theme of Expo 2023 Doha "Green Desert, Better Environment" and its implementation in participant's exhibition. The participants' exhibition project and all exhibition elements, including events, promotional materials, activities, should reflect the theme of Expo 2023 Doha. The theme statement is subject to the approval of the Organiser.

Participations should communicate a core message to the visitors. The Organiser suggests that the message is based on a unique creative idea and formulated in a simple, positive, purposeful, and motivating manner for all the target audiences.

Participation theme should guide the design of the exhibition areas. In addition, the participant's exhibition area concept is required to inform target audiences about specific predefined themes and create an experiential journey.

Participants should reveal what they promise for their target audience, what the visitors will learn, experience, discover by visiting their exhibition areas, and how they will maintain it (design of the area, interactive tools, technological devices, etc.). Participants are expected to lay out the planned exhibition contents, such as major exhibition sections and exhibition items.



Participants are encouraged to consider special activities for the general public and specific groups such as children, women, elderly, disabled, etc.

#### 4.1 KEY COMPONENTS OF THE THEME STATEMENT

Participants are required to complete a "Theme Statement" as part of the Participation Form and submit the below information for the approval of the Organiser.



## Theme Statement

### Commitment to the theme

Official Participants & Exhibitors are requested to reflect their interpretation of the theme and at least one of the sub-themes in each aspect of their participation. Theme Statement should be approved by the Organiser to ensure that the message of the theme is delivered accurately.

### The Sub-Themes of Expo 2023 Doha

The sub-themes focus on the following topics defined below.

Participant should choose at least one of the following sub-themes to implement in the exhibition area:



#### ☐ Modern Agriculture

Enhancing Farmers' Role  
Bridging Knowledge and Technology  
Ensuring Coordination Solutions  
Promoting Permaculture



#### ☐ Technology & Innovation

Hands-on Experience  
Rainwater Harvesting  
Alternative Energy Solutions  
Urban Greenery and Urban Farming



#### ☐ Environmental Awareness

Affiliation Instead of Education  
Foodprint  
Permagardening



#### ☐ Sustainability

**Economic** Invest in innovative agricultural technologies.  
**Social** Establish the connection of people with nature, to raise awareness.  
**Environmental** Transformation of dry and arid land into agricultural areas and forests.

EXPO  
2023  
DOHA  
QATAR



## Information About the Participant's Exhibition

Title of the Participant's Exhibit

Interpretation of the  
Selected Sub-theme

Goals of the Exhibition

Activities Related to the  
Selected Sub-Theme(s)

- ☐ Commissioner General of Section (for Official Participants)
- ☐ Garden Director (for Exhibitors)

Name

Date

Signature



## 4.2 COMMITMENT OF PARTICIPANTS TO THE THEME & SUBTHEMES

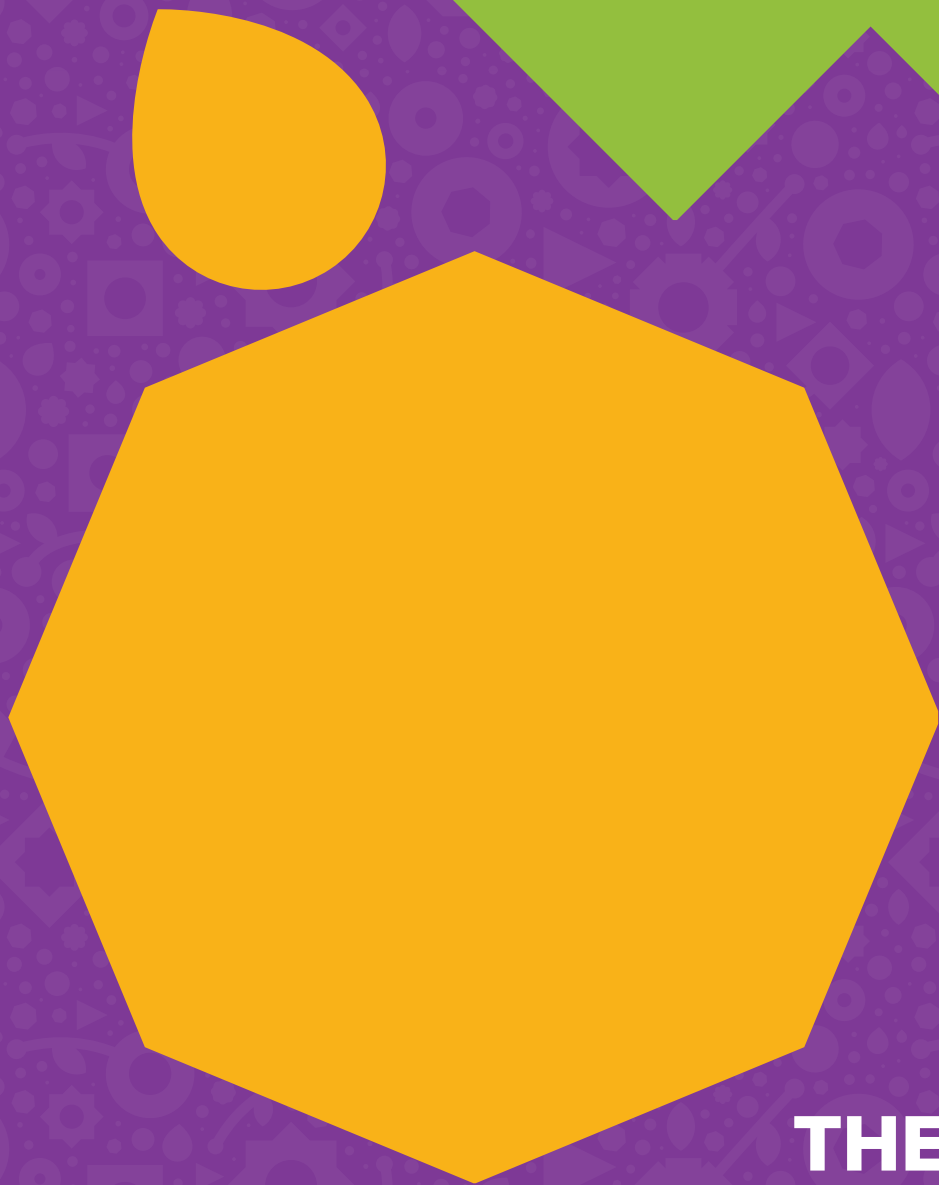
Participants' commitment to the theme of Green Desert Better Environment is essential for the success of Expo 2023 Doha. Theme statement identifies the connection between the theme of Expo 2023 Doha, "Green Desert, Better Environment," and its implementation in participant's exhibition area.

As described in Special Regulation No. 1 concerning the Regulations for the Development of the Theme and Special Regulation No. 2 concerning the Conditions of Participation in the Exposition, the theme statements' approval is an essential part of the participation process.

The Organiser will evaluate the content of the theme statement to ensure consistency with the Exhibition. If the theme statement does not comply with the content prescribed in this section, the Organiser will provide participants with necessary consultancy services and approve the theme statement after the related changes are applied.

The content of the theme statement forms the basis for the Concept Design and Detailed Design. According to Special Regulation No. 4 concerning Construction, Installation, Workplace Safety, Fire Prevention, and Environmental Protection, Concept Design and Detailed Design will only be approved by the Organiser if they are in consistency with the approved theme statement.

If the participant's Concept Design and Detailed Design will be evaluated as inconsistent with the theme statement, the Organiser will provide a written explanation of the divergences and modification suggestions to make it compatible with the theme statement. Participants are expected to modify the contents of their projects according to the recommendations of the Organiser.



**THE  
EXPO 2023 DOHA  
PARTICIPANTS**



# 2 THE EXPO 2023 DOHA PARTICIPANTS

## III. INFORMATION FOR PARTICIPANTS

### A. PARTICIPATION PROCESS

The 164th General Assembly of the Bureau International des Expositions (BIE), on 22 November 2018, Expo 2023 Doha recognised as a World Horticultural Exhibition. On the same day the Organiser of the Exhibition was granted the official right to promote the Exhibition among states and intergovernmental organisations as the official participants.

The compatibility of the participants and the Organiser is a crucial factor that can indicate the success of Expo 2023 Doha. Within this scope, the Organiser streamlines participation process by clarifying the procedures of participation for both official participants and exhibitors as participants of Expo 2023 Doha.

### 1. PARTICIPATION OF OFFICIAL PARTICIPANTS

#### 1.1. CONFIRMATION OF PARTICIPATION

The first phase of the participation process is confirming the participation by submitting an official letter or note verbale through diplomatic channels as response to the official invitation letter sent by the State of Qatar.

The official response should include the filled participation form and official letter/note verbale with the following information;

- Approving participation
- Appointing a Commissioner General of Section.
- Commissioner General of Section is the representative of the participating country/ intergovernmental organisation and solely responsible for participation in Expo 2023 Doha.
- Identifying the supervising department within the Government/Organisation or appointing a specific entity/company/horticultural association to organize the participation in Expo 2023 Doha. In both cases, the country/intergovernmental organisation remains as the official participant.

#### 1.2. DETERMINING THE TERMS OF PARTICIPATION

After the submission of participation form and official letter/note verbale through diplomatic channels, negotiations may take place between the Organiser and the official participants for specifying the terms of participation.

Official participants are expected to submit the theme statement in the participation form for the approval of the Organiser. Once the theme statement is approved by the Organiser, the participation contract should be signed by official participant and the Organiser.

The participation contract should be signed by the Commissioner General of Section, the Commissioner General of Expo 2023 Doha and Secretary General of the Organiser.

Official participants may apply to the Organiser through email for donating their outdoor exhibition areas. The Organiser and Qatar Ministry of Municipality - Public Parks Department will evaluate the requests and inform the official participants about the result in a timely manner. The approved donations will be concluded by signing a donation agreement between official participants and the Public Parks Department of the Qatar Ministry of Municipality. Exhibition items in the donated exhibition areas will be exempted from import taxes.



## 2. PARTICIPATION OF EXHIBITORS / NON-OFFICIAL PARTICIPANTS

Exhibitors are entities, such as NGOs, foundations, cities, private companies, global initiatives and research institutions who are not associated with Official Participants. They are also referred to as “Non-Official Participants”.

Expo 2023 Doha welcomes all exhibitors who has an approach and/or activity for creating an added value.

The above bodies can participate as exhibitors by submitting a willing letter and theme statement for participation to the Organiser directly. Participation confirmation requires an approval by the Organiser. The Organiser will evaluate the content of the theme statements to ensure consistency with the Exhibition.

### B. SUPPORT OF THE ORGANISER

The Organiser will provide participants with lists of accredited companies offering the below services;

- Car rental (exclusive Provider is Abdulla Abdulghani and Bros. Co. WLL)
- Equipment and installation of telecommunications
- Telecommunications (Wi-Fi connection in outdoor areas)
- Equipment and installation of water inlet and outlets
- Cleaning services and garbage collection
- Security services
- Fire prevention services
- Break Area provisions
- Insurance
- Hotels exclusive corporate rates Engineering and construction
- Landscape & gardening
- Human resources
- Intellectual property rights

Companies on the above-mentioned lists will render services to participants in line with the market rates in Qatar. Nevertheless, participants may choose not to obtain the above services from the listed companies.

On their part, participants will be responsible for taking all necessary measures to operate & maintain their exhibition areas and obtain relevant services.

In the below sections, the services provided by the Organiser to official participants and exhibitors are specified in detail.

Wi-Fi will be provided in outdoor areas only. Reliable coverage inside the pavilions cannot be guaranteed as it depends on the construction materials. Any coverage improvements inside the pavilions should be procured and maintained by each country itself. Installation of own Wi-Fi coverage outside the country's pavilions is prohibited anywhere inside EXPO security perimeter to avoid interference with wireless services and it's monitored by Communications Regulatory Authority (CRA).

### 1. SERVICES FOR OFFICIAL PARTICIPANTS

The Organiser will offer complimentary services to official participants based on the below table;

Table. 1 Services for Official Participants

SERVICES		INDOOR EXHIBITION AREA	OUTDOOR EXHIBITION AREA
1	Wi-Fi internet throughout the site		✓
2	Internet Access for additional bandwidth	POA	POA
3	Electricity (Unit price)	✓	✓
4	Irrigation water & Tap water	✓	✓
5	Exhibition spaces	✓	✓
6	Covering the outdoor exhibition areas of official participants with arable soil		✓
7	Provision of additional soil (Upon request)	✓	POA
8	Wastewater outlet, tap water line and drainage line services up to the front border of the exhibition area	✓	✓
9	Allocation of storage (Upon request of official participants, maximum 20 m2, external remote warehouse)	✓	✓
10	Security services at common areas	✓	✓
11	Cleaning services at common areas	✓	✓
12	Removal of waste at common areas	✓	✓
13	Lighting of common areas and inside the buildings	✓	✓
14	Air-conditioning of the common areas inside the buildings	✓	✓
15	Stage and stage services in the common areas for National Days, official ceremonies and performance shows of official participants	✓	✓
16	Country nameboard for their exhibition areas and common areas wayfinding and signage	✓	✓
17	First aid services	✓	✓
18	One (1) parking space for the accredited vehicle of official participants	✓	✓
19	Exhibition area maintenance (Upon request)	POA	POA
20	Two-way (entry to/exit from) transportation costs of plants and installation materials for the exhibition area of official participants from Qatar's national border (Customs gate, port and airport) to the exhibition site, in a volume not exceeding 1x40ft container or 2x20ft containers as a single shipment with a total weight of cargo not exceeding 20 tons, in case this transportation is arranged via Official LSP.	✓	✓
21	Provision of services, such as; security, cleaning and waste disposal by the Organiser within the exhibition area (Upon request of official participants)	POA	POA

POA\*: Price on Application

Official participants who wish to use additional parking spaces are required to submit an application to the Organiser. Depending on availability, the Organiser may allocate a maximum of four free additional parking spaces to official participants.

Special Regulation No. 10 concerning General Services (Annex 2) sets out detailed information on the services offered to official participants.

For official participants, Wi-Fi will be provided in outdoor areas only. Reliable coverage inside the pavilions or constructions cannot be guaranteed as it depends on the construction materials. Any coverage improvements inside the pavilions should be procured and maintained by each country itself. Installation of own Wi-Fi coverage outside the country's pavilions is prohibited anywhere inside EXPO security perimeter to avoid interference with wireless services and it's monitored by Communications Regulatory Authority (CRA).

## 2. ASSISTANCE FOR LEAST DEVELOPED COUNTRIES

The Organiser would like to encourage Least Developed Countries' (LDCs) participation with the belief that they will highly contribute to the overall quality of the Exhibition by reflecting on their cultural richness.

In this regard, the Organiser offers financial assistance to LDCs for ensuring an accurate representation of the theme at their exhibition areas.

The below service costs will be covered by the Organiser and no cash funds will be issued.

Table. 2 Complimentary Services for LDCs

Service	Scope
Accommodation	Accommodation for three staff in a four-star hotel or furnished apartment.
Traveling Expenses	Economy class flight tickets to Doha and return (for once, including transit) for three staff.
Transportation	Transportation from accommodation to the exhibition site and return for three staff in the Exhibition period (October 2023 - March 2024).
	Vehicle with driver for official delegations headed by Ministers throughout their stay.
Food & Beverage	Three daily meals for three staff served in restaurants at the exhibition site or in restaurants in the hotel or close to the accommodation.
Visas	Visa costs for three staff.
Staff	Assignment of two staff for each exhibition area on demand
Construction & Dismantlement	Design, decoration, construction, and dismantlement expenses of exhibition areas
Maintenance	Maintenance of the exhibition areas including cleaning, security, and equipment renting costs
Insurance	Upon approval of the Organiser
National Day	

### 3. SERVICES FOR EXHIBITORS

The Organizer will provide services to the Exhibitors as indicated in table 3.

Table.3 Services for Exhibitors

	SERVICES	INDOOR EXHIBITION AREA	OUTDOOR EXHIBITION AREA
1	Wi-Fi internet throughout the site		✓
2	Internet Access for additional bandwidth	POA*	POA
3	Electricity (Unit price)	✓	✓
4	Irrigation water & Tap water	✓	✓
5	Exhibition spaces	POA	POA
6	Covering the outdoor exhibition areas of exhibitors with arable soil		✓
7	Provision of additional soil (Upon request)	✓	POA
8	Wastewater outlet, tap water line and drainage line services up to the front border of the exhibition area	✓	✓
9	Security services at common areas	✓	✓
10	Cleaning services at common areas	✓	✓
11	Removal of waste at common areas	✓	✓
12	Lighting of common areas and inside the buildings	✓	✓
13	Air-conditioning of the common areas inside the buildings	✓	✓
14	Stage and stage services in the common areas for special events of exhibitors	POA	POA
15	Nameboard for their exhibition areas and common areas wayfinding and signage	✓	✓
16	First aid services	✓	✓
17	One (1) parking space for the accredited vehicle of exhibitors	POA	POA
18	Exhibition area maintenance (Upon request)	POA	POA
19	Provision of services, such as; security, cleaning and waste disposal by the Organiser within the exhibition area (Upon request of official participants)	POA	POA

POA\*: Price on Application

### C. DESIGN, CONSTRUCTION, INSTALLATION AND DISMANTLEMENT

The participants will bear all the expenses related to the design, construction, installation and dismantling works in their exhibition areas.

#### 1. DESIGN

Once the participation contract is signed, participants will take the below steps prior to the commencement of construction;

- Requesting design information (e.g., design parameters and guidelines, data of preliminary geographic survey of the site, physical and chemical properties of soil, and construction guidelines) from the technical office of the Organiser.
- Submitting the concept design of their exhibition areas – in line with their approved theme statement- and construction management plan for preliminary approval of the Organiser.

- Submitting the detailed design of their exhibition areas following the development of the approved concept design.
- Providing all the technical and non-technical details for obtaining the necessary permits to construct their exhibition areas.
- Obtaining necessary permits and licenses set out in Qatar laws and regulations.

The Organiser will establish a technical office to support participants in the construction process by;

- Reviewing the concept designs and detailed designs submitted by participants within 14 days and giving approval, if documents meet the relevant requirements.
- Informing each participant separately concerning which permits should be obtained after their detailed designs are approved.
- Coordinating, facilitating, and expediting the process of obtaining necessary permits for participants from the relevant authorities in Qatar.
- Ensuring that construction permits will be provided within 14 days by the relevant governmental authorities.

## **2. CONSTRUCTION & INSTALLATION**

Construction works will be carried out by participants and their contractors after their detailed designs are approved and relevant licenses and/or permits are obtained.

Subsequently, participants are required to;

- Appoint a qualified technical supervisor who will manage quality, safety, schedule and funding related to the design, construction and dismantling of exhibition area.
- Appoint an on-site manager who will be in full charge of construction, liaise and coordinate with the Organiser and other relevant parties.
- Obtain insurances specified in Special Regulations and Qatar laws after the necessary permits for construction are received.
- Submit a transportation plan for the construction materials to be approved by the Organiser. Participants are expected to respect the requirements related to the routes and schedules of the Organiser.
- Carry out construction works according to Special Regulations and Qatar laws
- Complete construction works within the period specified in the approved construction schedule.
- Inform the Organiser in writing when the construction works are finalized.
- Complete the construction, internal conversions, and installations of exhibits until 24 September 2023.

In the construction and installation periods, the Organiser will assist participants by;

- Providing a list of accredited construction, engineering and landscape companies and other service providers to participants.
- Providing temporary access to utility services as water, electricity, telecommunications and waste disposal for construction.



- Inspecting the exhibition area and issuing a user's permit to participants if requirements are fulfilled.
- Participants can install their exhibits and operate their exhibition areas only after obtaining a user's permit from the Organiser.

### 3. DISMANTLEMENT

Participants are required to remove all exhibition materials including underground elements and restore their exhibition areas to the original conditions by 1 May 2024 for indoor and 30 June 2024 for outdoor exhibition areas. Participants will submit a dismantlement schedule to the Organiser. Gaining written approval from the Organiser is a prerequisite for participants to carry out dismantling works.

The Organiser and participants will jointly conduct an inspection after termination of dismantling works. If the exhibition areas have been restored to their original conditions, the Organiser will issue a written notification to the participant.

### 4. SCHEDULE FOR CONSTRUCTION AND DISMANTLEMENT

During the planning of construction and dismantlement processes of exhibition areas, participants are expected to take the scheduled dates stated in table 4 into consideration.

Table. 4 Construction & Dismantlement Schedule

	OUTDOOR EXHIBITION AREA	INDOOR EXHIBITION AREA
Entry of the items in the exhibition site will be authorized from	02/02/2023	16/04/2023
Exhibition areas will be handed over to participants on	01/02/2023	15/04/2023
Construction, internal conversions and installations of participants' exhibits will be completed until	24/09/2023	24/09/2023
Emptying the exhibition areas and restoring them into their original conditions by	30/06/2024	01/05/2024

Design Guidelines (Annex 3) is prepared by the Organiser and will be shared with participants. Furthermore, Special Regulation No. 4 concerning Construction, Installation, Workplace Safety, Fire Prevention and Environmental Protection (Annex 2) and Special Regulation No. 5 concerning the Installation and Operation of Machinery and Equipment (Annex 2) provide detailed information related to design, construction, installation and dismantlement.

## D. SERVICES TO PARTICIPANTS

### 1 CUSTOMS, TRANSPORTATION & GOODS HANDLING

The Organiser is committed to taking necessary measures for the smooth running of participants' customs and logistics operations. On their part, participants are expected to comply with the BIE Convention and its Customs Annex, General and Special Regulations of the Exhibition, customs laws and regulations in Qatar, additional instructions and directives issued by the Organiser.

Participants are responsible for conducting the operations of transportation, customs clearance,

inspection and quarantine (when required), storage, and handling of goods related to their participation in Expo 2023 Doha and covering the costs. In this respect, each participant will appoint a logistics manager to conduct transportation, handling, and customs clearance operations and provide his/her contact details to the Organiser to coordinate logistics operations properly.

Participants will choose (at their own risk and expense) freight forwarding company and customs clearance agent to have their freight shipped, and customs cleared to Qatar and back. The Organiser provides the name and contact details of the recommended Logistics Service Provider (LSP) - company to assist participants in freight forwarding, transportation, and customs clearance. While the Organizer recommends to use the services of the official LSP, participants may choose to appoint another freight forwarding company through their own arrangement.

Hamad International Airport, Hamad Port, or Salwa Overland Terminal are the main access points for goods and plants into Qatar.

Participants are required to submit their general transportation plan specifying the types of goods, quantities, estimated periods for individual shipments, dissolution plan for each imported item and any other useful information to the Organiser.

Furthermore, a transportation plan for each shipment should be provided to the Organiser at least 45 days before sea shipments, 15 days before air shipments, 20 days before land shipments, and at least 15 days before domestic shipments. The below information should be included in the transportation plan for each shipment;

- Voyage or flight numbers,
- Shipping port and date,
- Arrival port and date,
- Reference numbers of transportation bills,
- Dimensions and weight of the cargo,
- Type of the packaging materials
- Invoice and Packing list including HS Codes
- Names, contact information, and other relevant information of the concerned International Freight Forwarders and Customs clearance agents in Qatar.

In case some information is missing, Participants should provide any available information.

The Organiser will cover the official participants' transportation and insurance costs of all objects related to the Exhibition from seaports and/or airports of entry or from the border of Qatar to the exhibition site for maximum volume of 1x40 ft SD/HC Container or 2x20 ft SD/HC containers (as a single shipment) with cargo weight not exceeding 20 tons", and their return to the border of entry after the closure of the Exhibition, if the official participant organises the transportation through Logistics Services Provider (LSP).

Remote external warehouse space (outside EXPO Site) in a volume not exceeding 20 sq.m. can be available upon Participant's request. Transportation of goods and/or plants inside the perimeter of the exhibition site will be carried out by the Official Logistics Service Provider (LSP) appointed by the Organiser on a Rate Card (paid) basis.

Please note that during the Operational Phase of the Event (after the Construction Phase) the site access of 20ft and 40ft semi-trailers will be restricted depending on the location. Details on routing and restrictions will be provided later.

## 1.1 Packaging and Labeling

It is recommended to design the packing carefully to avoid damages during transportation and customs inspection. Markings of cargo should be visible while opening the packages and windows should be provided for customs authorities to conduct an inspection. Moreover, the exact country of origin should be clearly & permanently marked on the items (in case it is technically possible due to the nature of the cargo, e.g. liquid, loose shape, etc), marks and numbers should tally with shipping documents.

Shipping marks should indicate the title of Expo 2023 Doha, the name of the participant, the contact person and his/her telephone number, the plot number of the indoor or outdoor exhibition area, gross (net) weight, dimensions, package number, and country of origin.

## 1.2 Customs Clearance

Final Customs Clearance Procedures to be defined by General Authority of Customs (GAC), Further detailed instruction and guidance will be communicated in due course, meanwhile here below the general guideline for the procedures of customs clearance valid in the state of Qatar.

- Official Participant must appoint customs clearance agent in Qatar to file customs declaration on their behalf, representative of official participant cannot file customs declaration for arrived shipment directly.
- Customs clearance to be performed at the first customs point; airfreight shipment must be cleared at customs point of Hamad International Airport, sea freight shipment to be cleared at Customs point of Hamad port.
- Imported shipment will be subject to customs inspection at the customs point.
- In exceptional cases, and subject to approval from General Authority of Customs, inspection may be performed at Expo site against service fees.

Below is the list of documents required for customs clearance:

- Bill of lading / Airway bill, original or sea waybill
- Original authenticated commercial invoice
- Detailed Packing list
- Certificate of origin attested by the chamber of commerce at the origin.
- Phytosanitary certificates, when and if applicable
- Approval/permission for restricted materials if and when applicable
- Other document(s) that might be required by the related government authority for
  - restricted materials
- Notification about arriving shipments, must be sent to the organizer and to the appointed customs clearance agent well in advance and not later than 30 days before the shipment arrival date.

Approval from government regulated authorities for restricted materials must be processed by the appointed customs clearance agent. The categories of restricted materials are listed below.

## 1.3 Temporary Admission

The exhibits, plants, and plant products, supplies, and equipment imported by official participants during the Exhibition might be treated as goods imported under temporary admission, subject to General Authority of Custom's approval on individual shipment bases. Temporary cleared as temporary admission shall be exempted from customs duties and tax if re-exported after the exhibition considering terms and conditions of GAC that are related to temporary admission regulations.

For detailed information about terms and conditions of temporary admission regulations, requirements, and procedures, please consult with your appointed freight forwarder and customs clearance agent.

Goods imported on a temporary basis and retained for sale after the closing of the Exhibition, participants are subject to settlement of customs duty legalization and all other customs payments.

#### **1.4 Plants and Plant Products**

Importation of sand, soil or untreated and unsterilized organic fertilizers is prohibited into Qatar. Moreover, it is mandatory for participants to include the HS codes for each plant and plant product in the packing list separately. Plant and plant products shipped to Qatar for Expo 2023 Doha will be subject to inspection but exempted from quarantine.

## **2 INSURANCE AND MEDICAL SERVICES**

### **2.1 Insurance**

Under Expo 2023 Doha Special Regulation No. 8 concerning Insurance (Annex 2), participants are required to obtain the following insurances;

- The construction works, including maintenance works,
- Property Damage,
- Movable Property, including for exhibited goods,
- Comprehensive Liability,
- Motor Vehicle Liability,
- Employee Accident and Compensation,
- Healthcare.

The Organiser will adopt the below measures to assist official participants with taking out the mandatory insurances.

- Appointing an official insurance partner to offer insurance services to official participants.
- Providing a list of accredited insurance companies
- Assisting with the scope of insurance policy for property insurance, insurance for construction and installation projects. The applications should be submitted to the Organiser no later than 15 days before signing such contracts.
- Determining the minimum scope of the insurance policies for the mandatory insurances
- Assisting participants in case additional clauses are required for insurance contracts.
- Ensuring the service fees of official insurance partner and the accredited insurance companies will not exceed the market prices.

Official participants can refer to the official insurance partner, accredited insurance companies, or any other insurance company licensed to render the relevant insurance services in Qatar. All classes of insurances are to be organized by participants at their own expense.

Participants are required to provide the Organiser with a certified copy of the insurance contracts or a copy of the insurance policies for the above-mentioned mandatory insurances. Participants may obtain additional insurances at their discretion.

### **2.2 Medical Services**

The healthcare sector in Qatar operates a modern, advanced healthcare system delivering a comprehensive range of medical services at the highest international standards.

The following information provides details about key emergency and urgent healthcare services for visitors from across the world coming to Qatar for EXPO Doha 2023

Visitors coming to Qatar can access medical care at any of the country's private or public hospitals, medical centers, clinics, and pharmacies.

## PRE-ARRIVAL IN QATAR

Please take some time to read through the information and follow the pre-travel advice before you arrive in Qatar.

Please note that the Ministry of Public Health recommends all visitors have travel insurance coverage (with healthcare coverage) for the duration of their stay in the State of Qatar.

Ensure your vaccination status is up to date.

- COVID-19: It is recommended that all visitors to Qatar are fully vaccinated against COVID-19, including all booster doses.
- Influenza: It is recommended that all visitors to Qatar receive their seasonal influenza vaccination before arrival

### Get a routine health check.

The Ministry of Public Health recommends visitors have a routine health check with a medical professional within 6 weeks before traveling to Qatar. This will help identify any underlying health issues and provide peace of mind for visitors. This should also include a dental check-up. In case any of the participants has an ongoing medical condition, that may require assistance with treatment in Qatar, please contact the Expo Doha 2023 Medical team at [medicalservices.expo2023@macs.qa](mailto:expo2023@macs.qa)

### Bring a spare pair of prescription glasses.

For those visitors who wear glasses, it is advisable to bring at least two pairs of glasses, just in case one pair gets lost or damaged.

### Know your blood group.

Everyone should be aware of their blood group, but this is especially important when traveling abroad. Make sure you know your blood group, write it down on a document and keep it safe with other health documents.

### Medication

Qatar has many local pharmacies from which visitors can purchase over-the-counter medication, but it is advisable for visitors to bring adequate supplies of prescription medication to cover their period of stay.

## MEDICAL SERVICES OUTSIDE EXPO SITE

Hamad Medical Corporation, Qatar's main public sector provider of specialist healthcare services, operates the national Ambulance Service, providing emergency support for life-threatening medical incidents and transfer to an appropriate hospital emergency department.

In the event of a medical emergency, you can request an ambulance by calling 999. The operators will immediately dispatch an ambulance as well as provide life-saving pre-arrival instruction over the line, where required. The service operates 24 hours a day, 7 days a week.

For non-life-threatening urgent medical conditions visit an urgent care center which is also open 24/7.



Qatar's private healthcare sector operates multiple private hospitals and medical clinics across the country providing high-quality emergency and urgent care services. In addition to these services at dedicated healthcare facilities, there will also be a healthcare service that will be open at the EXPO Doha site during the exhibition period.

#### MEDICAL SERVICES AT THE EXPO SITE

- Medical Services will be provided at the Expo Site from October 1st, 2023, to March 29th, 2024.
- Medical Services will provide emergency and first aid medical care on-site for all participants and workforce (including 3rd part contractors and volunteers)
- Medical Services will be deployed to the three Zones based on demand.
- During on-hours periods (while the park is open for visitors) Medical Services will be provided from gates opening – 60 minutes to gates closure +30 minutes.
- During off-hours, emergency medical care will be provided by ambulance on an on-call basis (dial 999)

Medical operations will be managed centrally from the MOC, all on-hours medical requests should be through the MOC.



## MEDICAL POST AND AMBULANCE LOCATIONS



- In case of medical assistance outside of the Expo Doha 2023 Site please dial 999.
- For more information, please contact us at [medicalservices.expo2023@macs.qa](mailto:medicalservices.expo2023@macs.qa)

### 3. ACCREDITATION SERVICES & ADMISSION TO SITE

#### 3.1 Accreditation Services

The staff of participants must undergo accreditation to gain access from designated entry points of the exhibition site. Accreditation passes serve as identification and grant access to the exhibition site. The Organiser will determine the types of Accreditation Passes for the staff of participants and the rules of their usage.

Each participating country should appoint an Accreditation Liaison Officer (ALO). ALO will be solely responsible for applying for accreditation on behalf of the participants' personnel whereby a user account will be created. The main responsibilities of ALO are the following:

- To submit accreditation applications in the Expo 2023 Doha Accreditation System on behalf of applicants within the Participating Country.
- To update applicant information when required.

Each ALO will get a training session before the registration starts where it will be explained how to operate the Accreditation Portal. Expo Participants Services FA will provide all the relevant information and guidelines.

Accreditation Passes will be bulk-printed and delivered to the Country Managers in September 2023 for further distribution to the ALO or nominated person. The ALO or nominated person to collect the bulk printed Accreditation Passes are responsible to:

- Verify that all the accreditation passes are issued according to the bulk delivery list and the provided approved data.
- In accordance with the Bulk delivery list, sign the Accreditation Bulk Delivery Form.
- Ensure the timely onward distribution of passes to individual applicants.
- Ensure they confirm the identity of personnel before handing over the relevant Accreditation Pass at the time of pass distribution, particularly for any personnel sourced through affiliated organisations.

#### 3.2 Admissions to the Site

Expo 2023 Doha Site will be open to visitors between 2 October 2023 and 28 March 2024 with a duration of 179 days. Visitors holding a valid Hayya ID will be granted an Expo Pass for a free-entry to the Official Site.

The Site admission policy is planned to facilitate the operations of participants in an efficient manner

before, during, and after the exhibition period.

### 3.2.1 OPENING HOURS

The below table provides opening and closing hours of the exhibition site, participants' indoor and outdoor exhibition areas, and their commercial activity areas.

Table. 7 Opening Hours

Days	Exhibition Site	Participants' Indoor & Outdoor Exhibition Areas	Participants' Commercial Activity Areas
From Saturday to Wednesday	10.00 – 23.00	10.00 – 22.00	10.00 – 22.30
Thursday and Friday	10.00 – 00.00	10.00 – 23.00	10.00 – 23.30
Special Days	10.00 – 02.00	10.00 – 00.00	10.00 – 00.30

- Within the opening hours of their exhibition areas, official participants may open their commercial areas later and close earlier.

Visitors will be able to access the exhibition site through planned gates. The gates will be utilised according to the opening hours provided in the above table. Personnel of participants will be authorized to enter the exhibition site for 24 hours with their accreditation passes through the designated gate(s). Overnight access should be aligned in advance with the Country Manager or Participants Services focal point to confirm and coordinate the access with Expo Security Team.

Any deliveries will happen on off-hours according to the Master Delivery Schedule, managed by Expo Logistics Team.

### 3.2.2 ADMISSION OF VEHICLES

During the construction and dismantling periods, only vehicles possessing vehicle passes issued by the Organiser will gain admission to the exhibition site from the dedicated vehicle access point(s).

## 4 CATERING SERVICES

The Catering Functional Area (CAT) mission is to ensure the provision of quality catering service at the Expo 2023 Doha, with diversified menu offerings that will appeal to and satisfy the nutritional, religious, ethnic, and sustainable requirements of the client groups. It takes into consideration:

- Food Safety Standards and Regulations
- Sustainable Procurement
- Food Waste Reduction
- Showcasing the Arabic and international cultures and emphasizing the Participant's countries

At Expo 2023 Doha, we believe that food is not just a necessity but an opportunity to explore diverse culinary traditions, foster cultural exchange and create great memories. Our program has been carefully curated to offer a range of delicious and nutritious options that reflect the rich flavours of Qatar and the Participating nations.

The Catering Functional Area is responsible for the majority of food and beverage activities within the

Expo 2023. In the spaces where the Participant's countries have the opportunity to showcase their products, all activities must comply with all Food Safety Guidelines of Qatar, guaranteeing a better experience for all involved in the event. The CAT team is available to support the Participants countries with food safety matters.

## 1. Food Safety

The Ministry of Municipality Food Section will be the authority to conduct food inspections.

The CAT and Commercial Functional area teams are not responsible for any restrictions imposed by the regulatory agencies in case of non-compliance with the Food and Safety regulations, as well as not responsible for any penalties imposed. Participants shall comply with and follow any recommendation by the Qatar Local Authorities. Participating countries are required to complete the below form to be submitted to the organizer 30 days prior to the event date.

PARTICIPANT FOOD SAFETY INFORMATION		
1	Participant Country	
2	Name of Participant Focal Point	
3	Contact Details	
4	Details of Food & Beverages Product& Services	a. Name of food products intended use b. Types of services
5	Type of packaging materials used	
6	Food Samples Details	
6.1	Name of samples	
6.2	Packaging size	
6.3	Storage location	
6.4	Location of distribution	
6.5	Time of distribution	
6.6	Allergens information cover	
7	Details of Food safety management system certificates/ Hazard analysis & Critical Control Points (HACCP)	a. Name of Certification: a. Accreditation body: a. Validity
8	Number of food handlers at food service area (selling &/or sample distribution)	
9	Food Handler Certificate Details	a. Name of health care institution a. Validity

## 2. Events

Participants might offer guests complimentary coffee and tea only within their own exhibition area/ pavilion. When an official event (lunch, dinner, reception) is held, Participants shall prioritize the orders to be made from the Expo 2023 Master Caterer, more information will be available in a later stage.

Alcoholic beverages are not considered at Expo 2023 Doha site perimeter.



### 3. Expo Meal Solutions

Meal Solutions	Starting date	End date	Location
Expo Meal Program (Gold Level)	15 <sup>th</sup> of September 2023	28 <sup>th</sup> March 2024	Contractor and Participants Break Area at Cultural Zone, International Zone (User Pay)
Rate Card – Main Caterer	2 <sup>nd</sup> of October 2023	28 <sup>th</sup> March 2024	Upon Request (User Pay)
Administration Building Cafeteria	15 <sup>th</sup> of September 2023	28 <sup>th</sup> of March 2024	Administration Building
Food & Beverage Kiosks	2 <sup>nd</sup> of October 2023	28 <sup>th</sup> of March 2024	International, Family and Cultural Zones

*Dates are estimated and subject to change*

### 4. Participant Meal Program (Break Areas)

It is the product of the Catering Project Team's (CAT) collaboration with the Master Caterer to build up meal solution availability. This meal solution concept is a pre-paid basis meal distribution to the personnel.

CAT aims to set a cut-off date of 7 days in advance of the required service. On-site sales might be accommodated depending on the caterer's availability.

Once the payment is received the Caterer will start printing the vouchers and will issue the meal vouchers 72 hrs prior to the relevant Participant who is responsible for the distribution of these vouchers to their own personnel.

A valid meal voucher would entitle the person to an associated meal that will be redeemed at a designated Break Area. This meal voucher will have information on the location where the person can redeem his/her meal, the meal period and the date when the person can.

#### **GOLD LEVEL**

The Break Area with the gold level can be found at the International and Cultural zone, where it provides meal options of breakfast lunch and dinner in a canteen-style. To ensure a diverse dining experience the menu cycle will have regular rotation.





## 5. Catering Rate Card Services

Rate Card Services will be available throughout the Event Main Caterer for conferences or events held by Participants. Participants will be able to purchase Coffee Break Services with snacks and sandwiches for a minimum of 5 Pax. All services ordered in this rate card must be 72 hours prior to the service and paid directly to the Caterer supplier. Prices and items are to be shared at a later stage.

The Rate Card will offer a range of catering services including Beverage Stations, Morning/Afternoon Coffee Breaks, Coffee Break Receptions, Regular and Premium Cold Packed Meals, VIP and VVIP Reception Style with Assisted Buffet and Pass Around.

## 6. Cafeteria

CAT will also offer Casual Grab and Go concept (user pay) with hot and cold food solutions with a variety of sandwiches, snacks, salads, fruits, and hot and cold beverages.

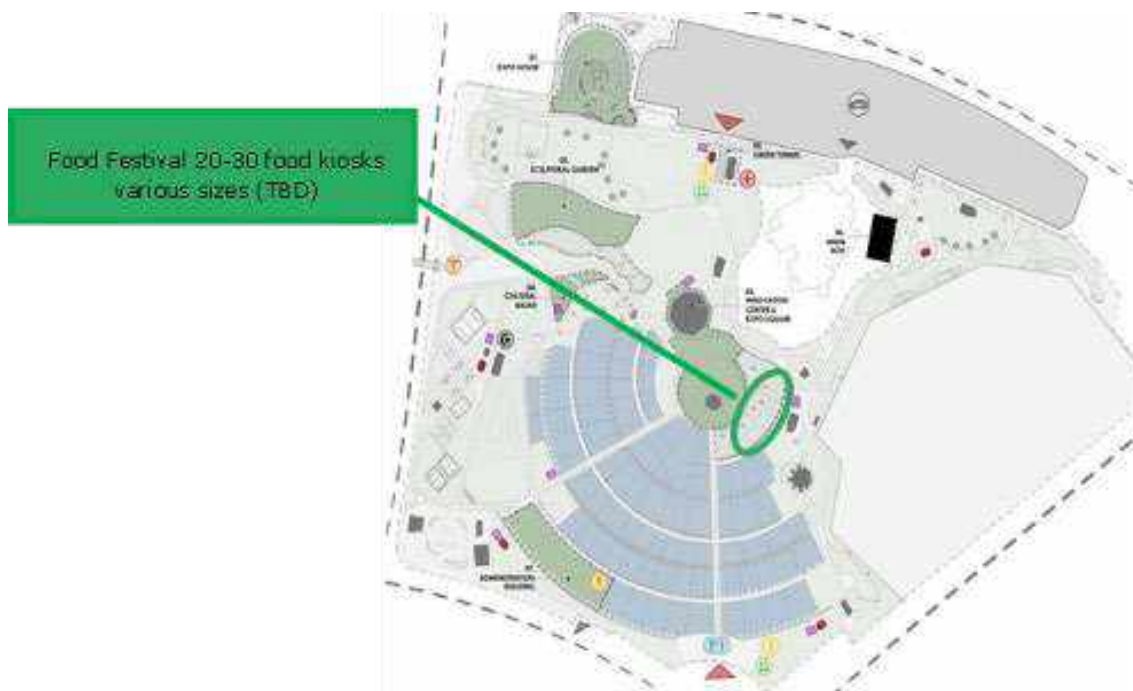
The cafeteria concept provides a convenient and flexible dining experience in a fast environment.

## 7. Food and Beverage Kiosks

Commercial Functional area Expo 2023 Doha may also offer food and beverage kiosks (user pay) that will be able to provide quick and convenient service, allowing to purchase and consume food on the go with diverse range of local and international cuisines providing a culinary experience that reflects the rich cultural tapestry of the event.

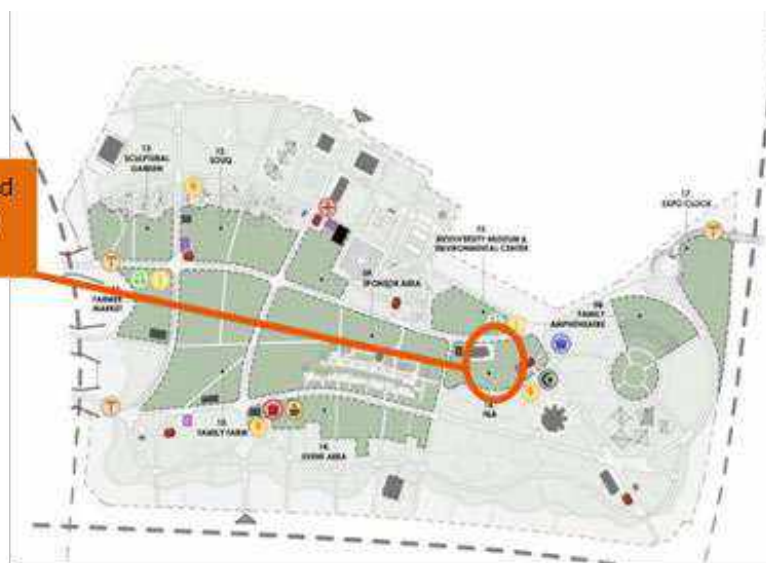
The culinary offerings at the kiosks aim to cater to diverse palates ensuring that attendees can savour a wide array of flavours and cuisines during their visit.

## INTERNATIONAL ZONE



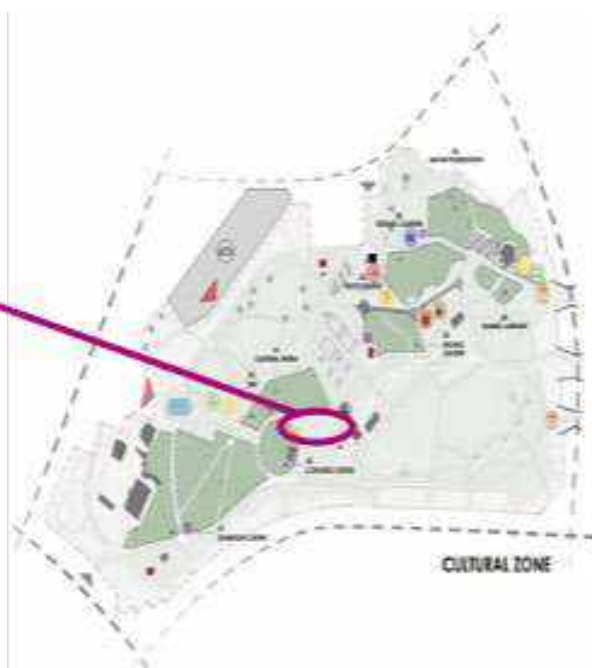
## FAMILY ZONE

Family Zone F&B 20-30 food kiosks various sizes (TBD)



## CULTURAL ZONE

Cultural Zone F&B 7-10 food kiosks various sizes (TBD)



## 5 ACCOMMODATION SERVICES

Taking necessary measures to expedite the participation process is a high priority of the Organiser. Therefore, an accommodation office supported by the Destination Management Company will be set up to assist participants in finding suitable accommodations for their staff in Doha and assisting with the booking requirements. Moreover, the Organiser will undertake the below measures to meet the short, mid, and long-term accommodation requirements of official participants;

- Determining preferred hotels near the exhibition site and agreeing on exclusive corporate rates at the level of average market prices.
- Signing agreements with relevant hotels and reserving 100 apartments/rooms until 30 April 2024.

Participants will be able to obtain information from the Accommodation Office on;

- Renting procedures of the rooms,
- The rental price range for rooms,
- Agreed exclusive hotel rates,
- Preferred hotels,
- And the booking procedures to be followed.

## **6 GROUND TRANSPORTATION & SERVICES**

The transport services described herein relates to the movement of people. For the movement of goods please refer to section 1 – CUSTOMS, TRANSPORTATION & GOODS HANDLING

Expo Doha 2023 will provide the following services for Official Participants during the period of the event:

- Limousine Services will be provided to Government Ministers, delegation's Heads and V/VIPs during their official visits to the State of Qatar.
- One (1) courtesy vehicle will be provided for Qatar Sponsored countries to use during the entire period of the event.
- Corporate rates for car rentals have been secured with multiple service providers, exclusively for Participants.
- One (1) parking space will be provided in the basement car park, and up to four (4) additional space will be provided in the staff parking lot for each Participants.
- Complimentary metro travel cards will be provided for three (3) staff from each Participants, providing free travel for a set number of days. Additional days travel can be added on a paid basis from any metro station.
- Golf carts with drivers will be available upon request for a set number of free hours use each month to move participants and their guests around the site. Additional hours can be provided on a paid basis.
- Cargo Golf Carts are available upon request from Logistics Services.

In addition, the following visitor services can be used by the staff of the Official Participants and Non Official Participants:

- A free External bus shuttle will operate with a 10-minute frequency during the event opening hours. The service will call at each of the public entry points to the site, including the two metro stations.
- A free internal Golf Cart Shuttle service will operate with a 5-minute frequency during the event opening hours. The service will operate on a continuous loop in each zone of the site.
- E-scooters will be available in the Family Zone and Cultural Zone to hire. No personal scooters are allowed to be brought on site.

## **7 ARRIVAL & DEPARTURE SERVICES**

Al Maha lounge and immigration services will be extended to Government Ministers, delegation's Heads and V/VIPs on their first official visit to the State of Qatar. On subsequent visits the provision of Al Maha services will be discretionary.

Limousine Services will be provided to Government Ministers, delegation's Heads and V/VIPs during their official visits to the State of Qatar between the airport and their selected hotel.

The staff of the Official Participants can travel between the airport and their accommodation by Taxi on a paid basis.

## **8 PROTOCOL SERVICES**

Expo Doha 2023 will welcome a large number of visitors, including V/VIPs and High-ranking delegations. Bearing in mind the long-lasting hospitality traditions of the State of Qatar, the core mission of the Expo Doha 2023 Protocol is to guide and support Protocol Guests through their visit to the Expo Site and

provide (in collaboration with the Amiri Diwan and the Ministry of Foreign Affairs- TBD) a different range of protocol services.

In case the Official Visits or the National/Honor Day Celebrations include one or more Protocol Guests from the following groups, Protocol Services will be activated:

- Sovereigns
- Royal Families
- Heads of State
- Heads of Government
- Secretariat General – Multilateral and International Organizations
- Heads of Delegation – Multilateral and International Organizations
- Accompanying Guests
- Ministers
- Commissioners General
- Diplomatic Missions

The Expo Protocol Services team is stationed on-site and will ensure coordination between the Organizer and relevant internal and external stakeholders. The team is charged with the main following tasks:

- Coordination of general protocol activities within the Expo Site;
- Reception and management of Institutional official visits.

The requirements of each Participant's Protocol Guests' visits will be managed by Country Managers and dedicated Senior Managers – VIP Services. A designated Protocol Liaison Officer (PLO) will manage and oversee the actual protocol visits on-site.

The protocol services offered are based on International Protocol Standards and provided within the Expo Doha 2023 to ensure a maximised guest experience. The entitled Protocol Guests will benefit from the following protocol services:

- Dedicated Senior Manager – VIP Service and PLO during the pre-visit arrangements and the official visits. The dedicated Expo 2023 will:
  - Provide meet and greet services at the Expo House;
  - Welcome and accompany Protocol Guests to welcome areas as well as Majlis Spaces and Lounges;
  - Manage and facilitate the movements of Protocol Guests on Site;
  - Manage the placement of Protocol Guests.
- Facilitation and support of the Advanced Team Visits;
- Access to Protocol Guest Parking in the premises of the Expo Site;
- Support of Bilateral Meetings between the participant's dignitaries, Expo Doha 2023 and Qatar Government Representatives;
- Gift exchange;
- Protocol support during the National/Honour Day Celebrations Programme delivery;
- Opening and Closing Ceremony protocol services

#### **PROTOCOL GUESTS VISITS - ARRANGEMENTS AND ACTIVITIES**

In order to ensure seamless and smooth visits for the Protocol Guests, it is advised that the Participants provide detailed information regarding the Head of Delegation, a complete name list of all accompanying members and media presence (the "visiting delegation form" will be made available for Participants), the travel itinerary and all additional information.

Upon receipt of the of the official requests, the Expo Doha 2023 Protocol Team will liaise with the



Participants to make the necessary arrangements.

Furthermore, depending on the role of the Head of Delegation, the Participants need to submit their requests for Protocol Guest Visits via diplomatic channels, by sending an Official Note Verbale to the Ministry of Foreign Affairs of the State of Qatar. The Note verbale shall include all information related to the Protocol Guest's requirements during the visit to the Expo Site, from visiting delegation details to the potential agenda of the visit (including request for bilateral meetings).

Once received, the Ministry of Foreign Affairs dedicated Officials and the Expo Doha 2023 Protocol Team will facilitate advanced visits, to be scheduled ahead of the Protocol Guest's visit. The Team includes members from both Protocol and Security teams; during the visit, elements such as final agenda of the official visit, security requirements, access to the Expo House and movements onsite of the Protocol Guest will be discussed.

The Expo House will serve as the main point of access for Protocol Guests, and will host the following protocol activities:

- Delegation's arrival and welcome;
- Bilateral Meeting;
- VIP catering;
- Signing of the Book of Honor;
- Photo opportunity;
- Gift exchange.

From the Expo House, the Protocol Liaison Officer and VIP Security Team will escort the visiting delegation through the Expo Site, facilitating movements on-site, access to designated protocol areas and points of interests included in the official agenda.

In order to better coordinate with the Expo Doha 2023 relevant stakeholders, Participants must appoint a Protocol focal point from their team, able to follow all the process of the Protocol Guest journey, as below.

## **9 CONTENT & PROGRAMMING SERVICES**

### **9.1 National Day / Honour Day and Special Events**

The National Day or Honour Day is a cornerstone of Horticultural Expo participation, granted to each and every Participant in accordance with AIPH and BIE expectations, Protocol regulations, and the Expo ethos.

National days and special events provide a strong appeal to the public and highly contribute to visitors' journey throughout the exhibition site. Therefore, the Organiser strongly encourages participants to celebrate their national days and organize special events to promote their culture and theme-related achievements. Participants can also be actively involved in the cultural and entertainment program of the Organiser and propose entertainment events and programs to take place on the organizer's main events and entertainment areas and platforms depending on their availability.

The Organiser will be actively involved in organizing national days & special events and assist participants by providing a venue on the exhibition site for events.

The national day programs & special events should be complimentary for visitors of Expo 2023 Doha and the content should comply with the theme of the Exhibition.



### 9.1.2 NATIONAL DAY PROGRAMS

Official participants may start reserving dates for their national day celebrations from 1 May 2023 by sending a request to the Organiser after signing their participation contract.

After receiving the requests, the Organiser will apply the “first come, first served” policy for scheduling national days of official participants. The date, venue and other requests of official participants will be treated equally and confirmed in a timely manner by the Organiser.

National Day Participant Form to be submitted to reserve the date of national day celebration (a form will be made available for participants).

The Organiser will provide to official participants free venues, and technical equipment. If official participants have any additional requirements, other than the aforesaid facilities or equipment, expenses and operational needs will be taken care of by themselves.

### 9.1.2 SPECIAL EVENTS PROGRAMS

Participants, both officials and exhibitors, may organise special events. Participants who wish to hold special events should reserve dates by sending a request to the Organiser.

The date and venue requests of participants will be coordinated on a “first come, first served” basis, and confirmed in a timely manner by the Organiser.

Participants who wish to hold special events should accomplish and submit the Events and Exhibitions Form (a form will be made available for Participants)

The Organiser will provide to participants free venues, and technical equipment. If participants have any additional requirements, other than the aforesaid facilities or equipment, expenses and operational needs will be taken care of by themselves. In such cases the Organiser may support participants.



#### Cultural performance, concerts & shows venues

##### **NATIONAL DAY STAGE** **International Zone**

- **Attendees:** up to 100 ppl;
- **Stage size:** up to 8 performers;
- **Tech:** Audio & Basic Lighting;
- **Back of house:** approx 500 meters away (cast holding up to 100 ppl)



##### **FAMILY AMPHITHEATER** **Family Zone**

- **Attendees:** up to 1500 ppl;
- **Stage size:** up to 40 performers;
- **Tech:** Enhanced Audio, Video & Lighting set up;
- **Back of house:** next to the stage (cast holding up to 50 ppl)



##### **CULTURAL ARENA** **Cultural zone**

- **Attendees:** up to 5000 ppl;
- **Stage size:** up to 40 performers;
- **Tech:** Enhanced Audio, Video & Lighting set up;
- **Back of house:** next to the stage (cast holding up to 50 ppl)





## Congress and exhibition venues

### CONGRESS HALL Cultural Zone

**Activity Options:** Conferences, Presentations, Speeches;

- **Attendees:** up to 400 ppl;
- **Stage size:** up to 5 speakers;
- **Tech:** Audio, Video & Basic Lighting;
- **Back of house:** in the building ( dressing room, storage)



### OUTDOOR PHOTO EXHIBITION Cultural Zone

**Activity Options:** Photo Exhibitions;

- **Attendees:** up to 600 ppl / day



## Technical assets and staffing support

### PROPOSED BACKLINE:

POSITION	MODEL	QTY
Drum Set	Yamaha Stage Custom — BD 22", SD 14", T30"-12", FT 16", 5 cymbal stands, kick pedal, hi-hat stand, snare stand, drummer stool	1
Cymbals Set	Zildjian (K Custom, A Custom), Falsette - HH 14", Crash 16" 18", ride 20"	1
Bass	Ampeg, Hartke, Mark Bass, G&K — 4x10 cabinet + DI	1
Electric Guitar	Fender Hot Rod Deluxe or similar	1
Keys	Nord Stage 2 or 3 + 2 DI	1
	Poland RD Stage piano + 2 DI	1
Acoustic Guitar	DI Radial or LA	2
Keyboard stands	K&M 18990	2
Congas	LP Marador or Galaxy 10" + 11" individual stands	1
Bongos	LP Galaxy 7-1/4" + 8-5/8" on floor stand	1
	Shure Beta 91	1
Drum Mic Set	Shure Beta 52	1
	Shure SM 57 or Beta 98	4
	Shure SM 81	2
DI Set Pioneer	CDJ-2000NXS2 + 1x DINA900NXS2	2
Electric Guitar Mic	Sennheiser E609	1
Percussion Mic	Shure SM 57 or Beta 98 + LP Claw	4
Vocal Mic	Shure Beta 58	1
In Ear Monitor	Shure PSM 1000 (P10T + P10R)	6
Floor Monitors	Multifunctional Floor Monitors	4

\*Same or equal positions to be provided

### IN HOUSE ASSETS & STAFF:

- Audio & lighting equipment;
- Lighting designer;
- Video engineer;
- Sound engineer;
- Monitor engineer;
- Stage management & show caller;
- Master of Ceremony;
- Language Services for scripts adaption;
- Back of house: 3 x furnished dressing tents ( 5 x 5 meters ), production office;
- Props & cast transportation inside the site;

## 9.2 Ceremonies

Opening and Closing Ceremonies of the Horticultural Expo Doha 2023 are of great significance, not only for the expo itself, but also for the representation of Qatar on global level. The ceremony will provide a global stage for Qatar to showcase its horticultural innovations and sustainable practices and will bring additional attention to the importance of green deserts and sustainable horticulture.



Official Opening Ceremony	01 October 2023 Time: 16:00 (Subject to Change)	Official Opening Ceremony for Dignitaries Location: Innovation Center Lawn Attendance: By Invitation only
Welcome to EXPO Celebration	02 October 2023 Time: 19:30 (Subject to Change)	Opening Ceremony for Public & Dignitaries Location: Cultural Arena Attendance: By Invitation only
Closing Ceremony	28 March 2024 Time: 20:00 (Subject to Change)	Closing Ceremony for public & Dignitaries Location: Cultural Arena Attendance: By Invitation only



## ADDITIONAL INFORMATION

### IV. ANNEXES

#### ANNEX 1 \_ GENERAL REGULATIONS

##### SECTION I. GENERAL PROVISIONS

###### Article 1. Title, category, theme

1.1. The International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “the Exhibition” or “Expo 2023 Doha”) shall be held in the city of Doha, the State of Qatar.

1.2. Expo 2023 Doha was accredited on 21 March 2018 by the ASSOCIATION INTERNATIONALE DES PRODUCTEURS DE L’HORTICULTURE (hereinafter referred to as “AIPH”) as an A1 international horticultural exhibition and registered in accordance with the decision resolution of the AIPH. Expo 2023 Doha is recognized by the BUREAU INTERNATIONAL DES EXPOSITIONS (hereinafter referred to as “BIE”) in accordance with Convention relating to International Exhibitions signed on 22 November 1928 as amended and supplemented by the protocols of 10 May 1948, 16 November 1966, 30 November 1972, 24 June 1982 and 31 May 1988 (hereinafter referred to as the “Convention”).

1.3. Mankind changed the balance of the planet by living beyond their means. The major factor of today’s warming is the use of fossil fuels that pump carbon dioxide (CO<sub>2</sub>), methane and other greenhouse gases into the atmosphere. These hydrocarbons heat up the planet via the greenhouse effect, which is caused by the interaction between Earth’s atmosphere and incoming radiation from the sun. Global warming is expected to have devastating consequences for planet Earth as climate change, loss of biodiversity and desertification.

Desertification is caused by unsustainable use of scarce resources and degradation of fertile soils due to human activities and climate change. One third of the land surface on Earth has fallen victim to desertification and according to the estimates, it claims 12 million hectares more every year.

Desertification not only threatens the environment, but also economic sustainability. As the land becomes more arid, it no longer supports the same number of people that it did in the past. As a result, massive numbers of rural people migrate into urban areas.

The theme of Expo 2023 Doha is “Green Desert, Better Environment”. The goal is to encourage, inspire and inform people about innovative solutions for reducing desertification and establishing a sustainable environment. Expo 2023 Doha believes that achieving successful results requires international cooperation around the same goal and key strategic solutions.

The following sub-themes are developed within the scope of the theme “Green Desert, Better Environment”;

- Environmental Awareness; is a tool for encouraging the protection of natural resources, raising a sense of connection to the natural world and promoting sustainable development.
- Technology & Innovation; will be the operator of future green solutions while playing an important role in changing how fossil fuels are utilised, creating solutions for urban industrial pollution and advancing alternatives for chemical-intensive agriculture.
- Sustainability; is humans’ common objective for balancing different needs along with the awareness about economy, technology, environment and social sciences.
- Modern Agriculture; provides new innovations, research and scientific advancements to produce safe, sustainable and affordable food for the increasing population of the world.

To have greener deserts people need to cooperate by sharing information, eco-innovation technologies and modern agricultural techniques for a sustainable future.

The definition of the theme as well as details of its development will be further specified in Special Regulation No.1 as stipulated in Article 43 herein.

1.4. The Exhibition Site of Expo 2023 Doha, the first international horticultural exhibition in a desert region, will offer an international platform to exchange information and innovative green solutions applicable in desert countries and countries facing desertification all over the world.

Expo 2023 Doha aims at promoting eco-innovative progress around the theme and fostering cooperation with Official Participants, private sector and NGOs. Expo 2023 Doha exhibition site will host cultural and horticultural exhibitions, meetings, conferences, workshops and cultural events in close cooperation with national and international participants.

Expo 2023 Doha will associate with partners as relevant Ministries, Qatar Green Building Council, Qatar Foundation, universities and private companies for the ideal implementation of international horticultural exhibition to reflect the theme "Green Desert, Better Environment".

After the Exhibition, the site will be used as a park for education, research & development in horticulture, landscape and sustainability.

#### **Article 2. Location**

The Expo site covers an area of 170 hectares in Al Bidda Park at the centre of Doha. It is located a few steps away from Corniche Street situated between West Bay and Doha Port. It is easily accessible from international transit hubs.

The site is expected to host over 3 million visitors during the Expo period.

The Exhibition adopts a flexible, sustainable, and cooperative approach to achieve a city of excellence. It shall optimize existing government infrastructure investments, rationalize an integrated land use and transport, protect key economic assets, and be flexible and responsive to the environmental concept.

#### **Article 3. Duration**

3.1. The Exhibition shall open on the 2nd of October 2023 and shall be closed definitely on the 28th of March 2024.

3.2. Two important national events, namely the Independence Day and National Day of the State of Qatar will be held during the Exhibition.

Expo 2023 Doha shall offer an international platform for celebrating 52 years of independence while sharing this honour with international participants and visitors. National Day of Qatar on 18 December 2023 shall also be in the spotlight of Expo 2023 Doha.

3.3. In the event of one or more visiting days being organised before the official opening date, for special categories of guests such as press representatives, the dates for these shall be fixed with the agreement of the Steering Committee of the College of Commissioners General.

### **SECTION II. GOVERNMENT AUTHORITIES IN THE ORGANISING STATE**

#### **Article 4. Government Authority responsible for the Exhibition**

Government of the State of Qatar shall ensure that the Exhibition is organised in compliance with the Convention and the regulations of the BIE. The Exhibition shall be under the authority of the Ministry of Municipality and Environment. The Minister of Municipality and Environment shall be responsible for



preparing or undertaking the legal, financial and other measures necessary to ensure the success and prestige of the exhibition. The Minister shall exercise his authority and his control over the Exhibition through the Commissioner General of the Exhibition.

#### **Article 5. Commissioner General of the Exhibition**

5.1. The Government of the State of Qatar shall appoint a Commissioner General of the Exhibition.

5.2. The Commissioner General of the Exhibition shall represent the government of the State of Qatar in all matters related to the Exhibition. He/She shall be responsible for ensuring that the commitments taken vis-à-vis the Official Participants are duly honoured and all necessary measures are taken to guarantee the success of the Exhibition.

5.3. The Commissioner General of the Exhibition shall ensure that the programme of work is respected and that the general provisions of the General Regulations are carried out. He/She shall provide that the Special Regulations referred to in Article 43 are finalised and observed in a timely manner.

5.4. He/She shall exercise disciplinary powers over the Exhibition, and, in this capacity, he/she is authorised to suspend or stop any activity and to effect at any time the withdrawal of items of whatever origin which are incompatible with the proper standing of the exhibition and which are likely to be a risk or liability. If the Organiser or the Commissioner General of Section should contest the decision of the Commissioner General of the Exhibition; the provisions set out in Article 12, which the parties have promised to respect, shall be applied. This recourse has the effect of putting the decision in abeyance except where a matter of security is in question.

5.5. He/She can, under his own responsibility, delegate the exercise of his powers to his co-workers. The State of Qatar may appoint one or more Deputy Commissioners General when appropriate.

5.6. The Commissioner General of the Exhibition may not carry out any function or mission on the Organiser's behalf, unless these functions, in law and in fact, are purely disinterested and non-profit making.

#### **Article 6. Relationship between the Commissioner General of the Exhibition and the BIE**

6.1. The Commissioner General shall forward copies of documents received from governments concerning their participation, the appointment of their respective Commissioner General of Section, their requests related to the Exhibition area and signed participation agreements to the BIE at the earliest possibility.

6.2. The Commissioner General shall communicate to the BIE, in due time and for the information of the participants, the legislative, statutory or other texts adopted by the organising State and local public Authorities, in order to facilitate the participation of foreign States and ensure the success of the Exhibition.

6.3. The Commissioner General shall submit the texts of the Special Regulations to the BIE in the required timeframe. He/She shall keep the BIE fully informed, chiefly by reporting at each of its sessions, of all developments and progress relating to the preparation of the Exhibition.

6.4. The Commissioner General shall ensure that the Organiser indicates by all suitable means and particularly by mentioning it on all documents, that the Exhibition has been recognised by the BIE. He/She shall ensure that the use of the BIE flag and logo complies with the regulations laid down by the BIE. He/She shall welcome the delegates sent by the BIE on official missions to the Exhibition.

6.5. The Commissioner General of the Exhibition shall communicate to the BIE, for the information of

the Participants and the formal records of the BIE, the organisational structure, responsibilities and authority, etc. of the Organiser.

#### **Article 7. Exhibition Organiser**

In accordance with Article 10.2. of the Convention, government of the State of Qatar shall delegate the responsibilities of preparation, organisation, operation and management of the Exhibition to International Horticultural Exhibition Expo 2023 Doha Coordination Bureau (hereinafter referred to as the Organiser). The office of the Organiser is located in Doha.

### **SECTION III. PARTICIPANTS**

#### **Article 8. Official Participants**

8.1. Official participants are those foreign governments and international organisations that have accepted the official invitation from the government of the State of Qatar to participate in the Exhibition.

8.2. The government of any state participating in the Exhibition shall be represented by a Commissioner General of Section accredited to the government of the State of Qatar. Any participating international organisation may also appoint a Commissioner General of Section.

8.3. The Participation Contract shall be signed by the Commissioner General of Section and the Organiser, with the counter signature of the Commissioner General of the Exhibition.

8.4. The Commissioner General of Section is solely responsible for the organisation and operation of his/her section, which includes all the exhibitors and the managers of the commercial activities, referred to in Article 33 herein. It shall not include the Exhibitors referred to in Article 10 hereunder nor the concessionaires referred to in Article 11.

8.5. The Commissioner General of Section shall guarantee that the members of his national section shall abide by the regulations issued by the Organiser and approved by the BIE.

8.6. In order to enable the Commissioner General of Section to carry out his/her responsibilities, he/she shall be entitled to the advantages listed in Special Regulation No. 12 concerning the privileges and advantages of Commissioners General of Section and of their staff, referred to in Article 43.

8.7. The Organiser shall subsidise the expenses of developing countries to facilitate their participation in the Exhibition. Details concerning this support shall be stipulated in Special Regulation No. 2 concerning the conditions of participation in the Exhibition, as mentioned in Article 43. The terms of support shall also be explicitly included in the Participant Contracts of the concerned countries.

8.8. The personnel of the foreign national sections shall benefit from the accommodation facilities listed in Special Regulation No. 6 concerning the accommodation for the personnel of Official Participants, referred to in Article 43.

#### **Article 9. College of Commissioners General / Steering Committee**

9.1. The Commissioner General of the Exhibition shall convene a meeting of Commissioners General of Sections when the requisite number of appointed Commissioners General is reached. The College of Commissioners General shall nominate a chairperson and a Steering Committee to represent them, to consider matters of mutual interest, and to exercise the powers laid down in Article 12 hereunder.

9.2. When the number of Official Participants doubles after the elections, the elections shall be considered no longer valid, and new elections shall be held.

9.3. Should the Chairperson of the Steering Committee be prevented for any reason from fulfilling his responsibilities, he/she shall delegate his/her powers to another member of the Steering Committee.

9.4. The rules governing the functioning of the Steering Committee shall be stipulated in Special Regulation No. 3 concerning the rules for the functioning of the Steering Committee of the College of Commissioners General, referred to in Article 43.

#### **Article 10. Exhibitors**

Participants that are authorized directly by the Organiser to participate in the Exhibition are Non-Official Participants. Exhibitions of Non-Official Participants should support the theme and sub-themes of the Exhibition. Non-Official participants (hereinafter referred to as "Exhibitors") can be governmental and non-governmental entities, organisations, private companies and associations.

#### **Article 11. Concessionaires**

11.1. Concessionaires are individuals, firms or other institutions who are permitted to carry out commercial activities in the Exhibition site after signing a contract with the Organiser. This does not include the commercial activities in the Sections of Official Participants stipulated in Article 33 of these General Regulations.

11.2. Individuals and firms whose countries are officially participating in the Exhibition shall only be admitted as concessionaires subject to the agreement of the Commissioner General of Section of their country of origin, who may establish special conditions for their admission.

11.3. The regulations set forth in these General Regulations and in the Special Regulations shall in principle also apply to concessionaires unless otherwise stated or unless they are clearly addressed to other participants.

#### **Article 12. Settlement of disputes**

Any disputes between the Organiser and an Official Participant, or between Official Participants shall be settled in the following manner:

12.1. If the dispute is related to the interpretation of the General Regulations, the Special Regulations or the Participation Contract, considered in the light of the Convention or the compulsory rules of the BIE, the Steering Committee of the College of Commissioners General shall act as arbitrator and make a decision. If need be, before making its decision, the Steering Committee shall seek the opinion of the President of the BIE, who with the assistance of the Vice-President concerned and the Secretary General, shall make a recommendation. The Commissioner General of the Exhibition or the Organiser may also seek the opinion of above mentioned. The decision of the Steering Committee is immediately applicable and without recourse.

12.2. If the dispute is related to exhibited products, the Steering Committee shall inform the College of Commissioners General, in line with Article 19.3. of the Convention for a final decision.

12.3. If the dispute must be resolved by the Commissioner General of the Exhibition according to the provisions of these General Regulations, any party may demand that advice of the Steering Committee be sought beforehand.

12.4. For any other dispute each party can demand arbitration:

- In the first instance, from the Commissioner General of the Exhibition alone,
- In the second instance, from the said Commissioner General deciding after consultation with the Steering Committee of the College of Commissioners General,
- In the third instance, from the Steering Committee of the College of Commissioners General.

The decision will be made at the level demanded by the party which chooses the highest level.

12.5. The above-mentioned rulings must be made within ten days. Otherwise, the dispute - if it comes under points 1, 3 or 4 above - will be brought before the College of Commissioners General, which will decide within five days. Otherwise, the request of the party which raised the dispute will be considered unjustified.

## **SECTION IV. GENERAL CONDITIONS OF PARTICIPATION**

### **CHAPTER I. ADMISSION**

#### **Article 13. Admission of items and exhibition material**

13.1. Only items and exhibition materials related to the theme as described in Article 1 of these General Regulations shall be admitted to the Exhibition. The origin of these products shall comply with the provisions of Article 19 of the Convention.

13.2. Official Participants and the Exhibitors shall submit to the Organiser a Theme Statement describing the overall theme and the general contents of the presentation for approval as part of the application for allocation of an exhibition area.

13.3. The procedure for compliance to the theme of the exhibition shall be specified in Special Regulation No. 1 concerning the definition of the theme of the Exhibition and the guidelines for theme development by the Organiser and the Participants, referred to in Article 43.

13.4. The approved Theme Statement and plan of allocated exhibition area will be included in the participation contract entered into by and between the Organiser and the Official Participants or the Exhibitors.

13.5. The participation contract of Official Participants shall be signed by the Commissioner General of Section and the Organiser with the countersignature of the Commissioner General of the Exhibition. The participation contract for Exhibitors shall be signed by their legal representative and the Organiser.

13.6. Prior to the conclusion of the participation contract, the Organiser reserves the right to modify the planning and allocation of the exhibition area without possibility of recourse, in order to ensure the smooth running of the Exhibition and the overall harmony of the exhibition site.

13.7. Exhibitors in national sections shall be selected by the Commissioner General of Section and come under his/her sole authority.

13.8. Exhibitors who do not come under any section shall deal directly with the Organiser, who shall inform the Government of the State of origin of the exhibitor concerned of their intention as soon as contact is established with such exhibitors.

13.9. Conditions for the participation of Official Participants and Exhibitors shall be stipulated in Special Regulation No. 2 concerning the conditions of participation in the Exhibition, as mentioned in Article 43.

### **CHAPTER II. EXHIBITION AREAS**

#### **Article 14. Sites**

14.1. The Organiser shall designate indoor and outdoor exhibition spaces and/or sites in the specific locations of the site to be put at the disposal of Official Participants and Exhibitors.

14.2. The total usable space which is placed at the disposition of the foreign national sections shall be at least equal to the space allocated to the section of the organising state. If, however, this space has not been fully allocated 24 months before the opening of the exhibition, the Organiser shall recover the right to dispose freely of the unreserved space.

14.3. The lots required by the Official Participants to erect their own pavilions shall be made available by the Organiser free of charge. Confirmation of the allocation of space to Official Participants and Exhibitors shall be subject to the approval of the proposed Theme Statement as shall be stipulated in Special Regulation No. 1 concerning the definition of the theme of the Exhibition and the guidelines for theme development by the Organiser and the Participants, referred to in Article 43.

#### **Article 15. Indoor exhibitions**

15.1. Indoor exhibitions shall be held in the halls of Expo 2023 Doha exhibition site. The indoor flower and plant shows shall provide the framework for the presentation of horticultural products and services with varying themes and changing configurations. The duration of these indoor exhibitions may vary. The exact dates for the indoor displays shall be announced by the Organiser at a later stage.

15.2. The applications to participate in indoor exhibition shall be submitted to the Organiser at least 6 months before the opening of the exhibition and shall comply with Article 13 and Article 14 above.

15.3. Official Participants and Exhibitors shall set up and operate the exhibitions themselves at their own cost. Official Participants or Exhibitors may otherwise entrust a stand designer or in exceptional cases, the Organiser, with the design of the stand, at their own expense.

15.4. Official Participants and Exhibitors shall ensure that the stand design is consistent with the overall design. In cases of non-compliance, the Organiser shall be entitled to have alterations to the stand carried out at the expense of the Official Participant or Exhibitor or have it removed.

15.5. The construction period of the stands shall be stipulated in the assembly and dismantling guidelines respectively, which the individual Official Participant or Exhibitor will receive in a timely manner, once the contract has been finalised or when written confirmation of participation in the indoor plant and flower shows is provided by the Organiser.

15.6. In principle, the stand shall be maintained by the Official Participant and Exhibitor for the duration of the indoor display. In case of delegation of this task to a third party, the Organiser must be informed.

15.7. Since the indoor show should remain in a state worthy of the Exhibition, the Official Participant or Exhibitor must ensure the adequate preparation of exhibits and maintenance of the quality of the exhibition. Official Participants and Exhibitors shall remove promptly at their own expense exhibits which have become unsightly and no longer meet the exhibition criteria.

15.8. The Organiser shall provide general lighting and air-conditioning in the halls and ensure the maintenance of the common areas.

15.9. Special requests by Official Participants or Exhibitors with regard to the maintenance of their stand may only be granted on the basis of a separate agreement concluded with the Organiser, all costs being born by the Official Participant or Exhibitor.

15.10. The Organiser shall provide public services and waste removal in the halls within the limits of technical possibility.

15.11. Official Participants and Exhibitors are responsible for the dismantling of stands. The Organiser



shall specify the start time of dismantling in the assembly and dismantling guidelines. The dismantling of the stand before the agreed start time shall not be permitted.

15.12. Official Participants and Exhibitors shall be required to be present at their stand since they are responsible for it at all times.

15.13. If the dismantling of the stand is delegated to a third party or the dismantling cannot be completed on time, the Organiser must be informed in advance. In the latter case, the Organiser shall have the stand dismantled at the expense of the Official Participant or Exhibitor.

15.14. In principle, the exhibits and presentations on the exhibition site may not be sold or otherwise given to third parties. Exceptions to this rule shall require the prior written consent of the Organiser.

15.15. Further details are stipulated in Special Regulation No. 2 concerning conditions for participation in the Exhibition and Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental protection, referred to in Article 43.

#### **Article 16. Outdoor exhibitions**

16.1. The Official Participations represent the most important element of the cultural and horticultural programme of the Exhibition.

16.2. As a contribution to the overall theme, each Official Participant can present its national garden reflecting the particular natural landscape of their country. In each nation's garden, elements of the country's culture and landscape must be present and influence the design of the garden, so that visitors of the Exhibition can perceive and recognise the development of the horticultural art specific to each country.

16.3. Theme statement of Official Participants and Exhibitors, referred to in Article 13, should be agreed upon with the Organiser as early as possible in order to ensure the allocation of the best possible exhibition area onsite.

16.4. The Organiser shall make the exhibition area available to Official Participants and Exhibitors free of charge.

16.5. The Organiser shall provide the exhibition areas of Official Participants and Exhibitors with a surface layer of soil suitable for planting up to the level of the closest street or pathway.

16.6. Official Participants and Exhibitors shall create and maintain their exhibition for the duration of The Exhibition at their own expense.

16.7. Official Participants and Exhibitors shall carry out all the cleaning, maintenance, garbage disposal, and other activities ordinarily required for the operation of their stands and exhibition areas. Should a participant fail to do so, the Organiser is authorised to carry out these activities itself and charge all expenses incurred therefrom to Official Participants and Exhibitors.

16.8. The Official Participants shall be offered either to dismantle or to donate the exhibition area to the State of Qatar.

16.9. When dismantled, the exhibition space must be returned to the Organiser in the same condition as it was in when it was initially handed over to Official Participants and Exhibitors.

16.10. Further details are stipulated in Special Regulations No. 4 concerning construction, installation,

workplace safety, fire prevention and environmental protection, referred to in Article 43.

## **SECTION V. SPECIFIC IMPLEMENTATION CONDITIONS**

### **Article 17. General services**

17.1. The Organiser shall provide the services of gas, electricity, telecommunications, water inlets and outlets, garbage removal, etc. These services shall be provided at the expense of each participant except for the services enumerated in Article 17.2. Rates charged for such services shall conform to local rates.

17.2. The Organiser shall provide the following general services free of charge at the exhibition site:

- First aid,
- Cleaning and maintenance of public and green areas,
- Lighting of the general area of the exhibition site,
- Irrigation water,
- Electricity and tap water in the exhibition areas of Official Participants except for the use in commercial activities,
- Waste disposal in public and green areas,
- Signs at the exhibition site,
- A central visitors' information system,
- Security services at the exhibition site,
- Lost and found office,
- Wi-fi.

17.3. These services may be unilaterally interrupted for the following reasons:

- To guarantee the security of staff and property,
- To repair, replace or improve the system for an affiliated system,
- Bottlenecks in supply,
- Reasons beyond the Organiser's control or force majeure.

17.4. The Organiser or third parties commissioned by the Organiser shall provide services which are directly related to the participants' use of the allocated exhibition spaces, such as security services and waste disposal. The Organiser or contracted third parties shall charge participants accordingly for the use of these services. Rates charged for such services shall conform to local rates.

17.5. The terms for the provision of general services shall be stipulated in Special Regulation No. 10 concerning general services, referred to in Article 43.

### **Article 18. Infrastructure**

18.1. Facilities for public supply systems within the area of The Exhibition for the supply of utilities such as electricity, water, telecommunications and wastewater disposal within the allocated exhibition area shall be provided by the Organiser.

18.2. Participants must install the necessary utilities in their allocated areas in accordance with the laws and provisions and connect to the supply system on the Exhibition grounds including the use of supply meters, tariff time switches and safety devices.

18.3. The connection to the supply system on the Exhibition grounds must be made at the boundary of the allocated exhibition area.

18.4. Installation work must be planned and undertaken in compliance with Article 19 of these General Regulations in particular and must be carried out by a specialised company.

18.5. If the supply facilities are defective or if they are not in compliance with the Organiser's requirements and the laws and provisions, participants must eliminate possible defects in the supply facilities and undertake repairs at their expense upon the demand of the Organiser. The cost of the connection, the maintenance and repair of the connection and supply facilities as well as the cost of consumption shall be borne by the participants.

18.6. Further details are stipulated in the Special Regulation No. 10 concerning general services, referred to in Article 43.

#### **Article 19. Buildings and installations**

19.1. Buildings and facilities shall be subject to authorisation in accordance with current Qatar laws and regulations. Before work begins all necessary authorisations and approvals for the building activities must be obtained. Application documents must comply with the appropriate laws and provisions of the State of Qatar as well as the Regulations of The Exhibition in form and content.

19.2. Official Participants or Exhibitors who wish to construct a building or a facility must submit a preliminary design in duplicate to the Organiser for pre-inspection.

19.3. After provisional approval of the preliminary design by the Organiser, the preliminary design shall be expanded in order to submit the relevant forms and appendices to the Organiser's Technical Department as a building permit application.

19.4. No alternations may be made within the exhibition grounds without the Organiser's prior approval of the project. All improvements around the buildings must also be approved in advance by the Organiser.

19.5. The conditions for all construction and improvements shall be set forth in Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental protection, referred to in Article 43.

19.6. The conditions for the installation and operation of any machines, apparatus or equipment shall be set forth in Special Regulation No. 5 concerning the installation and operation of machinery and equipment, referred to in Article 43.

#### **Article 20. Periods for assembling and dismantling**

20.1. The installation of indoor and outdoor exhibits shall be completed by 24.09.2023. Vehicles heavier than 7500 kg shall not be allowed to enter the site after 04.09.2023. In order that such a timetable is honoured, indoor and outdoor exhibition areas shall be handed over to participants on 01.02.2023. Entry of the items shall be authorized from 01.03.2023 for indoor exhibitions and outdoor exhibitions. Dates for the completion of actual construction work, internal conversion and finishing work shall be set forth in Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental protection.

20.2. Unless otherwise agreed by Official Participants, Exhibitors and the Organiser, allocated exhibition areas shall be cleared and restored before 30.06.2024 for outdoor exhibitions and before 01.05.2024 for indoor exhibitions to the same condition as when they were initially handed over.

20.3. If a participant is unable to fulfil his commitments towards the Organiser, the Commissioner General of the Exhibition may proceed, following the closing date of the Exhibition and, at the participant's cost and risk, with the dismantling, removal, storage, attachment and sale of the participant's goods located within the exhibition grounds, with the exclusion of items considered of national heritage, and the amount due to the Organiser of the Exhibition shall be deducted from the

proceeds of such sale.

20.4. The Organiser shall stipulate the timing for assembly and dismantling of indoor and outdoor exhibitions in the Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental protection, in accordance with Article 43, in a timely manner before the start of the event.

20.5. Further details are set forth in Special Regulation No. 2 concerning the conditions of participation in the Exhibition, referred to in Article 43.

#### **Article 21. Removal of exhibited items**

21.1. No exhibit or part thereof may be removed from the exhibition without the permission of the Commissioner General of the Exhibition.

21.2. None of the exhibited items, fixtures and miscellaneous items (components of the exhibition) belonging to the Exhibition may be removed or dismantled by participants.

#### **Article 22. Importing, customs and import turnover tax**

22.1. Only the goods of Official Participants referred to in Article 1-16 of the Convention and its appendix, "Customs regulations for the import of items by participants in international exhibitions", may be declared under customs temporary admission with the appropriate certificates. These goods may only be declared in the name of and to the benefit of the Official Participants as mentioned in the relevant participation contract with the Organiser.

22.2. Official Participants shall pay directly at the appropriate Customs and/or Tax Office the relevant duties and taxes for all goods, designated for temporary admission that have not been destroyed or returned within 10 weeks after the closing of the Exhibition.

22.3. Customs duty and import turnover tax shall be levied for all remaining goods, which do not meet the criteria for temporary admission.

22.4. Tariffs for individual products are determined by the relevant customs office. Regulatory information on customs duty and import turnover tax for individual goods may only be obtained from the customs administration and only upon clear indication of the products.

22.5. Official Participants and Exhibitors must be represented by a forwarding agent for customs clearance, transport and delivery of goods. The Organiser shall provide Official Participants and Exhibitors with a list of designated agents.

22.6. The Organiser shall cover the Official Participants transportation cost of all objects related to the Exhibition from seaports and/or airports of entry or from the border of Qatar to the exhibition site "one 40 feet container and/or two 20 feet containers up to equivalent of 20 tons", and their return to border of entry after the closure of the Exhibition, if the Official Participant organise the transportation by the company accredited by the Organiser.

22.7. Official Participants and Exhibitors shall arrange for customs clearance formalities, on-site acceptance, inspection and reshipment of goods and objects themselves. Should an Official Participant, an Exhibitor or an agent be unavailable at the time of the arrival of goods or objects at the exhibition grounds, the Organiser shall have the right to store them at the expense and risk of the participants involved.

22.8. In accordance with Article 16 of the Convention and its appendix concerning customs regulations

for the importation of articles by the participants in international exhibitions, Special Regulation No. 7 concerning customs clearance, transportation and handling of goods, referred to in Article 43 shall set forth the appropriate Customs regulations to be applied, where necessary to goods and articles of foreign origin intended for the Exhibition.

#### **Article 23. Phytosanitary provisions**

23.1. The Organiser shall require information about the plants to be imported as well as the packing materials to check the exhibition goods for banned imports, to meet the requirements of the State Plant Protection Office and to guarantee that the import is handled optimally.

23.2. Official Participants and Exhibitors shall have no more than 30 days before packing and shipping in the participating country to create a list with all proposed plant exhibits and their packing materials.

23.3. Further details shall be stipulated in Special Regulation No. 7 concerning customs clearance, transportation and handling of goods, referred to in Article 43 of General Regulations.

#### **Article 24. Provisions of veterinary law**

24.1. For the import, transit and circulation of foodstuffs and veterinary products, it is necessary to comply with the Qatar legislation in force.

24.2. Further details shall be stipulated in the Special Regulation No. 7 concerning customs clearance, transportation and handling of goods, referred to in Article 43.

#### **Article 25. Food and beverage**

25.1. Official Participants who wish to offer food and beverage samples in their booths should conform to the Convention, BIE regulations and the relevant Qatar legislation in force.

25.2. Further details are stipulated in Special Regulation No. 9 concerning commercial activities by Official Participants, referred to in Article 43.

#### **Article 26. Taxes**

26.1. Official Participants and Exhibitors are liable for the payment of construction permit fees and taxes related to commercial activities.

26.2. Further details are set forth in Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental protection and Special Regulation No. 9 concerning commercial activities by Official Participants, referred to in Article 43.

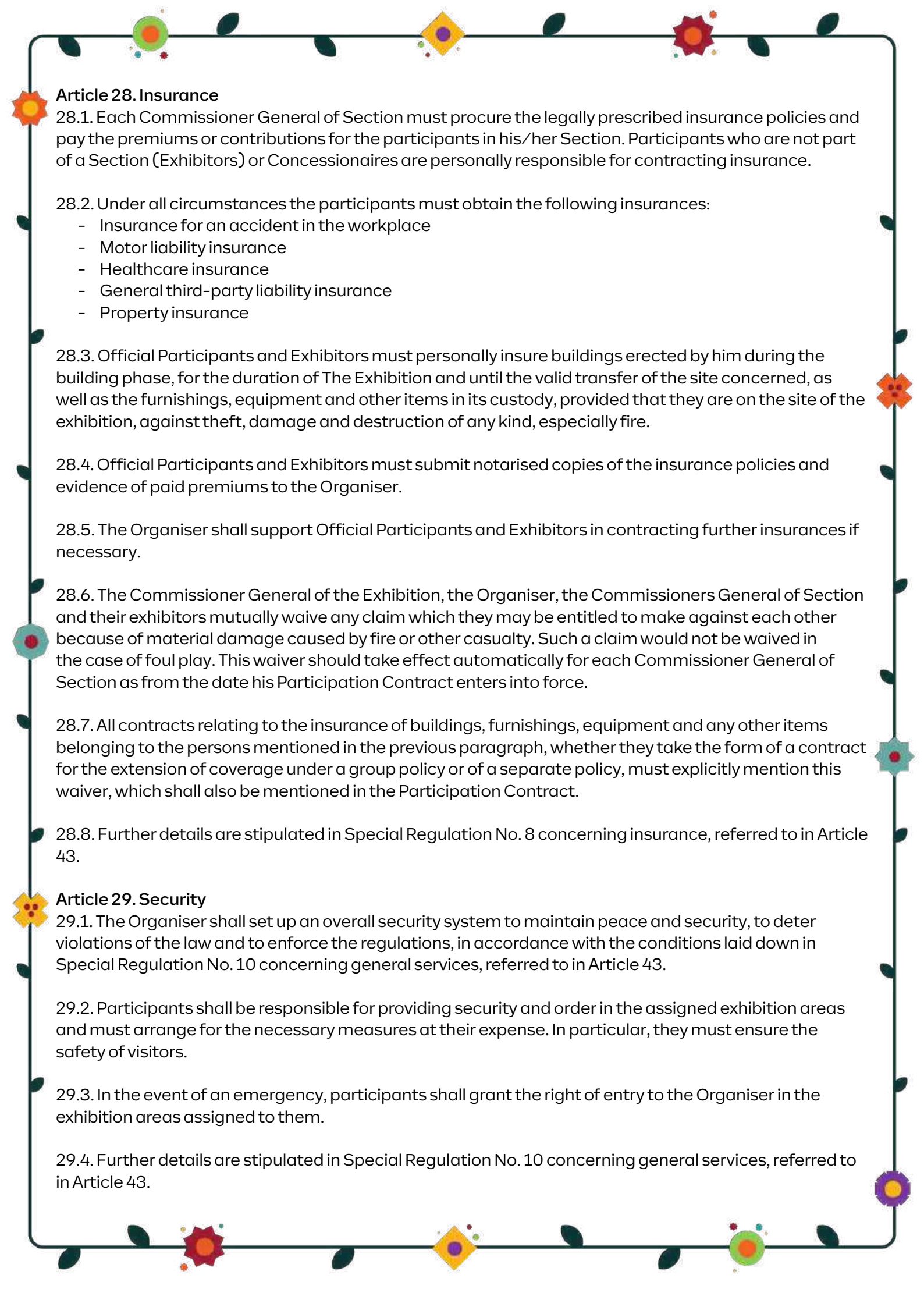
#### **Article 27. Residence and work permits**

27.1. Official Participants and Exhibitors may hire foreign employees for the assembly, dismantling and maintenance of their exhibits, provided that this is done in compliance with the provisions of Qatar law with respect to immigration and work permits.

27.2. The Organiser shall guarantee that entry visas of the Commissioners General of Section and their staff shall be issued as quickly as possible. The Organiser shall take all measures necessary to facilitate and provide working permits for the staff of the participating countries. All Section staff shall comply with the necessary requirements for the obtainment of visas and work permits.

27.3. Further details are stipulated in the Special Regulation No. 12 concerning the privileges and advantages of Commissioners General of Section and of their staff, referred to in Article 43.



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## Article 28. Insurance

28.1. Each Commissioner General of Section must procure the legally prescribed insurance policies and pay the premiums or contributions for the participants in his/her Section. Participants who are not part of a Section (Exhibitors) or Concessionaires are personally responsible for contracting insurance.

28.2. Under all circumstances the participants must obtain the following insurances:

- Insurance for an accident in the workplace
- Motor liability insurance
- Healthcare insurance
- General third-party liability insurance
- Property insurance

28.3. Official Participants and Exhibitors must personally insure buildings erected by him during the building phase, for the duration of The Exhibition and until the valid transfer of the site concerned, as well as the furnishings, equipment and other items in its custody, provided that they are on the site of the exhibition, against theft, damage and destruction of any kind, especially fire.

28.4. Official Participants and Exhibitors must submit notarised copies of the insurance policies and evidence of paid premiums to the Organiser.

28.5. The Organiser shall support Official Participants and Exhibitors in contracting further insurances if necessary.

28.6. The Commissioner General of the Exhibition, the Organiser, the Commissioners General of Section and their exhibitors mutually waive any claim which they may be entitled to make against each other because of material damage caused by fire or other casualty. Such a claim would not be waived in the case of foul play. This waiver should take effect automatically for each Commissioner General of Section as from the date his Participation Contract enters into force.

28.7. All contracts relating to the insurance of buildings, furnishings, equipment and any other items belonging to the persons mentioned in the previous paragraph, whether they take the form of a contract for the extension of coverage under a group policy or of a separate policy, must explicitly mention this waiver, which shall also be mentioned in the Participation Contract.

28.8. Further details are stipulated in Special Regulation No. 8 concerning insurance, referred to in Article 43.

## Article 29. Security

29.1. The Organiser shall set up an overall security system to maintain peace and security, to deter violations of the law and to enforce the regulations, in accordance with the conditions laid down in Special Regulation No. 10 concerning general services, referred to in Article 43.

29.2. Participants shall be responsible for providing security and order in the assigned exhibition areas and must arrange for the necessary measures at their expense. In particular, they must ensure the safety of visitors.

29.3. In the event of an emergency, participants shall grant the right of entry to the Organiser in the exhibition areas assigned to them.

29.4. Further details are stipulated in Special Regulation No. 10 concerning general services, referred to in Article 43.

### **Article 30. Access to the Exhibition site**

30.1. The free entry of the participants' staff and others to the Expo site shall be regulated by terms of accreditation.

30.2. In the event of non-observance of the terms of accreditation and the internal regulations of the Exhibition, the Organiser shall reserve the right to withdraw the accreditation.

30.3. Further details are stipulated in Special Regulation No. 13 concerning admissions to the exhibition site, referred to in Article 43.

### **Article 31. Admission to the site**

The conditions of admissions shall be laid down by Special Regulation No. 13 concerning admissions to the exhibition site, referred to in Article 43.

### **Article 32. Obligation to operate**

32.1. Throughout the duration of The Exhibition, participants shall be obliged to keep their exhibits and the other available areas and facilities on the Expo site open for visitors during the opening hours.

32.2. Further details are stipulated in Special Regulation No. 13 concerning admissions to the exhibition site, referred to in Article 43.

## **SECTION VI. COMMERCIAL AND OTHER ACTIVITIES**

### **CHAPTER I. COMMERCIAL ACTIVITIES OF OFFICIAL PARTICIPANTS AND EXHIBITORS**

#### **Article 33. Commercial activities of Official Participants**

33.1. The Official Participants shall undertake to perform their commercial activities in a responsible manner regarding the proper operation of the Exhibition.

33.2. In accordance with the conditions set out in Special Regulation No. 9 concerning commercial activities by Official Participants, referred to in Article 43, Official Participants may open restaurants in which the national food of their country will principally be served.

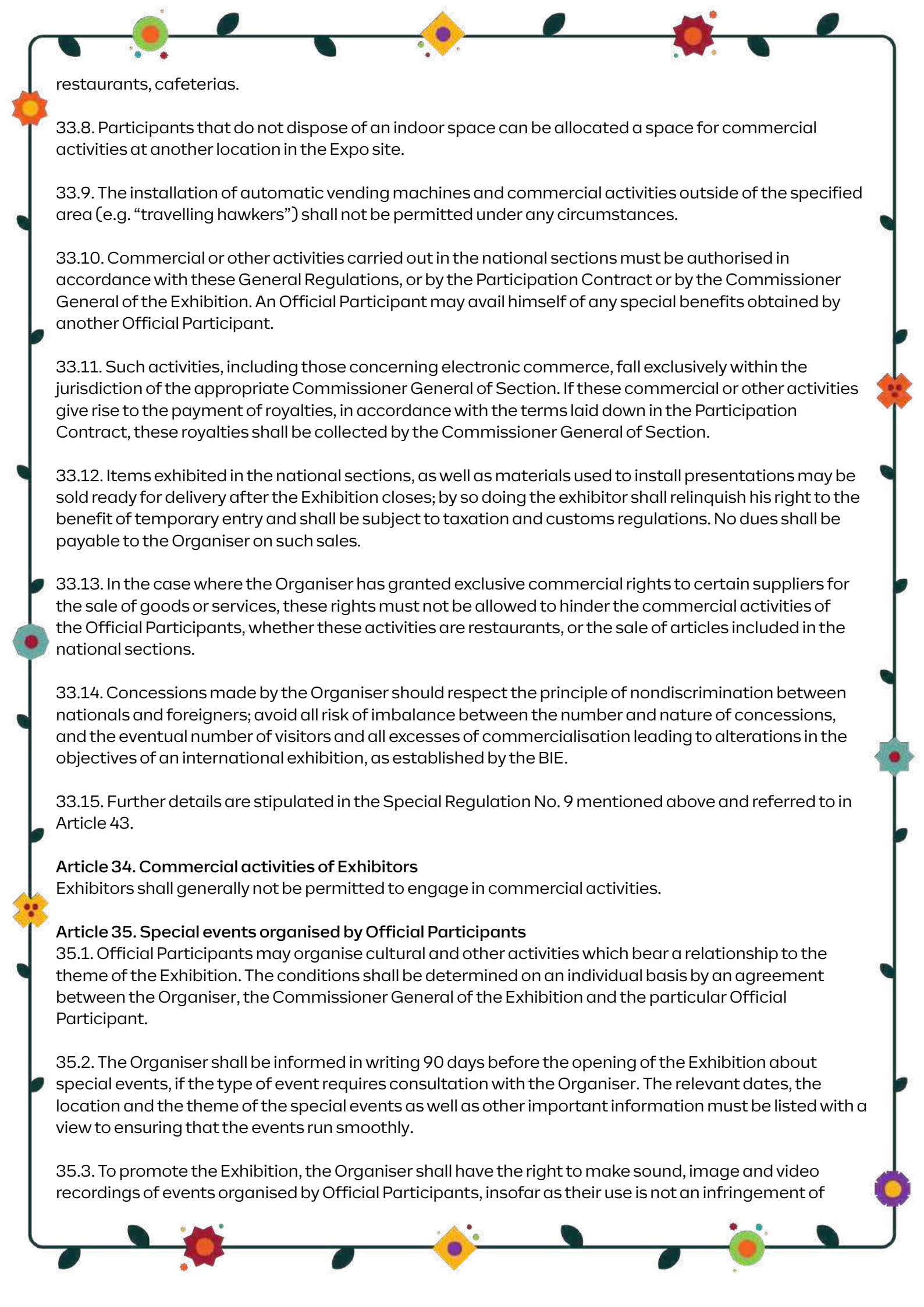
33.3. Official Participants may sell tourist items and souvenirs representative of their country such as images, slides, postcards, Compact Disks, books, stamps and other products from their country that have an association with horticulture and the overall theme of the Exhibition referred to in Article 1.

33.4. The tourist items and souvenirs representative of their country shall be limited to five items. Several items in one product group shall be counted as one item in each case. Such items may be replaced during the course of the Exhibition. This principle also applies to electronic sales.

33.5. A list of items to be sold must be submitted to the Commissioner General of the Exhibition and to the Organiser for authorisation in advance. The disclosure and authorisation obligation shall also apply to modifications.

33.6. Official Participants may offer free samples of food and beverages representative of their country. A list of samples must be submitted to the Commissioner General of the Exhibition and the Organiser for authorisation in advance. The disclosure and authorisation obligation shall also apply to modifications.

33.7. The area reserved for commercial activities, shops and restaurants, including the area for handing out samples and relevant facilities may not exceed 20% of the overall exhibition area assigned to the Official Participant or 200 square metres whichever is smaller. This shall also include the production area for the samples (kitchen), the storage area, the sales area as well as other relevant facilities, shops,



restaurants, cafeterias.

33.8. Participants that do not dispose of an indoor space can be allocated a space for commercial activities at another location in the Expo site.

33.9. The installation of automatic vending machines and commercial activities outside of the specified area (e.g. “travelling hawkers”) shall not be permitted under any circumstances.

33.10. Commercial or other activities carried out in the national sections must be authorised in accordance with these General Regulations, or by the Participation Contract or by the Commissioner General of the Exhibition. An Official Participant may avail himself of any special benefits obtained by another Official Participant.

33.11. Such activities, including those concerning electronic commerce, fall exclusively within the jurisdiction of the appropriate Commissioner General of Section. If these commercial or other activities give rise to the payment of royalties, in accordance with the terms laid down in the Participation Contract, these royalties shall be collected by the Commissioner General of Section.

33.12. Items exhibited in the national sections, as well as materials used to install presentations may be sold ready for delivery after the Exhibition closes; by so doing the exhibitor shall relinquish his right to the benefit of temporary entry and shall be subject to taxation and customs regulations. No dues shall be payable to the Organiser on such sales.

33.13. In the case where the Organiser has granted exclusive commercial rights to certain suppliers for the sale of goods or services, these rights must not be allowed to hinder the commercial activities of the Official Participants, whether these activities are restaurants, or the sale of articles included in the national sections.

33.14. Concessions made by the Organiser should respect the principle of nondiscrimination between nationals and foreigners; avoid all risk of imbalance between the number and nature of concessions, and the eventual number of visitors and all excesses of commercialisation leading to alterations in the objectives of an international exhibition, as established by the BIE.

33.15. Further details are stipulated in the Special Regulation No. 9 mentioned above and referred to in Article 43.

#### **Article 34. Commercial activities of Exhibitors**

Exhibitors shall generally not be permitted to engage in commercial activities.

#### **Article 35. Special events organised by Official Participants**

35.1. Official Participants may organise cultural and other activities which bear a relationship to the theme of the Exhibition. The conditions shall be determined on an individual basis by an agreement between the Organiser, the Commissioner General of the Exhibition and the particular Official Participant.

35.2. The Organiser shall be informed in writing 90 days before the opening of the Exhibition about special events, if the type of event requires consultation with the Organiser. The relevant dates, the location and the theme of the special events as well as other important information must be listed with a view to ensuring that the events run smoothly.

35.3. To promote the Exhibition, the Organiser shall have the right to make sound, image and video recordings of events organised by Official Participants, insofar as their use is not an infringement of

copyright or industrial property rights.

35.4. Further details shall be stipulated in in Special Regulation No. 13 concerning admissions to the exhibition site and Special Regulation No. 9 concerning commercial activities by Official Participants, referred to in Article 43

### **Article 36. Awards**

The Organiser shall, in accordance with the BIE and AIPH regulations, arrange competitions and evaluations to award high-quality exhibitions. The rules will be set forth in Special Regulation No. 14 concerning the conditions governing the attribution of awards, referred to in Article 43.

## **CHAPTER II. PUBLICITY**

### **Article 37. Exhibition catalogue**

37.1. Expo 2023 Doha shall be described in an exhibition catalogue.

37.2. The completion of the catalogue requires the collaboration of all participants with the Organiser. Information, which is needed for the production of the catalogue, shall be provided to the Organiser by the respective participants or, if applicable, by the Commissioner General of their National Section. Before the publication of the exhibition catalogue, the relevant Commissioner General of Section shall approve the part of the catalogue that pertains to his section. The Organiser shall promptly notify participants of the deadlines by which such information and the approval of the relevant National Commissioner General must be submitted for the production of the exhibition catalogue.

37.3. Every Official Participant shall have the right to publish a catalogue at its own expense concerning the objects and displays exhibited in its Section.

### **Article 38. Information signs/labels/public image**

38.1. Official Participants who set up an indoor and/or outdoor exhibition may display or install one (1) sign in the outdoor area of their exhibit where the concept of the national garden is explained, and the possible sponsor and the company charged with laying out the national exhibition are thanked. The sizes, text and languages shall be specified and approved by the Organiser. Additional information about third parties, particularly about sponsors and suppliers of the Official Participant shall not be permitted.

38.2. No other participant (Exhibitor or Concessionaire) shall be permitted without the prior written agreement of the Organiser, to make reference to themselves or third parties with any kind of signs or notices with external effect on the Expo site (e.g. signs, flags, leaflets, or other means of advertising)

38.3. Participants may place signboards, posters, notices, printed matter and similar such material on their stands or in their pavilions.

38.4. Notices and labels shall be in uniform sizes and colours. The Organiser shall use the information provided by the participants at the time of registration, after having checked the list of labels. Damaged or lost signs shall be replaced by the Organiser.

38.5. The use of audio-visual media on the Expo grounds which have an external impact shall require advance permission from the Organiser. If such media are used without advance permission, the Organiser may demand that they be removed immediately. In addition, the Organiser shall have the right to demand their immediate removal, if it deems that the use of audio-visual media is not compatible with the proper and smooth running of the Exhibition.



38.6. Leaflets, brochures, or other promotional items may only be distributed within the enclosure of the Participant's section.

38.7. Prior permission of the Organiser shall be obtained for announcements or advertisements of events on the Exhibition site. The use of loudspeakers shall be prohibited with the exception of express written authorisation has been given by the Organiser.

38.8. Further details are stipulated in Special Regulation No. 9 concerning commercial activities by Official Participants, referred to in Article 43.

#### **Article 39. Use of the Exhibition's logo and other identifying marks of the Organiser**

39.1. Official Participants may use the Exhibition logo and other identifying marks of the Organiser such as registered trademark rights and naming rights free of charge exclusively for non-commercial purposes associated with the Exhibition. This right of use shall not be transferable.

39.2. Other participants (Exhibitors and Concessionaires) shall refer to Brand Protection Guidelines to use Exhibition logo correctly according to their level of service and the produced content should be submitted for Organiser's approval. 39.3. Further details shall be stipulated in Special Regulation No. 9 concerning commercial activities by Official Participants, referred to in Article 43.

### **CHAPTER III. INTELLECTUAL PROPERTY**

#### **Article 40. General Regulations**

40.1. Each participant shall undertake to adopt the necessary measures for the protection of intellectual property, so that the intellectual property rights of third parties are not infringed and violations of Qatar competition law are not committed as part of its participation in the Exhibition.

40.2. The Organiser shall not be liable, in particular, for the violation of the rights of third parties or actions contrary to the rules of competition by a participant.

40.3. Before the initiation of legal proceedings against a participant for violation of intellectual property rights or anticompetitive actions during the Exhibition, each participant must inform the Organiser immediately.

40.4. In the event of clear infringement of the rights of a participant or violations of the competition law, the Commissioner General of the Exhibition may request the participant who has committed the offense to stop and abandon the activities leading to the infringement immediately, without excluding enforceability.

40.5. Within the scope of industrial property law, the following are protected in particular:

- Patents
- Samples
- Food samples
- Protected plant varieties
- Brands
- Names and business labels
- Copyrights

40.6. Further details shall be stipulated in Special Regulation No. 11 concerning intellectual property rights, referred to in Article 43.

## **Article 41. Images concerning the Exhibition**

41.1. The reproduction and the sale of photographs or other images of exterior views of individual exhibited pieces, buildings and gardens of Official Participants and all interior views of the exhibits of Official Participants shall require the consent of the Commissioner General of Section involved.

41.2. The reproduction and the sale of photographs or other images concerning the Exhibition as a whole or parts thereof, provided they are not covered under Article 41.1., shall require the consent of the Organiser.

41.3. Any other participant (Exhibitor or Concessionaire) must accept to having the images mentioned in Article 41.1. produced by the Organiser. They shall relinquish any claims with respect to the revenue from the sale or any other use of the images, unless this is contradicted by a regulation in the participation contract.

41.4. The Organiser reserves the right to authorise the reproduction and sale of all kinds of visuals of the Exhibition.

## **SECTION VII. FINAL PROVISIONS**

### **Article 42. Scope of application / miscellaneous regulations**

42.1. Participants shall observe the Convention and the BIE Regulations, AIPH Regulations, the General Regulations and Special Regulations of the Exhibition, the Qatar law and guidelines established by the Organiser.

42.2. If one or more provisions of these General Regulations or the Special Regulations should be deleted partially or entirely, lose legal force or become impossible to implement, or should they lose their legal effect or viability, validity of the remaining provisions shall not be affected.

### **Article 43. Special Regulations**

43.1. The participants should be aware that the Organiser cannot yet adopt all relevant and generally binding regulations applying to participants at the time of establishment of these General Regulations.

43.2. Upon their approval by the BIE, the Special Regulations shall be provided by the Organiser as printed text on demand and may be downloaded from the website of the Exhibition.

43.3. The Organiser shall establish the following Special Regulations at a later stage of preparatory work of the Exhibition, based on the Convention, the guidelines of the AIPH and these General Regulations:

- Special Regulation No. 1 concerning the definition of the theme of the Exhibition and the guidelines for theme development by the Organiser and the Participants,
- Special Regulation No. 2 concerning the conditions of participation in the Exhibition,
- Special Regulation No. 3 concerning the rules for the functioning of the Steering Committee of the College of Commissioners General,
- Special Regulation No. 4 concerning construction, installation, workplace safety, fire prevention and environmental protection,
- Special Regulation No. 5 concerning the installation and operation of machinery and equipment,
- Special Regulation No. 6 concerning the accommodation for the personnel of Official Participants,
- Special Regulation No. 7 concerning customs clearance, transportation and handling of goods,
- Special Regulation No. 8 concerning insurance,
- Special Regulation No. 9 concerning commercial activities by Official Participants,
- Special Regulation No. 10 concerning general services,
- Special Regulation No. 11 concerning intellectual property rights,
- Special Regulation No. 12 concerning the privileges and advantages of Commissioners General of

Section and of their staff,

- Special Regulation No. 13 concerning admissions to the Exhibition site,
- Special Regulation No. 14 concerning the conditions governing the attribution of awards.

43.4. The above regulations shall be drafted in accordance with the time schedule required by the BIE and the AIPH and submitted to the BIE for approval. The Organiser may issue further guidelines as necessary according to the particular situation of the Exhibition, which shall be in accordance with the General and Special Regulations.

## **ANNEX 2 \_ SPECIAL REGULATIONS**

### **SPECIAL REGULATION No. 1**

#### **CONCERNING THE DEFINITION OF THE THEME OF THE EXHIBITION AND THE GUIDELINES FOR THEME DEVELOPMENT BY THE ORGANISER AND THE PARTICIPANTS**

##### **Article 1. Purpose**

The purpose of this Special Regulation is, in accordance with Articles 1 and 43 of the General Regulations, of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or “Exhibition”), and with the resolutions concerning the importance of the theme of International Exhibitions adopted by the 115th General Assembly of the Bureau International des Expositions (hereinafter referred to as “the BIE”) on June 8th, 1994 and by the 118th General Assembly on December 13th, 1995, is to specify the theme development of the Exhibition by Expo 2023 Doha Organizer (hereinafter referred to as “the Organizer”) and the Participants.

##### **Article 2. Compliance with Laws and Regulations**

2.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations and the Special Regulations of Expo 2023 Doha, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, pursuant to the General Regulations and Special Regulations of the Exhibition (hereinafter jointly referred to as “Laws and Regulations”).

2.2. The additional instructions and directives are issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of the Participants and the Organizer.

##### **Article 3. General Principles**

3.1. The Organizer and Participants shall comply with the rules related to the theme and subthemes of the Exhibition as laid out in the Expo 2023 Doha General Regulations and Special Regulations.

3.2. The Organizer shall provide support on theme development to Participants until the approval of their Theme Statement.

3.2.1. The Organizer will provide guidelines for Participants to present the theme under different aspects in the Participants Guide.

3.2.2. The Organizer shall provide an advisory service to Participants related to theme development in their exhibition areas.

3.3. Participants shall inform the Organizer on the content of their theme and submit the “Theme Statement” which is laid down in Annex 3 of the Participation Contract to the Organizer.

3.4. Pursuant to Special Regulation No. 2 concerning the Conditions of Participation in the Exhibition,

Participants shall apply to the Organizer to have a space allocated to them by completing the Participation Form, which includes a Theme Statement.

3.4.1. The Organizer shall forward a copy of the Participation Form of each Official Participant to the BIE after their submission.

3.4.2. In accordance with Article 3.2 of this regulation, the Organizer shall provide Participants with consultancy services, if their theme does not comply with the Theme Guide.

3.4.3. Any disagreement between the Organizer and the Participant on the Theme Statement will be referred to the Commissioner General of the Exhibition for arbitration who may in turn seek the advice of the BIE. If an agreement is not reached, the provisions established in Article 12 of the General Regulations of Expo 2023 Doha will apply to settle the dispute. The space allocated to a Participant will not be considered definitive until agreement has been reached with the Organizer on the Theme Statement.

3.5. Participants shall make information regarding the content of their exhibitions available for the Organizer in printed and electronic formats until 120 days before the opening of the exhibition, which may be published in the Exhibition Catalogue.

3.6. As an integral part of the Preliminary Approval pursuant to Special Regulation No. 4 concerning "Construction, Installation, Workplace Safety, Fire Prevention and Environmental Protection", Participants must submit their "Exhibition Project" to the Organizer, which must include a detailed plan of their exhibition complying with the approved Theme Statement. The Organizer will confirm if the "Exhibition Project" is in line with the Theme Statement and Articles 4 and 5 of this Regulation.

3.7. If the Participant's Exhibition Project is not consistent with the Theme Statement,

3.7.1. The Organizer shall provide the Participant with a written explanation of the divergences and suggestions on how to modify the Exhibition Project to make it compatible with the Theme Statement.

3.7.2. The Organizer shall offer consultancy services to the Participants in accordance with the provisions of Article 3.2 of this Regulation.

3.7.3. Participants shall modify the contents of their projects according to the recommendations of the Organizer.

3.7.4. If the disagreement between the Organizer and the Participant persists, the matter will be settled in line with Article 12 of the General Regulations of the Exhibition.

3.8. Participants will be invited by the Organizer to conferences, seminars and symposia organized within the scope of the theme and will apply the theme of the Exhibition in similar events of their own.

3.9. Pursuant to Article 35.2 of the General Regulations of the Exhibition, Participants shall submit the final program of their special events to the Organizer in writing 90 days before the opening of Expo 2023 Doha. Date, location, theme and other important information related to special events must be listed to ensure that events run smoothly.

#### **Article 4. The Theme**

The theme of EXPO 2023 Doha, Qatar is "Green Desert, Better Environment".

The goal of Expo 2023 Doha is to encourage, inspire and inform participants and visitors about



innovative solutions for reducing desertification and establishing a sustainable environment.

Mankind has changed the balance of planet earth by living beyond its means. Global warming is one of today's most acute problems, affecting every human being irrespective of age, gender, wealth or nationality. Since the age of industrialization, the natural balance has changed drastically until now it is beyond affordable limits.

Desertification is the process of land degradation in arid, semi-arid and sub-humid areas due to various factors including climatic variations and human activities. Desertification occurs when land originally of another type of biome turns into a desert biome due to factors such as overgrazing, urbanization, climate change, over-drafting of groundwater, deforestation, natural disasters and tillage practices. This transformation of biome results in persistent degradation of dryland and fragile ecosystems and loss of biodiversity.

One third of the world's land surface is threatened by desertification. Across the world it affects the livelihoods of millions of people who depend on the benefits of ecosystems that drylands provide. The amount of land threatened by desertification increases by 12 million hectares each year, making it a global problem. As the land becomes more arid, it can no longer support the number of people it did in the past. As a result, massive numbers of rural people migrate to urban areas, causing not only an environmental problem but also an economic challenge.

Greening the deserts is an important and increasingly urgent topic, because it can be an answer to global water, energy, and food scarcity problems. Expo 2023 Doha will focus on the techniques that enable the sustainable cultivation of trees and crops in arid lands, as they play an important role in reversing desertification problems evident around the world.

Expo 2023 Doha considers greening of deserts as a sustainable project for irrigation and forestation of dry areas or regions near water sources like lakes, rivers, seas or oceans.

The Exhibition will focus on the benefits of clean technologies like irrigation with natural water sources and renewable energy supplies. The Green Desert ideal cannot be attained without involving people, gaining social support and realizing cultural change.

Expo 2023 Doha will promote the Green Desert ideal and measures to prevent and cope with desertification to participants and visitors, while encouraging them to bring their own perspectives on the theme.

#### **Article 5. Theme Development**

To achieve a green desert, people need to come together to exchange information, use technology and be innovative to transform agriculture and lifestyle. If we can turn the desert into a greener place, we can help fight desertification.

Without a change in the mindset of the people and their perspectives on the future, the sustainability of any endeavour would not be possible. Thus, the theme of Expo 2023 Doha entails modern agriculture based on technology and innovation and supported by enhanced environmental awareness in order to attain sustainability.

The subthemes of Expo 2023 Doha are as follows:

- Modern Agriculture; providing innovation, research and scientific advancements to produce safe, sustainable and affordable food for the increasing population of the world.
- Technology & Innovation; a vehicle for future green solutions, while playing an important role in changing direction in the use of fossil fuels, creating solutions for urban industrial pollution and

advancing alternatives for chemical-intensive agriculture.

- Environmental Awareness; a tool for encouraging the protection of natural resources, raising a sense of connection to the natural world and promoting sustainable development.
- Sustainability; is humans' common objective for balancing different needs along with awareness about economy, technology, environment and social sciences.

5.1. Modern agriculture is the combination of traditional methods with modern technology to maintain efficient and sustainable production to meet the world's basic food needs while reducing the amount of natural resources consumed during the production process.

It embraces scientific data, innovation and farmers' experience to achieve efficiency and environmental conservation. The vital importance of food to physical, economic and cultural development, together with the importance of efficient, sustainable production makes modern techniques crucial.

Participants can focus on the following topics related to modern agriculture sub-theme in their exhibits;

#### **Farmers' Role**

The main difference between traditional and modern agriculture is the way farmers see themselves and their roles. It is vital to make them recognize the key part they have to play in fighting desertification.

#### **Expanding Knowledge and Technology**

Institutional bridges between the centres of technological innovation and the actual workforce on the land is crucial to sustain efficient use of resources in the practice of agriculture.

#### **Coordination Solutions**

Exchange of information among the main stakeholders of modern agriculture (universities, governments, private sector, research institutions, farmers' cooperatives) requires new methods of coordination and cooperation. Developing and sharing information on the techniques that integrate innovation into traditional wisdom will contribute to the prevention of further desertification.

#### **Permaculture**

Permaculture is a design system which assembles conceptual, material and strategic components in a pattern which benefits life in all its forms. It integrates land, resources, people and the environment through mutually beneficial synergies – imitating the no-waste, closed loop systems seen in diverse natural systems. Permaculture applies holistic solutions that are applicable in rural and urban contexts at all levels. Thus, by sharing examples of permaculture designs at EXPO 2023 Doha will inspire many new practices.

5.2. Technology and innovation in agriculture is comprised of various new techniques developed to sidestep constraints on farming productivity and environmental sustainability. They include digital innovations in hardware and software, vertical farming combined with hydroponics and aquaponics, and the adoption of alternative energy sources to decrease the agricultural footprint.

Expo 2023 Doha welcomes a change in the perceived association of farming as an exclusively rural pursuit. Urban farming, enhanced by technology and innovation, can confer a number of benefits, notably the reduction of our carbon footprint. The past decade has witnessed the transformation of urban farming into a stylish world-wide trend. Moreover, with the help of urban farming, 100 times more food could be produced compared with regular farming.

Participants can focus on the following topics related to technology and innovation sub-theme in their



exhibits;

### **Hands-on Experience**

Practical and interactive workshops, farm walks, and on-farm demonstrations designed to help farmers put new technologies into practice.

### **Rainwater Harvesting**

Harvested rainwater can be used for livestock and for irrigation. Rainwater collected from roofs can supplement the subsoil water level and increase urban greenery.

### **Alternative Energy Solutions**

It would be inconsistent to depend on fossil fuels in an endeavour to reverse desertification. The adoption of new systems, such as alternative energy sources and irrigation, is of the highest priority.

### **Urban Greenery and Urban Farming**

While urban greenery helps control air pollution, urban farming dramatically reduces the carbon footprint, not only by curbing the need for the transportation of food but also the efficient use of space, energy and water.

5.3. Environmental awareness teaches our stakeholders, especially the general public, that the physical environment is fragile and indispensable, and it is in our capacity to fix the problems that threaten it by starting with the most immediate issues.

Sustainability requires a persistent change in the attitudes and behaviour of people. A persistent change is only possible by changing our priorities. People must be willing to change their lifestyles and to do this they must believe in the Green Desert ideal.

Through this subtheme, Expo 2023 Doha will contribute to increase environmental awareness and show initiatives and good practices which can serve as examples. An increase in environmental awareness will help to foster public support, hence it is an integral aspect of the Green Desert Better Environment theme.

Expo 2023 Doha will focus on the following points to raise environmental awareness,

- reconnect the public's ties with nature,
- remind people that they are an inseparable part of the natural world.

Participants can focus on the following topics related to environmental awareness sub-theme in their exhibits;

### **Affiliation Instead of Education**

Education is not sufficient in itself to convince people to change their habits. Affiliation is a strength that will allow us to join with others to create something more adaptive and more creative. Thus, Expo 2023 Doha proposes to replace education with affiliation through the process of the proposed exhibition.

### **FoodPrint**

By FoodPrint, we understand that the immediate problem facing us on a daily basis is the secure access to healthy food. The acuteness of this issue will sharply focus the public's attention. The Exhibition aims to emphasize the reduction of food waste, the encouragement of healthy eating, support for sustainable agriculture, and a "start your own garden" programme.

## **Permagardening**

Community gardens afford an opportunity for the public to re-establish their connection with nature, whilst contributing to erosion control, recycling and sustainability. Moreover, permagardening can be applied in urban as well as rural areas.

5.4. Sustainability aims to maintain biodiversity and ecological balance, whilst acknowledging the need for civilisation to sustain its modern way of life.

This can only be achieved by balancing different needs at both local and global levels. It refers to our capacity to endure, as well as our commitment to bequeath a green future to our children. Thus, although sustainability involves passion for the future, it is a real concern for today. It is our responsibility to transform our lifestyles, business practices and governmental policies in ways that respect future generations by recognising and addressing global environmental problems.

This should lead us to work ceaselessly to create new technologies and innovative solutions to maintain public support for the holistic changes those new technologies will bring. We all need to agree on a redefinition of what is “modern” whilst reinventing traditional practices.

Participants can focus on the following three pillars of sustainability re-defined under the theme of Expo 2023 Doha in their exhibits;

Economic – Invest in innovative agricultural technologies.

Social – Establish the connection of people with nature, to raise awareness.

Environmental – Transformation of dry and arid land into agricultural areas and forests.

## **SPECIAL REGULATION No. 2**

### **CONCERNING THE CONDITIONS OF PARTICIPATION IN THE EXHIBITION**

#### **CHAPTER I. GENERAL PROVISIONS**

##### **Article 1. Purpose**

The purpose of this Special Regulation, in accordance with Section III and IV, and Article 38 of the General Regulations of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or “Exhibition”), is to lay down the conditions of participation in the Exhibition.

##### **Article 2. Compliance with the Laws and Regulations**

2.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations, the Special Regulations of the Exhibition, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “the Laws and Regulations”).

2.2. The additional instructions and directives are issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of the Participants and the Organizer.

##### **Article 3. Official Participants and Non- Official Participants**

3.1. Official Participants are those foreign governments and international organizations that have accepted the official invitation from the State of Qatar to participate in Expo 2023 Doha, in accordance with Article 8.1 of the General Regulations.

3.2. Aforementioned international organizations are those intergovernmental organizations that aim for

strengthening international cooperation in environmental, scientific, economic, cultural and other fields, or whose aims are consistent with the theme of the Expo.

3.3. Non-Official Participants are those exhibitors that are not officially invited by the State of Qatar but whose participation is approved by the Organizer. They include exhibitors as legal entities, institutions and other organizations displaying outside the national sections of Official Participants.

3.4. Official Participants as defined in Article 3.1. shall be represented by a Commissioner General of Section. Non-Official Participants shall be represented by Garden Directors. Commissioners General of Section and Garden Directors shall be responsible for the preparation and operation of the participation and shall supervise all personnel under his/her authority to ensure compliance with the laws and regulations set forth in Article 2 of this Special Regulation.

3.5. Participants shall provide appointment documents for Commissioners General of Section and Garden Directors to the Organizer. Pursuant to Article 6 Paragraph 1 of the General Regulations, the Organizer shall forward a copy of the documents pertaining to the appointment of Commissioners General of Section to the BIE.

## **CHAPTER II. PARTICIPATION OF OFFICIAL PARTICIPANTS**

### **Article 4. Exhibitions**

4.1. The exhibitions of Official Participants shall be in line with the provisions of Special Regulation No.1 concerning the Definition of the Theme of the Exhibition and the Guidelines for Theme Development by the Organizer and the Participants and must be approved by the Organizer.

4.2. The items and materials used in the exhibitions of Official Participants must be approved by the Organizer and shall be in line with the provisions of Special Regulation No.1 concerning the Definition of the Theme of the Exhibition and the Guidelines for Theme Development by the Organizer and the Participants; Special Regulation No.4 concerning Construction, Installation, Workplace Safety, Fire Prevention, and Environmental Protection; Special Regulation No. 5 concerning the Installation and Operation of Machinery and Equipment; and Special Regulation No. 7 concerning Customs Clearance, Transportation and Handling of Goods.

### **Article 5. Participation Contract**

5.1. Official Participants who wish to take part in Expo 2023 Doha shall conclude a Participation Contract with the Organizer. The Participation Contract shall be signed by the Commissioner General of Section and the Organizer and countersigned by the Commissioner General of Expo 2023 Doha. The Organizer shall forward a copy of the Participation Contract to the BIE shortly upon its signature.

5.2. The Participation Contract shall be supplemented by the plans and documents stated in Special Regulation No.4 concerning Construction, Installation, Workplace Safety, Fire Prevention, and Environmental Protection.

5.3. In cases where Official Participants wish to carry out commercial activities, they shall comply with the Special Regulation No. 9 concerning Commercial Activities by Official Participants. Further details shall be stipulated in Annex 5 of the Participation Contract.

### **Article 6. Exhibition Areas**

6.1. Indoor and outdoor exhibition areas are allocated free of charge to Official Participants by the Organizer.

6.2. Official Participants shall submit to the Organizer a Participation Form for the allocation of an



exhibition area. The Participation Form shall include a Theme Statement as described in Article 3 of the Special Regulation No. 1 concerning the Development of the Theme of the Exhibition and the Guidelines for Theme Development by the Organizer and the Participants.

6.3. The Organizer shall reply to this request in writing within 60 days after receiving it. If the Organizer deems that the presentation does not include the necessary features to develop the theme of the Exhibition, or considers it unacceptable, the Organizer will inform the Official Participant of the reasons for its non-acceptance and will propose ways to rectify it. The Organizer shall agree on the necessary modifications with the relevant Commissioner General of Section.

6.4. The Organizer will consider the application to participate set forth in Paragraph 2 of this article as well as the date of acceptance of the invitation to participate in the Expo when allocating an exhibition area. Exhibition area allocation will be reflected in the Participation Contract and will have a provisional status until the Participation Contract is signed by both parties.

6.5. Before the signing of the Participation Contract, the Organizer shall, without any liability, have the right to change the layout of the exhibition and allocation of exhibition areas in order to ensure the success of the Exhibition and the harmony within the Expo site.

#### **Article 7. Construction, Installation and Dismantling of Exhibition Areas**

7.1. Pursuant to Article 20 Paragraph 1 of the General Regulations, Article 3 Paragraph 4 of Special Regulation No. 4 concerning Construction, Installation, Workplace Safety, Fire Prevention and Environmental Protection and Article 4 Paragraph 4 of Special Regulation No. 5 concerning the Installation and Operation of Machinery and Equipment, all construction and installation works in indoor and outdoor exhibition areas shall be completed by Participants no later than 24/09/2023. Vehicles heavier than 7500 kg shall not be allowed to enter the site after 04/09/2023.

7.2. Outdoor and Indoor exhibition areas shall be handed over to Participants on 01/02/2023 and 15/04/2023 respectively by the Organizer.

7.3. Pursuant to Article 20 Paragraph 2 of the General Regulations, Article 8 Paragraph 1 of Special Regulation No. 4 concerning Construction, Installation, Workplace Safety, Fire Prevention and Environmental Protection, Participants shall remove all exhibition materials and restore the outdoor and indoor exhibition areas allocated to them into their original conditions no later than 30/06/2024 and 01/05/2024 respectively.

#### **Article 8. Provision of Services**

8.1. The Organizer shall ensure the supply of General services in accordance with Article 17 of the General Regulations of the Exhibition. Official Participants shall be responsible for organizing the equipment installation of telecommunications, water inlet and outlets, as well as garbage collection and disposal, pavilion security and other services considered appropriate by the Organizer within their exhibition area and bear the costs.

8.2. The Organizer shall provide a list of accredited companies to Official Participants that can carry out the services set out in Paragraph 1 of this article and other services that may be requested by Official Participants and deemed appropriate by the Organizer. Official Participants may also request these services to be provided from the Organizer. In either instance, rates charged for such services shall conform to local rates.

8.3. The Official Participants shall be responsible for the electricity installation within their exhibition area and shall be responsible for the installation costs. The electricity utilization costs shall be borne by the Organizer.

8.4. Official Participants shall conform to Special Regulation No. 4 concerning Construction, Installation, Workplace Safety, Fire Prevention and Environmental Protection, Special Regulation No. 10 concerning General Services, and the relevant laws and regulations of the State of Qatar, for the installation of equipment and the utilization of the services specified in paragraph 1 of this article.

#### **Article 9. Services Offered Free of Charge by the Organizer**

9.1. Services stated below shall be offered free of charge to Official Participants by the Organizer:

- Provision of utilities (water, Wi-Fi) up to the interior of the indoor exhibition areas and up to the boundary of the outdoor exhibition areas
- Wastewater outlets, water line, drainage line services up to the interior of the indoor exhibition areas and up to the boundary of the outdoor exhibition areas except for the use in commercial activities
- Covering of the ground surfaces of outdoor exhibition areas with earth adequate for planting
- Electricity
- Tap water
- Irrigation water
- Creation of service areas
- Maintenance and cleaning of public areas
- Maintenance and cleaning of public green areas
- Disposal of waste from public and green areas
- Disposal of the construction waste
- Provision of general security for the Expo site
- First aid services (at the exhibition site)
- Provision of lost and found service
- Lost persons centre Information Points (including Lost and Found, Missing Person Management and Mobility Services)
- Quarantine services
- Lighting of the Exhibition site
- Placement of signs and routing at the Expo site
- Information signs
- Storage allocation for the Official Participants (upon request)
- Expo 2023 Official Contact Centre
- Transportation cost of all objects related to the Exhibition from seaports and/or airports of entry or from the border of Qatar to the exhibition site "one 40 feet container and/or two 20 feet containers up to equivalent of 20 tonnes", and their return to border of entry after the closure of the Exhibition, if the Official Participant organises the transportation by the company accredited by the Organizer.

9.2. These services may be unilaterally interrupted for the following reasons:

- Compromised safety and security of the staff and property,
- Repair, replacement or improvement of the systems,
- Bottlenecks in supply,
- Reasons beyond the Organizer's control or Force Majeure.

#### **Article 10. Assistance to Developing Countries**

10.1. In accordance with Article 8.7 of the General Regulations of Expo 2023 Doha, the Organiser will provide financial support to the Least Developed Countries, according to the UN classification. The financial support shall mainly cover the following services;

- Consultancy expenditures for theme compatibility, design and decoration of their exhibition areas,
- Expenses for the design, decoration and dismantling of their exhibition areas,
- Maintenance expenses of Official Participants for their exhibition areas (fees for cleaning, security, electricity, water supply and renting costs of equipment),

- Allowance for customs clearance, exhibit transport, and insurance may be provided upon the approval of the Organizer.

10.2. Further details will be provided separately by the Organizer in the Participation Guide.

#### **Article 11. Use of Exhibition Symbols**

11.1. The Commissioners General of Section may make use of Expo 2023 Doha symbols, especially the logo, solely for non-commercial purposes and those directly linked to the Exhibition. This right is not transferable and may be used as soon as the Participation Contract has been signed with the permission of the Commissioner General of the Exhibition.

11.2. Expo 2023 Doha Brand Guidelines shall be provided by the Organizer separately in the Participation Guide.

### **CHAPTER III. PARTICIPATION OF NON-OFFICIAL PARTICIPANTS**

#### **Article 12. Participation Contract**

12.1. Non-Official Participants may apply to participate in Expo 2023 Doha. The application must contain all necessary documents relating to the content, the chosen theme of the Exhibition and the requested surface of the exhibition area.

12.2. The Organizer shall inform the “the respective governments of the would-be intention” to participate in the Exhibition. The request for participation shall only be considered upon approval by the Commissioner General of Section concerned or otherwise by the respective Government.

12.3. Non-Official Participants shall be informed by the Organizer about the results of their application in writing within a reasonable time. If the Organizer deems that the presentation does not include the necessary features to develop the theme of the Exhibition, or considers it unacceptable, the Organizer will inform the Non-Official Participant of the reasons for its non-acceptance and will propose ways to rectify it. The modifications made by the Non-Official Participant will have to be approved by the Organizer.

12.4. After the application to participate in the Exhibition has been approved, a Participation Contract shall be signed between the Organizer and the Garden Director. The conditions of participation for Non-Official Participants shall be laid out in the Participation Contract. The rights and benefits offered to Non-Official Participants shall not, under any circumstances, be more favourable than those offered to Official Participants.

#### **Article 13. Exhibition Area Allocation**

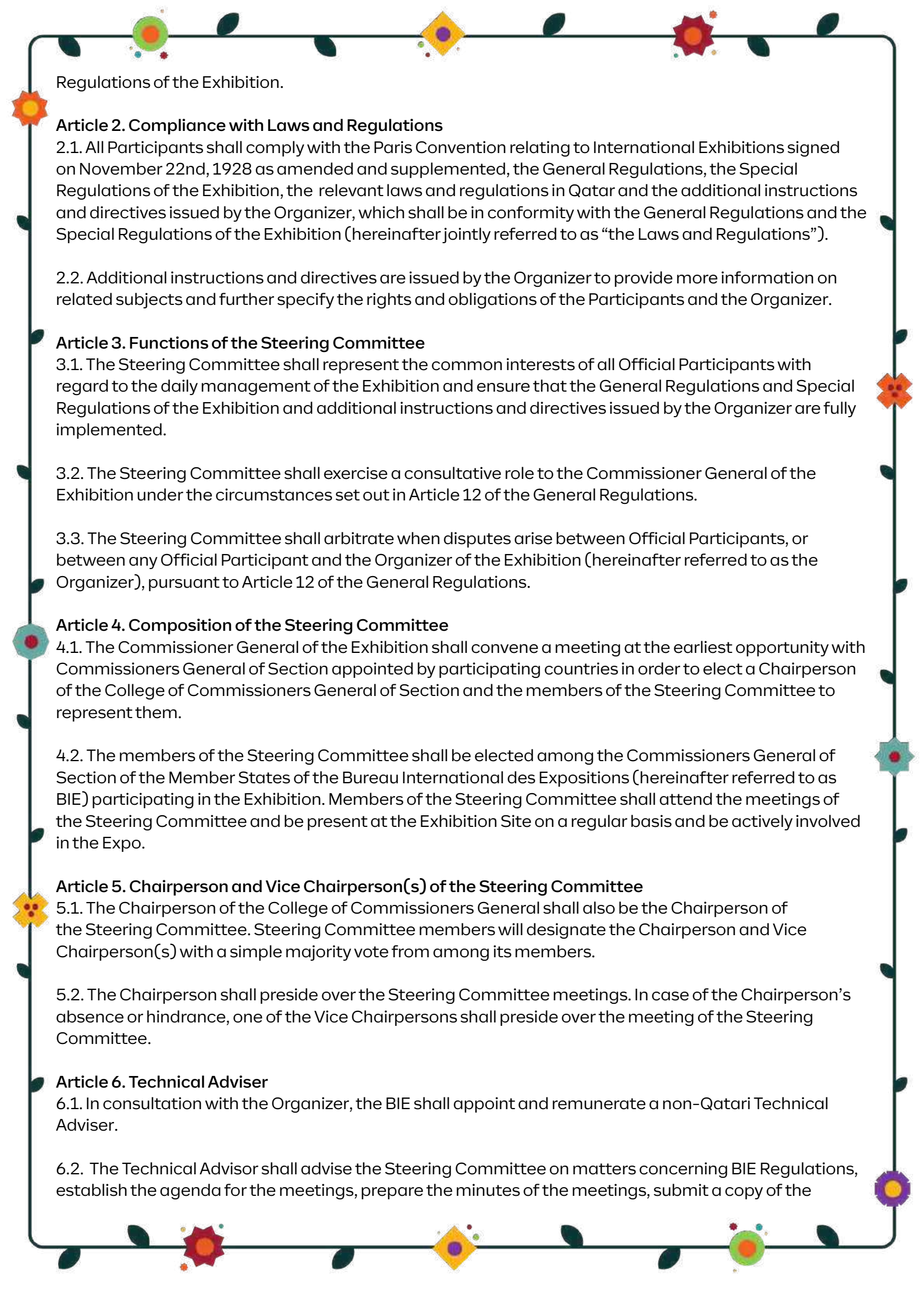
A clear distinction shall be made by the Organizer between the exhibition areas allocated for Non-Official Participants and those allocated for Official Participants.

### **SPECIAL REGULATION No. 3**

#### **CONCERNING THE RULES FOR THE FUNCTIONING OF THE STEERING COMMITTEE OF THE COLLEGE OF COMMISSIONERS GENERAL**

##### **Article 1. Purpose**

The purpose of this Special Regulation is to set forth the rules concerning the functioning of the Steering Committee of the College of Commissioners General (hereinafter referred to as “the Steering Committee”) of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or “Exhibition”), in accordance with Articles 9, 12 and 43 of the General



Regulations of the Exhibition.

## **Article 2. Compliance with Laws and Regulations**

2.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations, the Special Regulations of the Exhibition, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “the Laws and Regulations”).

2.2. Additional instructions and directives are issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of the Participants and the Organizer.

## **Article 3. Functions of the Steering Committee**

3.1. The Steering Committee shall represent the common interests of all Official Participants with regard to the daily management of the Exhibition and ensure that the General Regulations and Special Regulations of the Exhibition and additional instructions and directives issued by the Organizer are fully implemented.

3.2. The Steering Committee shall exercise a consultative role to the Commissioner General of the Exhibition under the circumstances set out in Article 12 of the General Regulations.

3.3. The Steering Committee shall arbitrate when disputes arise between Official Participants, or between any Official Participant and the Organizer of the Exhibition (hereinafter referred to as the Organizer), pursuant to Article 12 of the General Regulations.

## **Article 4. Composition of the Steering Committee**

4.1. The Commissioner General of the Exhibition shall convene a meeting at the earliest opportunity with Commissioners General of Section appointed by participating countries in order to elect a Chairperson of the College of Commissioners General of Section and the members of the Steering Committee to represent them.

4.2. The members of the Steering Committee shall be elected among the Commissioners General of Section of the Member States of the Bureau International des Expositions (hereinafter referred to as BIE) participating in the Exhibition. Members of the Steering Committee shall attend the meetings of the Steering Committee and be present at the Exhibition Site on a regular basis and be actively involved in the Expo.

## **Article 5. Chairperson and Vice Chairperson(s) of the Steering Committee**

5.1. The Chairperson of the College of Commissioners General shall also be the Chairperson of the Steering Committee. Steering Committee members will designate the Chairperson and Vice Chairperson(s) with a simple majority vote from among its members.

5.2. The Chairperson shall preside over the Steering Committee meetings. In case of the Chairperson's absence or hindrance, one of the Vice Chairpersons shall preside over the meeting of the Steering Committee.

## **Article 6. Technical Adviser**

6.1. In consultation with the Organizer, the BIE shall appoint and remunerate a non-Qatari Technical Adviser.

6.2. The Technical Advisor shall advise the Steering Committee on matters concerning BIE Regulations, establish the agenda for the meetings, prepare the minutes of the meetings, submit a copy of the

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meeting minutes to the BIE and AIPH, and ensure appropriate follow-up with regards to the issues raised at the meetings.

6.3. The Technical Adviser shall attend all meetings of Steering Committee meetings in a consultative role and shall not be entitled to vote.

#### **Article 7. Frequency of Steering Committee Meetings**

7.1. The Steering Committee shall hold regular meetings once every six months from its establishment to the opening of Expo 2023 Doha, and once a month during the Exhibition.

7.2. Extraordinary meetings may be convened by the Chairperson, or upon the request of the Commissioner General of the Exhibition, or one third of the members of the Steering Committee.

#### **Article 8. Attendance at the Steering Committee Meetings**

8.1. Only members of the Steering Committee and the Technical Adviser may attend the meetings of the Steering Committee. Each member of the Steering Committee may be accompanied by one adviser, who shall not have any vote or voice during the meetings.

8.2. In case of absence due to legitimate reasons, Steering Committee members may give their mandate to another member in writing to represent them.

#### **Article 9. Quorum and Vote**

9.1. At least half of the members should be present or be represented to constitute a quorum at all meetings of the Steering Committee for the validity of deliberations.

9.2. The Steering Committee shall adopt decisions at the meetings by vote of simple majority. In case of an equal number of votes, the Chairperson shall have the casting vote.

#### **Article 10. Complementary Services to Steering Committee by the Organizer**

10.1. The Organizer shall provide the following complimentary services to the Steering Committee in order to facilitate its functioning:

- Meeting venues, along with interpretation services into English and French only, as the official languages of the BIE. Both services will only be provided complimentary for the Steering Committee meetings.
- Office rooms, secretarial services other services necessary for the functioning of the Steering Committee.
- Office and administrative services and other services required by the BIE Technical Adviser to perform his/her duty.

10.2. The Organizer shall provide complimentary office and administrative services required by the BIE Technical Adviser to perform his/her duty.

#### **Article 11. Final Report**

After the closing of the Exhibition, the Steering Committee shall prepare a report on its activities and submit it to the College of Commissioners General, the BIE, AIPH and the Organizer.



## **SPECIAL REGULATION No. 4**

# **CONCERNING CONSTRUCTION, INSTALLATION, WORKPLACE SAFETY, FIRE PREVENTION AND ENVIRONMENTAL PROTECTION**

## **CHAPTER I. GENERAL PROVISIONS**

### **Article 1. Purpose**

1.1. The purpose of this Special Regulation of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or “Exhibition”) is to set forth the requirements that Participants must implement in planning, construction, engineering, installation, decoration, dismantling of buildings, structures, gardens on the Site of Expo 2023 Doha, in accordance with Articles 14, 15, 16, 17, 19, 20, 26 and 43 of the General Regulations.

1.2. This Special Regulation is related to construction works taking place on the outdoor and indoor exhibition areas of Participants. This Special Regulation also comprises rules to be followed on fire prevention, workplace safety, and protection of environment in the course of the works described above. The term “construction” shall be used to specify the works and activities associated with both the erection of buildings and/or landscaping and the construction and/or assembly of installations within buildings.

### **Article 2. Compliance with Laws and Regulations**

2.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations, the Special Regulations of the Exhibition, Qatar Construction Specifications (hereinafter referred to as “QCS 2014”), and other relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “the Laws and Regulations”).

2.2. Additional instructions and directives are issued by the Organizer to provide more information on related subjects and further establish the rights and obligations of Participants and the Organizer and shall be in conformity with the General Regulations and Special Regulations.

2.3. Pursuant to the Exhibition theme “Green Desert, Better Environment” and Special Regulation No. 1 concerning the Definition of the Theme of the Exhibition and the Guidelines for Theme Development by the Organizer and the Participants, the Organizer may provide complimentary advisory services to Participants on how to use ecological materials in their construction works at a reasonable cost without any obligation towards them. The Organizer shall issue a Theme Guide to assist Participants in the design of their exhibition area.

### **Article 3. Rights and Obligations of the Participants**

3.1. The Participants shall obtain all necessary permits and licenses set out as in the Laws and Regulations prior to the commencement of construction. The form and content of the application documents shall conform to the Laws and Regulations.

3.2. The Participants shall perform all modifications required by the Organizer at their own expense to ensure compliance of the construction works with the Laws and Regulations.

3.3. Participants must ensure that the representatives of the Organizer and relevant authorities carrying relevant credentials have access to the occupied construction sites during working hours for aforementioned representatives to verify compliance with the Laws and Regulations.

3.4. All construction works in their respective exhibition areas shall be completed by Participants no

later than 24/09/2023. Vehicles heavier than 7500 kg shall not be allowed to enter the site after 04/09/2023.

3.5. Participants shall bear the costs of the following construction activities within their exhibition area:

- Architectural, technical, mechanical and electrical system plans and specifications,
- Specific geological survey of plot,
- Electricity and water supply systems in the spaces assigned to them in case of outdoor gardens (ports will be shown by the Organizer),
- Electricity, water and other connection lines from the boundary of the outdoor garden area to the interior,
- Installation and decoration of buildings and structures,
- Gardening,
- Landscaping,
- Planting and maintenance of the green areas,
- Environmental impact of the garden construction to the surrounding environment,
- Presentation of exhibits,
- Fire prevention, labour safety and health, sanitation and safety facilities related to their exhibition area,
- Maintenance, cleaning and waste removal,
- Transportation and storage,
- Post EXPO dismantling, removal of exhibits and cleaning,
- Project and management services,
- Professional consultation,
- Other activities related to the construction of their gardens, buildings and structures.

3.6. The Participants shall also fulfil the following responsibilities;

- To submit their project, forms, permits and licenses in a timely manner,
- To submit a list of the machines and equipment to be used during construction and dismantling,
- To submit detailed lists of the plants and flowers to be exhibited in their exhibition areas.

3.7. If the Organizer undertakes the construction or any of the above-mentioned tasks on behalf of a Participant, the Participant concerned shall bear the corresponding costs incurred, provided that the Organizer has given sufficient notice to the Participant.

3.8. If the Participants are unable to fulfil their commitments, the Organizer has the authority to perform their obligations and the costs shall be borne by Participants.

#### **Article 4. Rights and Obligations of the Organizer**

4.1. The Organizer may order the following actions if deemed necessary, at the expense of the Participants;

- Compliance with the provisions of this Special Regulation with respect to the terms and periods agreed upon by the Participant and the Organizer,
- The suspension of construction work, if said work violates the "Laws and Regulations", or if it is considered that hazardous conditions exist,
- The demolition of a building, or any part thereof, or of an installation, if its construction violates the "Laws and Regulations",
- The termination of any occupancy of the construction works site in the event of dangerous conditions arising from the work being carried out and as yet unfinished,
- The elimination of dangerous conditions.

4.2. The Organizer shall not be responsible or liable for any damage or loss in reference to and caused by the violations of the Laws and Regulations by the Participants or their

contractors.

## **CHAPTER II. STRUCTURES, GARDENS, AND COVERED EXHIBITION AREAS**

### **Article 5. Construction Work, Internal Conversion and Finishing Work**

5.1. Outdoor and indoor exhibition areas shall be handed over to Participants on 01/02/2023 and 15/04/2023 respectively by the Organizer, as specified in Article 7 of Special Regulation No. 2 concerning the Conditions of Participation in the Exhibition.

5.2. Pursuant to Article 7 of Special Regulation No. 2 concerning the Conditions of Participation in the Exhibition, Participants shall complete construction works, internal conversions and installation of exhibits by 24/09/2023.

5.3. Entry of the items for outdoor and indoor exhibition areas shall be authorized from 02/02/2023 and 16/04/2023 respectively.

### **Article 6. Soil for Outdoor Exhibition Areas**

The Organizer shall provide the outdoor exhibition areas with a surface layer of soil suitable for planting up to the level of the closest street or pathway.

### **Article 7. Documents Provided by the Organizer**

7.1. The Organizer shall allocate indoor and outdoor exhibition areas on a complimentary basis to Official Participants in accordance with Special Regulation No. 2 concerning the Conditions of Participation in the Exhibition, and the Participation Contract, and provide the following technical documents;

#### **7.1.1. Documents for Outdoor Exhibition Areas**

- Data of preliminary geographic survey of the site, including the analysis data of the physical and chemical properties of soil
- Data points for the services, such as water supply, sewage, electricity, air conditioning, telecommunications and television
- Relief map with marked boundary lines of the lot
- Map showing the lot and the surrounding and/or closer roads, parking lots, green areas, infrastructures, existing buildings and structures
- Design parameters and guidelines
- Regulations on construction and access of personnel and goods to the allocated exhibition area
- General guidelines on safety, sanitation and fire prevention for the Site,
- Construction guidelines specifying deadlines, conditions and requirements as well as technical documents necessary for construction and installation of the Exhibition area.

#### **7.1.2. Documents for Indoor Exhibition Areas**

- Drawings and specifications of architectural, structural, mechanical and electrical systems,
- Data points for the services, such as water supply, sewage, electricity, air conditioning, telecommunications and television,
- Buildings and structures specifications,
- Requirements for maintenance and cleaning,
- Regulations on construction and access of personnel and goods to allocated space,
- General guidelines on safety, sanitation and fire prevention for the site.

### **Article 8. Inspection of Allocated Space**

Participants may inspect the exhibition areas allocated to them at their own cost and with prior approval, of the Organizer.

## **Article 9. Design Parameters**

9.1. The design of exhibition areas shall comply with the Laws and Regulations and regulatory planning and design requirements of the Exhibition. Materials and equipment used for the construction shall conform to the Laws and Regulations.

9.2. All improvements, installations, and/or modifications of any nature to existing buildings are subject to the written approval of the Organizer and must be done in accordance with the Laws and Regulations. In no case work which affects the operation of the technical equipment of the buildings or the structural integrity of the buildings may be undertaken without the prior authorization given by the Organizer.

## **Article 10. Dismantling of the Outdoor and Indoor Exhibition Spaces**

10.1. Participants shall remove all exhibition materials and restore the indoor exhibition spaces no later than 01/05/2024 and outdoor exhibition spaces no later than 31/05/2024.

10.2. The restoration to the original conditions shall include demolition of buildings and structures including underground elements, substructures and utilities, and the restoration of the land to its original condition.

10.3. Participants shall submit their schedule for the dismantling of their outdoor and indoor exhibition areas to the Organizer and apply for authorization. Dismantling works cannot be carried out without the written approval of the Organizer.

10.4. At the termination of the dismantling of the outdoor or indoor exhibition areas, the Organizer and the Participants shall jointly conduct an inspection. If the exhibition areas have been restored to their original state, the Organizer shall issue a written notification to the Participant in the form of an acceptance letter.

10.5. Provided that work carried out by the Participant to restore the outdoor or indoor exhibition areas to their original state has not, in the Organizer's opinion, been satisfactorily performed within the period specified in Article 10.1., the latter may affect the remaining work, on behalf of and at the expense of, the former.

## **CHAPTER III. TECHNICAL SUPERVISION**

### **Article 11. Technical Supervisor**

11.1. Participants shall appoint a qualified technical supervisor with design and construction management skills during construction, installation and dismantling and inform the Organizer at least 10 days before the construction starts.

11.2. The technical supervisor shall have supervision over quality, safety, function, schedule and funding related to the design and construction of buildings and structures, compliance with the Laws and Regulations in construction activities and technical coordination with the Organizer and other Participants.

11.3. Participants shall ensure that the appointed Technical Supervisor takes full responsibility for conformity with the "Laws and Regulations" of all the construction activities and the timely technical coordination with the Organizer.

11.4. Should the Technical Supervisor not comply with any of the "Laws and Regulations", the Organizer may direct the Participant concerned to cancel his/her appointment and prohibit his/her access to the construction works site. In such cases the Participant shall abide by the directives given and appoint another Technical Supervisor.

## CHAPTER IV. TECHNICAL OFFICE, APPLICATIONS AND APPROVALS

### Article 12. Technical Office and General Provisions by the Organizer

12.1. The Organizer shall establish a Technical Office composed of architects, engineers and specialists to provide the Participants with the necessary assistance.

12.2. The Technical Office shall conduct a preliminary review of the applications, assist them to obtain approval from relevant Qatari authorities and inspect the approved projects during the construction.

12.3. The Technical Office shall coordinate, facilitate and expedite the process of obtaining the relevant permits for the participants from the relevant authorities in the State of Qatar.

12.4. Participants shall cover the costs of required permits and licenses to be acquired from relevant authorities.

### Article 13. Approvals and Authorizations

13.1. Participants shall submit their Concept Design of their project along with a construction management plan to the Organizer for preliminary approval within the period of time specified separately by the Organizer to complete the construction works by 24/09/2023 as set out in Article 3 Paragraph 4 of this Special Regulation.

13.2. The Organizer shall review the Concept Design submitted by the Participants within 14 days in reference to the Theme Statement and compliance with Laws and Regulations.

13.3. Provided that required revisions are made by Participants, the Organizer shall give preliminary approval to the Concept Designs.

13.4. Subsequent to the preliminary approval, Participants shall proceed to finalize the Detailed Design of their exhibition project in accordance with Laws and Regulations of the Exhibition along with applying any remarks or comments received from the Organizer during the review process.

13.5. Completed Detailed Design Projects shall be subject to approval of the Organizer.

13.6. The Organizer shall complete the evaluation of Detailed Design Project and notify the Participants of the results within 14 days.

13.7. Participants shall obtain the following approvals and authorizations from the Organizer;

13.7.1. Initial approval issued by the Organizer on the basis of the Concept Design submitted by the Participant.

13.7.2. Detailed Design approval issued by the Organizer on the basis of the detailed design submitted by the Official Participant.

13.7.3. The Organizer shall ensure that the Construction Permits will be provided within 14 days after the Detailed Design is approved.

13.7.4. Following the Detailed Design approval, the Organizer shall inform each Participant separately concerning which permits should be obtained.

13.7.5. The Participant is solely responsible to provide all the technical and non-technical details required to obtain the required permits to construct their pavilion and develop their garden. The Organizer role is limited to only coordinating, facilitating, and expediting the process of obtaining



the relevant permits for the participants from the relevant authorities in the State of Qatar.

13.8. No construction works shall be initiated at the indoor and outdoor exhibition areas until such authorizations are fully granted with the exception of preparatory works fall under Article 15.7. of this Special Regulation.

#### **Article 14. Concept Design Approval**

14.1. Participants shall submit the Participation Form, which includes a Theme Statement to the Organizer.

14.2. Following the approval of the Theme Statement by the Organizer and signing the Participation Contract, Participants shall submit the Concept Design of their exhibition area.

14.3. Participants shall prepare the Concept Design of their exhibition area in line with the theme of the Exhibition to the Organizer, as set out in Special Regulation 1 concerning the Definition of the Theme of the Exhibition and the Guidelines for Theme Development by the Organizer and the Participants and Special Regulation 2 concerning the Conditions of Participation in the Exhibition.

14.4. The Concept Design submission shall be comprised of all documents listed below;

- Construction management plan
- Design documents for safety management including fire prevention
- Layout of the exhibition area
- Layout of the buildings on the site including floor plans, elevations, sections and layout of outdoor areas and landscaping
- Written description of the project as a design report including design parameters, assumptions and check certificates
- Proposed use of the planned facility and a schedule of works
- Exterior and interior decoration, finishes
- List of materials and products to be used in the construction stage, highlighting any sustainability features and environmentally friendly considerations
- List of machinery, apparatus and equipment to be used during the Exhibition
- Method statement for dismantling and removal of their exhibition areas, along with any other documents that need to be approved by the Organizer

14.5. The construction management plan shall include but not be limited to the timeframe of completing construction, internal conversions, transportation of materials, quarantine time, plantation durations, flower arrangements, machinery set up and testing and commissioning durations, installation of exhibits, overall completion duration as well as any other planned activity.

14.6. Participants shall subsequently inform the Organizer about their requests for the supply of electricity, water, wastewater disposal and telecommunications.

14.7. The Concept Design shall be submitted through an Internet-based platform and 2 hard copies shall be sent to the Organizer in English.

14.8. The Organizer shall inform the Participants of any failure to comply with the “Laws and Regulations”, and any errors or omissions that are noted upon examination of the Concept Design. When granting the approval of the Concept Design, the Organizer shall also establish which authorizations will be necessary and inform the Participants.

14.9. Participants shall make required amendments to their Concept Design and re-submit them to the Organizer for preliminary approval.

14.10. In case the Participants who have preliminary approval and would like to make amendments to their Concept Designs, they should re-submit the Concept Design with the amendments for approval.

### **Article 15. Detailed Design Approval**

15.1. The Participants shall prepare the Detailed Design of their exhibition areas following the development of the approved Concept Design and any recommendations received at the previous stage and submit it to Organizer for approval in a timely manner.

15.2. According to Laws and Regulations, the Participants shall prepare the following documents to obtain necessary permits;

- Detailed construction and installation, Testing & Commissioning programme
- Detailed descriptions and specifications including list of materials and products to be used in the construction stage, highlighting any sustainability features and environmentally friendly considerations
- Layout of buildings and exhibits, floor plans, plans for interior and exterior finishes method statement including risk assessment (RAMS)
- Details of utility distribution and equipment, facility plans
- Landscape detailed design package, including the list of plants
- Safety management plans including emergency management plan
- Business licenses and insurances of the contractors
- Logistics, security, cleaning and waste management plans
- Emergency plan
- Dismantle and removal plans and programme
- Maintenance plan
- Other documents that need to be approved by the Organizer

15.3. For the purpose of emphasizing the horticultural aspect of the exhibitions, Participants may not use more than 20% of their exhibition area as buildings. All elements in the exhibition area should support the horticultural facet of the exhibition.

15.4. The application for Detailed Design Project shall be submitted through an Internet-based platform and 2 hard copies shall be sent to the Organizer in English.

15.5. The Organizer shall inform the Participant of any failure to comply with the “Laws and Regulations”, and any errors or omissions that are noted upon examination of the Detailed Design and permits. The Organizer may issue the full approval, partial or conditional approval, or refuse approval. Participants shall make required amendments to their Detailed Design and re-submit them to the Organizer for approval.

15.6. Construction permits shall be issued for Detailed Design Projects following their approval by the Organizer.

15.7. Provided that the Concept Design has been approved by the Organizer, Participants can carry out preparatory works e.g. clearing, levelling and fencing off, after obtaining permission from the Organizer.

15.8. Should Participants wish to make revisions to approved documents, they shall go through the same procedure specified in the preceding paragraphs.

### **Article 16. Non-Approval of Applications**

16.1. The Organizer may refuse approval when:

- The information presented is insufficient to demonstrate compliance, is incorrect or is contrary to the “Laws and Regulations” and subsequently the Participants have not corrected the detected

areas of non-compliance.

- The exhibition project is not in accordance with the “Laws and Regulations”.

16.2. In case the applications are not approved, the Participants shall go through the same procedure specified for the related approval in accordance with Articles 14 and 15 of this Special Regulation.

#### **Article 17. Alteration of Concept and Detailed Designs**

In the event that a Participant carries out construction works different from the approved Concept and Detailed Designs; the Organizer may order the works to be stopped until the above-mentioned approval is obtained.

#### **Article 18. Cancellation of Approval**

The Organizer may revoke approval if the conditions subject to which the approval was granted have not been fulfilled or the approval was granted on the basis of false or incorrect information.

### **CHAPTER V. CONSTRUCTION WORKS AND SUPERVISION**

#### **Article 19. Construction**

19.1. Construction works shall be carried out by Participants and their contractors during the working hours determined by the Organizer. Exceptions require the approval of the Organizer.

19.2. Participants and their contractors may only perform activities including storage and preparations in the exhibition areas allocated to them. Temporary additional space requests should be submitted to the Organizer with sufficient lead time.

19.3. The Participants must separate their respective construction works sites, whether these are on building sites for pavilions or exhibition areas within existing buildings (fence off in the case of open sites) and indicate on a panel to be determined by the Organizer, the names, addresses and telephone numbers of the responsible designer, construction manager, and technical supervisor.

#### **Article 20. Contractors**

20.1. Contractors may be one or more private individuals or legal entities who, on behalf of the Organizer or the Participants, install or construct the approved exhibition facilities (buildings, exhibits, etc.) and perform the necessary changes, alterations, and repairs.

20.2. Construction, engineering and technical work on the Exposition Site may only be performed by properly qualified and authorized contractors in conformity with the “Laws and Regulations”.

20.3. The Organizer shall recommend qualified construction contractors, engineering and landscape consultancy firms and other service providers to Participants.

20.4. The Participants shall ensure that they and their appointed contractors comply with the “Laws and Regulations”.

20.5. In case the Participants choose to appoint a non-Qatari registered contracting company; the latter shall apply to relevant Qatari Authorities for obtaining necessary permits. The Participants shall incorporate the required time for such permits within their construction plan referred to in Article 14 Paragraph 4 and 5 of this Special Regulation.

20.6. The Participants may appoint specially qualified foreign staff for the construction and installation of their exhibitions, provided that this is done in accordance with the “Laws and Regulations”.

20.7. Contractors shall ensure that the permits, authorizations, plans and technical specifications are always available on the construction site for inspection by the Organizer and the relevant local authorities and shall comply with the site procedures established by the Organizer.

#### **Article 21. On-Site Manager**

21.1. Participants shall appoint an on-site manager as its representative in full charge of their construction site.

21.2. The on-site manager shall be responsible for liaising and coordinating with the Organizer and other relevant parties.

21.3. Participants shall ensure that their on-site managers comply with the Laws and Regulations.

21.4. Participants are solely responsible for any misconduct by their appointed on-site manager and shall be required to take any remedial measures requested by the Organizer as per the Laws and Regulations.

21.5. In case the on-site manager violates the Laws and Regulations, The Organizer may, give instructions to the Participant concerned to dismiss the manager concerned. The Participant shall abide by the directives given by the Organizer in such cases.

#### **Article 22. Control of the Construction Works**

22.1. The Participants shall submit their construction schedules to the Organizer in combination with their implementation plan for approval. The schedules shall include but not be limited to;

- Planned date for the commencement of construction,
- Scheduled dates of the main construction phases to alert inspection requirements,
- Completion deadlines in line with the general schedule of the Exposition.

22.2. The Participants shall commence work on the specified date in accordance with the approved schedule and shall complete it within the specified period. If the construction work is found not to meet the approved construction schedule, the Participant shall report in writing to the Organizer the causes and the remedy plans, submit a revised schedule, and follow the Organizer's directives to redress the deficiencies.

22.3. The Participants shall collaborate with the Organizer in order to support the implementation of environmentally friendly and safe measures. For this purpose, the Organizer will plan and carry out environmental and safety reviews in agreement with Participants.

22.4. The Organizer reserves the right to forbid the commencement of construction work or to order the stoppage of construction work and the removal from the construction works site of all materials and equipment for said work at the cost of the Participants in the following cases:

- The Participant or his contractor, despite a warning of the Organizer performs activities that endanger personal, environmental or material safety.
- The Participant fails to commence said work within 15 days of the scheduled commencement date or fails to commence it within 8 days after a warning is issued by the Organizer.
- The Participant occupies adjoining areas not assigned to him.
- The Organizer considers that the construction work will not be completed on the date of completion stated in the schedule.

#### **Article 23. User's Permit**

23.1. Participants shall complete all buildings, structures and gardens in accordance with the Laws and Regulations, guidelines issued by the Organizer and approved Detailed Design and inform the Organizer

in writing.

23.2. The Organizer shall inspect the exhibition area and issue a user's permit to the Participants. This shall take place only once inspection proves that buildings, structures and gardens comply and fulfil all necessary requirements.

23.3. In case the Organizer detects any incompliance with Laws and Regulations, approved Detailed Design and guidelines issued by the Organizer after the inspection, Participants shall be given a fixed period to correct all deficiencies and inaccuracies. The Organizer shall conduct an additional inspection following the fixed period and issue the user's permit if the Participant has fulfilled all requirements stated in Article 23.1. of this Special Regulation.

23.4. Participants shall not install their exhibits and operate their exhibition areas prior to obtaining a user's permit from the Organizer.

#### **Article 24. Maintenance**

24.1. Contractors shall maintain the construction works site clean, safe, and in good order.

24.2. Contractors shall be responsible for the orderly arrangement and clearance of construction materials on the construction work site. Failure to do so could result in the removal of materials by the Organizer at the expense of the Participant.

24.3. The Organizer may stop any construction work carried out by the Participants and their contractors immediately when the works in question are judged unsafe.

24.4. Access of personnel, and transportation on their construction site, shall be controlled by the contractors in accordance with the safety measures corresponding to the nature of the construction activities and in compliance with the "Laws and Regulations". All personnel of contractors and the Participants shall carry identification cards issued by the Organizer.

#### **Article 25. Transportation of Materials**

25.1. Participants and their Contractors shall transport materials and control loading activities in such a manner as not to hinder the free flow of general traffic or endanger the safety of pedestrians, and shall respect the transportation rules to, from and on the Exhibition Site. Any damage caused during transportation of materials are to be rectified by the Participants.

25.2. The Participants shall submit a transportation plan to be approved by the Organizer and respect the Organizer's requirements related to the routes and schedules both on and off the construction works site.

#### **Article 26. Inspection**

26.1. The Organizer may inspect the construction works performed by the Participants and their contractors pursuant to Article 12 paragraph 2 of this Special Regulation. Additionally, relevant Qatari authorities shall have free access to the exhibition areas of Participants to inspect the construction works from the technical and safety aspects.

26.2. Representatives of the Organizer and Qatari authorities shall carry evidence of identity regarding their activities.

26.3. The inspections shall be coordinated with the Technical Supervisor and the contractors.



## **Article 27. Insurance**

Participants and their contractors shall obtain the insurances as set out in Special Regulation No. 8 Concerning Insurance, after the necessary permits for construction are received.

## **CHAPTER VI. EXHIBITION AREA SAFETY**

### **Article 28. Safety Liabilities**

28.1. Participants shall take necessary measures to ensure that buildings, structures and remaining exhibition areas are safe and, in a position, to withstand the weights of permanent loads, overloads, vibrational forces, wind forces and rheological loads in the course of construction.

28.2. The Organizer has the authority to request Participants to eliminate any hazards during the construction in a set time period.

28.3. Participants shall employ contractors with statutory qualifications to carry out the structural design.

28.4. Participants shall be liable for any damage, accident or loss caused by a breach of Laws and Regulations related to safety.

### **Article 29. Garden and Building Materials and Equipment**

29.1. Building materials used in the gardens, buildings and structures shall be in conformity with the Laws and Regulations. In the event of a breach of this Article, the Organizer shall give instructions to the Participants concerned to remove such products from the site.

29.2. Participants shall obtain approval for building materials and equipment that will be used for the first time in Qatar from the Organizer and relevant Qatari authorities. The Organizer will provide assistance to Participants in obtaining such authorization.

29.3. Following the theme and sub-themes of the Exhibition set out in Special Regulation No.1 concerning the Definition of the Theme and Guidelines for Theme Development by the Organizer and the Participants, the Organizer encourages Participants to use environmentally friendly and energy efficient building materials.

29.4. Unless otherwise authorised by the Organizer, roofs on buildings and structures shall be made of fireproof materials.

## **CHAPTER VII. EVACUATION ROUTE, ENTRANCE AND EXIT**

### **Article 30. Entrances/Exits, Evacuation Routes, Signage and Lighting**

30.1. Participants shall ensure that traffic signs are placed correctly in their exhibition areas to ensure accessibility of the entrance and exit of vehicles, visitors and emergency vehicles.

30.2. Participants shall plan evacuation entrances/exits and evacuation routes within their exhibition areas in accordance with the Laws and Regulations. Escape routes should be kept clear of all obstructions not to hinder free passage or emergency evacuation of the public.

30.3. Doors on the emergency exit route should swing out in the direction of exit, as indicated in the Laws and Regulations. Clearly visible evacuation signals, emergency lightings and audio signals as specified in Laws and Regulations should be installed along the emergency route.

30.4. Non-flammable or fireproof materials shall be used for floors, interior walls/partitions and ceilings along evacuation routes. The electrical & HVAC systems shall be built with fire resistant materials.

30.5. Participants shall offer barrier free exhibition areas for persons with disabilities.

30.6. The routes for the fire engines should not be blocked or occupied during construction.

## **CHAPTER VIII. FIRE PREVENTION MEASURES AND EQUIPMENT**

### **Article 31. Installation and Maintenance of Fire Prevention Equipment and Apparatus**

31.1. Participants shall furnish their exhibition areas with equipment, devices and systems in accordance with Laws and Regulations to prevent and deal with fire. Such equipment shall be indicated on the construction plans and must be linked to the Organizer's central alarm system.

31.2. Participants shall guarantee that their staff has had fire safety training and is familiar with the fire emergency plan and able to use fire extinguishing devices.

31.3. Participants shall ensure the periodical maintenance and control of the fire prevention and firefighting equipment. They must keep the documentation of completed maintenance and control inspections.

31.4. Participants shall prepare an emergency plan for their buildings as set out in Article 36 of this Special Regulation, which should be submitted along with the Detailed Design, in accordance with Article 15.2. of this Special Regulation.

31.5. Fire prevention equipment cannot be moved without authorisation from the Organiser.

31.6. Fire extinguishing equipment and apparatuses must remain accessible and they must not be used for any other purpose than extinguishing fire.

### **Article 32. Fire Prevention Measures**

32.1. Fire prevention measures shall be taken by the Participants on the construction sites in accordance with Laws and Regulations.

32.2. The use of open fire is strictly prohibited. Exceptions can only be made in special cases, and in special regard of the fire protection regulations, with prior approval of the Organizer. Flammable materials may only be used with the permission of the relevant authority or with a special permission from the Organizer, and in compliance with the "Laws and Regulations".

32.3. Materials used by the Participants for decoration or other purposes (upholstery, curtains, artificial flowers, etc.) must be fireproof according to ISO and QCS 2014 standards. Fireproofing certificates must be attached to the construction documentation and technical descriptions of the building and interior work submitted to the Organizer. The lack of such documentation may result in the refusal to grant the user's permit. The Organizer reserves the right to perform tests on the premises of the building or exhibition area on materials that have been identified by the Participants as having been fire proofed.

32.4. Materials that give off toxic or corrosive gases or release burning drops when they burn shall not be used for construction, decoration and finishing.

32.5. The Participant and contractors must establish storage facilities when storing paint, oil and other such flammable materials; flammable materials may only be stored in quantities permitted

by the “Laws and Regulations”. The entry door to such facilities should clearly indicate the storage of combustible materials with the legally required sign and designation.

32.6. Only as much quantity of flammable materials may be stored on the construction works site as are required for a single day’s operation of exhibited equipment or other Participant activities. Flammables must be delivered in properly sealed metal containers. Any intention to store flammables must be submitted in writing together with the preliminary project, indicating data related to the quantity and technical specifications of the stored materials.

32.7. Participants shall keep items made of combustible materials at a safe distance from heat sources likely to cause an easy and rapid inflammation defined in accordance with the characteristics of the said materials.

32.8. Smoking shall be strictly prohibited in the gardens, buildings and structures.

## **CHAPTER IX. ENVIRONMENTAL PROTECTION**

### **Article 33. Environmental Protection**

33.1. Participants must ensure that environmental protection, health, radiation protection and security requirements and limits set out in the “Laws and Regulations” are respected at all times within their exhibition area. Special attention must be paid to avoid water and air pollution, soil contamination, generation of harmful noise and vibration, and the production of hazardous waste; special care shall be taken for the proper management, storage and disposition of hazardous waste.

33.2. Representatives of the competent authority on the exhibition site working closely with the Organizer shall control compliance with the relevant environmental protection regulations as well as the adequacy of protection (i.e., effectiveness of instruments and devices used in environmental protection).

33.3. The Organizer may order the cessation of harmful impact on the environment, at the expense of the Participants. In case of non-compliance with such an order, the Organizer shall proceed to stop the activities causing pollution and restore any area that may have been damaged at the expense of the Participants.

33.4. The Participants shall give prior notice to the Organizer of any proposed delivery, use or storage of radioactive materials and devices containing sources of radiation, indicating the quantity and levels of radiation, and shall include such information during the submission of their projects for preliminary approval.

33.5. Participants shall be held responsible for damages to the environment resulting from breaching the Laws and Regulations during construction.

## **CHAPTER X. PUBLIC UTILITIES**

### **Article 34. Public Utilities**

34.1. The Organizer shall provide for all Participants the basic public utility systems to the point of connection on the perimeter of their allocated exhibition area. Details regarding the conditions of supply and use of water, electricity, telecommunications and other services are set out in Special Regulation No. 10 concerning General Services.

34.2. The Organiser shall provide and assist Official Participants with temporary access to utility services as water, electricity, telecommunications and waste disposal for construction.

34.3. Participants shall inform the Organizer in advance about their daily demand of electricity, telecommunications and water supply.

## **CHAPTER XI: SAFETY AND SANITATION FACILITIES**

### **Article 35. Labour Safety on Construction Sites**

35.1. Participants and their contractors shall comply with safety regulations.

35.2. Vehicles which will be working on the construction sites shall follow the designated traffic routes and parking spaces, respect traffic rules, instructions and speed limits. During the construction works no vehicles will be allowed to enter the exhibition site, which are not directly involved in the transport or the placement of construction or exhibition materials.

During the construction phase, Logistics will be managing vehicle access into the venue.

35.3. Participants and their contractors shall obtain prior approval from the Organizer for using any part of routes and/or spaces in order to carry out construction works.

35.4. Participants shall ensure that each machinery and tools on the construction sites are in good condition, function well and are kept safely. Participants are responsible for routine controls of these machineries and tools, keeping records and training the staff for the machines and tools.

35.5. Participants shall install warning signs, fall protection facilities, safety net, eye-shields and demarcation or fencing-off of spaces.

35.6. Participants shall ensure that warning signs are placed in areas where cranes are in operation. For the device, a supervisor shall be designated to check and inspect during their operation.

35.7. Participants shall submit the plans for the installation and dismantling of scaffolds and the materials to be used to the Organizer for approval.

35.8. Participants shall obtain the approval of the Organizer to implement scaffolds before its installation.

35.9. The elements of scaffolds shall be solid, secure and in accordance with Laws and Regulations. Damaged, warped or unsuitable materials in the installation of scaffolds shall be prohibited to use. Participants shall ensure that scaffolds are regularly maintained to ensure safety.

35.10. The Organizer will give instructions to Participants to remove safety hazards related to scaffolds. On the construction site, warning signs or appropriate protection shall immediately be implemented in concerned position when an unprotected or unmarked hazardous area is noted.

35.11. All persons entering the construction site must adhere to the on-site safety requirements and put on full Personal Protective Equipment (PPE) on the construction site.

### **Article 36. Construction Protection**

36.1. Participants shall provide safety barriers and suitable equipment to safeguard against burglary, collision, the use of dangerous chemicals, explosives, toxic products, and fire hazards on their

construction sites.

36.2. In compliance with the standards specified by the legislation of Qatar, Participants shall ensure that they use quality wires and fittings, install lightning protection and earthing facilities on high scaffolds, derricks, cranes, electrical safety and protection devices on their construction sites to provide safety on the use of electricity. Participants shall only work with qualified electricians.

36.3. Participants shall install warning signs on their construction sites pursuant to the relevant Laws and Regulations.

36.4. In the event of natural disaster or any force majeure, Participants shall immediately stop the construction and provide security for their personnel. Participants may continue their construction activities after the Organizer's announcement of the end of the disaster and the hazardous situation has passed. The Organizer shall inform Participants about the meteorological conditions.

36.5. Personnel of the Participants shall not live at the construction areas. Participants shall make hygiene and comfort facilities available to their personnel during construction including temporary lavatories, changing rooms, food preparation and consumption areas and storage facilities. All proposed arrangements within the project site shall be made in full coordination with the main Contractor and the approval of the Organizer.

36.6. Participants shall take appropriate steps to keep construction sites and temporary working facilities in clean and hygienic conditions. In accordance with Laws and Regulations, each construction site shall have a duly labelled first-aid kit containing medication and equipment. The Organizer shall inspect these areas and shall give instructions for correction if necessary.

36.7. Participants shall notify and immediately report to the Organizer any serious incident or accident occurred during the construction and the Exhibition.

#### **Article 37. Emergency Plan**

37.1. Pursuant to Laws and Regulations, each Participants shall prepare an Emergency Plan to cope with any accidents, fire, leakages, disasters and hazards and inform their personnel about their respective roles in emergencies. Participants shall submit a copy of the Emergency Plan to the Organizer as part of the Detailed Design of their exhibition area, in accordance with Article 15.2. of this Special Regulation.

37.2. In the Emergency Plan, the competent organization, manpower, job, definitions, measures to control hazards, procedures for assistance, ways of exchanging information and training for Emergency Plan shall be indicated by the Participants.

37.3. The Participants shall take the necessary preventions and display their Emergency Plan on the construction site in a visible manner. Periodic staff trainings and practices implementing the plan with sufficient manpower shall be performed by Participants.

37.4. Participants shall keep and maintain first-aid kits in their exhibition areas.

37.5. In the event of a serious incident or accident, Participants shall contact the local emergency number (911) and subsequently notify the Organiser.

#### **Article 38. Maintenance of Exhibition Areas**

38.1. Participants shall keep their works, facilities, exhibition areas in good and hygienic condition and bear the costs.



38.2. The Organizer may check the exhibition spaces to inspect regarding to their maintenance, placement of items, safety facilities and fire prevention, equipment, etc. For maintenance of the exhibition spaces, the Organizer may give instructions to Participants if it is deemed necessary.

38.3. If a Participant fails to act as specified, the Organizer reserves the right to take necessary measures to correct the situation in compliance with Article 4 of this Special Regulation.

## **SPECIAL REGULATION No. 5 CONCERNING INSTALLATION AND OPERATION OF MACHINERY AND EQUIPMENT**

### **Article 1. Purpose**

The purpose of this Special Regulation of the International Horticultural Exposition, Expo 2023 Doha Qatar (hereinafter referred to as “Expo 2023 Doha”, or the “Exhibition”), is to specify the requirements for the installation and operation of machinery, apparatus and equipment which will be used in the Exhibition with the exception of machines and construction equipment to be used in the construction and installation of pavilions and exhibits, in accordance with Articles 19 and 43 of the General Regulations.

### **Article 2. Compliance with the Laws and Regulations**

2.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations, the Special Regulations of the Exhibition, Qatar Construction Specifications (hereinafter referred to as “QCS 2014”), and other relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “the Laws and Regulations”).

2.2. Additional instructions and directives shall be issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of the Participants and the Organizer.

### **Article 3. Waiver of liability**

The Organizer shall assume no responsibility for any damage or loss relating to and arising from force majeure or from failure to comply with the Laws and Regulations applicable to the use of equipment and their operations by Participants

### **Article 4. Application for Equipment Installation**

4.1. Participants shall submit the list of machinery, apparatus and equipment to be used during the Exhibition to the Organizer as laid down in Article 14.4 of the Special Regulation No. 4 concerning Construction, Installation, Work Safety, Fire Prevention and Environmental Protection, prior to the equipment being put into operation.

4.2. Participants shall submit the relevant documents containing complete technical information about the type, model, weight, brand of the equipment, the user manual and other related documents required by the Organizer.

4.3. Participants shall start the installation of machinery, apparatus and equipment stated in Paragraph 1 of this Article after gaining approval from the Organizer.

4.4. Pursuant to Article 3, Paragraph 4 of Special Regulation No. 4 concerning Construction, Installation, Workplace Safety, Fire Prevention and Environmental Protection, Participants shall complete the setup, installation, tests and all other relevant preparations by 24/09/2023.

## **Article 5. Operation of Equipment**

5.1. Equipment shall be operated by Participants at previously agreed locations and conditions, in accordance with the Laws and Regulations.

5.2. Participants shall request permission from the Organizer if they intend to operate the machines during the opening hours of the Exhibition.

## **Article 6. Safety Measures**

6.1. Participants shall ensure the safety of installation, manufacturing and operation of equipment to be used for the Exhibition.

6.2. Notwithstanding the installation and operation of equipment is entrusted to a third party, Participants shall remain responsible for the safety of the equipment and its operation.

6.3. In accordance with the Laws and Regulations, Participants shall ensure sufficient distance between the equipment in operation and the passages, thoroughfares and exhibits in their exhibition areas. Participants shall also install barriers and take any other protective measures deemed necessary to guarantee the unimpeded passages and the safety of visitors.

6.4. Participants shall take the necessary measures to prevent harm to visitors and staff caused by heat radiation, flashes, dust, sparks, vibrations, noise, offensive odors, electromagnetic waves, high harmonic waves as well as solid, water pollution and soil contamination, etc. arising from the use of equipment. The Organizer may make recommendations on environmental protection to Participants regarding the operation of equipment.

6.5. Participants shall ensure that operators of equipment and appointed supervisors have received the required technical training, appoint personnel who has professional qualifications to operate particular types of equipment and ensure safety at work in accordance with the Laws and Regulations. Appointed supervisors shall ensure the safety of operators and visitors and prevent the operation of equipment from causing any harm or damage to exhibits, gardens and the surrounding facilities. Participants shall also ensure that the equipment does not transmit any negative impact to the building structure and affect the welfare of other Participants.

6.6. Participants shall provide the Organizer with the relevant name lists, qualifications of operators and contact information of all responsible operators prior to the operation of equipment.

## **Article 7. Inspection of Equipment**

7.1. The Organizer may request to run technical tests regarding equipment operation from the Participants and may inspect other related elements if deemed necessary. The concerned Participant shall comply with directives of the Organizer issued following equipment inspection. The Participant must submit the Factory Acceptance Test report indicating that the equipment is built and operating in accordance with design specifications to the Organizer.

7.2. The Organizer may adopt necessary measures in the event of proven patent infringement by Participants, in accordance with Special Regulation No. 11 concerning Intellectual Property Rights.

## **Article 8. Handling of Inflammable and Explosive Substances**

Participants shall adopt proper safety measures to prevent any hazard or accident resulting from the use or production of gasoline, alcohol, petroleum, high-pressure gas, compressed air and other inflammable, combustible and explosive substances during equipment installation and operation.

## **Article 9. Fire Prevention**

9.1. In order to deal with any possible explosion and/or fire, Participants shall;

- Designate an Emergency Coordinator in charge of fire prevention,
- Define necessary emergency control protocols,
- Arrange sufficient training on fire protection,
- Prepare emergency plans, in line with Articles 15 and 37 of Special Regulation No. 4,
- Inspect the correct installation of fire prevention equipment and other necessary anti-explosion equipment within their exhibition areas in accordance with the Laws and Regulations.

9.2. Participants shall inform and update the Organizer about the measures adopted in accordance with Article 9.1 of this Special Regulation, including the contact information of the Coordinator.

## **Article 10. Directives by the Organizer**

10.1. The Organizer may, as deemed appropriate or upon detection of any potential accident of equipment or its operation, direct the Participant concerned to suspend or restrict its operations, remove the equipment or take preventive measures and precautions within the stated period of time. The expenses arising from such actions shall be borne by the Participants. The concerned Participant shall follow the directives of the Organizer.

10.2. The Organizer reserves the right to take necessary measures to lay out the issues by restricting or suspending the activity of Participants and instructing the concerned Participant to remove the said equipment in case of non-compliance with the instructions and/or directives of the Organizer.

## **Article 11. Emergency Plan for Operation of Equipment**

11.1. Participants shall prepare an emergency plan for operation of equipment. In case of any accident or other emergencies, Participants shall implement the emergency plan and report to the Organizer.

11.2. In case of a major accident such as fire, explosion, damage to a person or property, Participants shall, in addition to implementing the emergency plan, inform the Organizer and follow the directives given by the Organizer.

11.3. Participants shall be responsible for the installation and maintenance of emergency equipment, as well as for their use in emergency situations.

## **SPECIAL REGULATION No. 6 CONCERNING ACCOMMODATION FOR THE PERSONNEL OF OFFICIAL PARTICIPANTS**

### **Article 1. Purpose**

The purpose of this Special Regulation of the International Horticultural Exhibition, Expo 2023 Doha, Qatar (hereinafter referred to as "Expo 2023 Doha", "Exhibition") is, in accordance with Articles 8 and 43 of the General Regulations to specify the requirements concerning the accommodation for the Official Participants' personnel.

### **Article 2. Compliance with Laws and Regulations**

2.1. Official Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations and the Special Regulations of the Exhibition, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in accordance with the General Regulations and the Special Regulations of the Expo (hereinafter jointly referred to as "Laws and Regulations").

2.2. Additional instructions and directives shall be issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of Official Participants and the Organizer.

### **Article 3. Personnel of Official Participants**

Personnel of Official Participants are the persons who are appointed to work for Official Participants in their participation in the Exhibition. The status of the personnel of Official Participants shall be determined by the respective Commissioner General of Section.

### **Article 4. Assistance Provided to Official Participants**

4.1. The Organizer shall set up an Accommodation Office and assist Official Participants in finding suitable accommodation for their staff. The Accommodation Office shall provide accommodation information and inquiry services to the Official Participants.

4.2. The Organizer shall contact appropriate hotels near the Exhibition Site regarding accommodation of Official Participants and agree on specific rates at the level of average market prices in Doha.

4.3. The Organizer shall sign agreements with relevant real estate agents and block-off 100 apartments until April 30th, 2024.

4.4. The Organizer shall provide the Official Participants with a list of accredited real estate agents for apartments suitable for mid to long-term renting. Rental prices offered by these real estate agents shall be in accordance with the local market rates.

4.5. Accredited hotel list and accommodation rates, as well as the list of accredited real estate agents shall be published by the Organizer on the official website of Expo 2023 Doha ([www.dohaexpo2023.gov.qa](http://www.dohaexpo2023.gov.qa)).

4.6. The Organizer shall prepare specific Guidelines including information on;

- agreed specific hotel rates, accredited hotels and the booking procedures to be followed,
- short, mid and long-term available apartment types, rental price range for apartments, accredited
- real estate agents and renting procedures to be followed,
- services offered by the Accommodation Office of the Organizer.

4.7. The Organizer shall make necessary arrangements and cover the accommodation costs for beneficiaries of the assistance for Developing Countries near the Exhibition Site.

## **SPECIAL REGULATION No. 7**

## **CONCERNING CUSTOMS CLEARANCE, TRANSPORTATION AND HANDLING OF GOODS**

### **CHAPTER I. GENERAL PROVISIONS**

#### **Article 1. Purpose**

The purpose of this Special Regulation of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as "Expo 2023 Doha", or "Exhibition") is to specify the rules and procedures applicable to the transportation, customs clearance, phytosanitary issues, and handling of the Expo goods, in accordance with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the Customs Annex of the Paris Convention, and Articles 22, 23, 24 and 43 of the Expo 2023 Doha General Regulations.

## **Article 2. Definitions**

2.1. "Import duties" means customs duties and all other duties and taxes payable on or in connection with importation and shall include all excise duties and internal taxes chargeable on imported goods, but shall not include fees and charges, which are limited in amount to the approximate cost of the services rendered and do not represent indirect protection to domestic products or taxation of imports for fiscal purposes.

2.2. "Temporary admission" means temporary importation free of import duties and free of import prohibitions and restrictions, subject to re-exportation.

2.3. "Logistics Manager" refers to the person appointed by the Official Participant to manage and monitor the operations with the customs consultant relating to goods' transportation, handling, and customs clearance.

2.4. "Customs consultant" refers to the company appointed by the Official Participant to prepare all documents required for customs clearance and complete customs clearance procedures with the General Authority of Customs in Qatar.

2.5. "Official logistics service provider" means the company appointed by the Organizer to provide:

- transportation services for the goods, plants and plant products of Official Participants between the national border of Qatar and the Exhibition Site.
- transportation and warehousing services for the goods, plants and plant products of Official Participants within the Exhibition Site.

## **Article 3. Compliance with Laws and Regulations**

3.1. All Participants shall comply with the Paris Convention, relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented and its Customs Annex, the General Regulations, the Special Regulations of the Exhibition, Gulf Cooperation Council Customs Union regulations, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as "the Laws and Regulations").

3.2. The Organizer shall issue guidelines, instructions and directives in accordance with Laws and Regulations, in order to specify the rights and obligations of Official Participants and the Organizer, in relation to the matters pertaining to this Special Regulation.

3.3. Customs Department of the Organizer shall provide Official Participants with documents and information related to customs clearance, phytosanitary issues, transportation, and handling of their goods conforming with Laws and Regulations.

## **CHAPTER II. TRANSPORTATION AND HANDLING OF GOODS**

### **Article 4. Rights and Obligations**

4.1. Official Participants shall be responsible for conducting the operations of transportation, customs clearance, inspection and quarantine, storage and handling of goods related to their participation in Expo 2023 Doha and covering the incurred fees and taxes.

4.2. Official Participants shall complete the formalities for customs declaration, inspection, and quarantine for imports within a specified period of time as required by the Qatar General Authority of Customs, inspection and quarantine authorities, and the Organizer.



4.3. Official Participants shall appoint a Logistics Manager to conduct operations relating to goods' transportation, handling, and customs clearance. The Official Participants shall be required to indicate the name and contact information of the Logistics Manager to the Organizer in a timely manner and at least 60 days prior to the first shipment.

4.4. The Organizer shall provide details on services relating to the handling and storing of goods to Official Participants separately.

4.5. Official Participants shall ensure that the hazardous goods will be transported in compliance with Qatari Decree No. 30 of 2002 Promulgating the Environment Protection Law, Gulf Cooperation Council Restrictions of Hazardous Substances of March 28th 2018, and 2018 edition of the International Atomic Energy Agency Regulations.

#### **Article 5. Transportation and Handling of Goods**

5.1. After taking over their exhibition areas, Official Participants shall submit their General Transportation Plan specifying the types of goods, quantities, estimated periods for individual shipments and re-exports for goods imported under temporary admission, and any other useful information to the Organizer to facilitate proper planning.

5.2. Official Participants are recommended to use Hamad International Airport, Doha Port, Mesaieed Port, or Salwa Overland Terminal for the entry of their goods into Qatar.

5.3. Official Participants shall submit their transportation and handling plan for each shipment at least 45 days prior to sea shipments, 15 days prior to air shipments and 20 days prior to land shipments, and at least 15 days before the domestic shipments

5.4. Official Participants shall provide the Organizer with the names of the conveyance, voyage or flight numbers, shipping port and date, arrival port and date, reference numbers of transportation bills, dimensions and weight of the cargos, type of the packaging material as well as the names, contact information and other relevant information of the international freight forwarders concerned.

5.5. For goods imported by sea and by air, Official Participants shall be required to inform the Organizer in good time about any amendments in the General Transportation Plan and the individual shipments.

#### **Article 6. Customs Consultants and Logistics Service Providers**

6.1. The Organizer shall provide Official Participants with a list of designated customs consultants for customs clearance and handling of goods.

6.2. The official logistics service provider shall provide transportation services for the goods of Official Participants within the Expo Site.

#### **Article 7. Transportation Costs**

7.1. Official Participants shall cover the costs of transporting their exhibits and goods to Qatar national border (airport, seaport, or other ports designated by the Organizer), and re-ship them from Qatar national border to their countries after the Exhibition.

7.2. The Organizer shall cover the Official Participants transportation cost and insurance of all objects related to the Exhibition from seaports and/or airports of entry or from the border of Qatar to the exhibition site "one 40 feet container and/or two 20 feet containers up to equivalent of 20 tons", and their return to border of entry after the closure of the Exhibition, if the Official Participant organise the transportation by the official logistics service provider.

7.3. Official Participants shall bear the responsibility for the risk of loss or damage of goods during transport between the country of origin and the border of Qatar and obtain the necessary insurance to cover transportation and handling between the country of origin and the border of Qatar.

### **CHAPTER III. CUSTOMS CLEARANCE**

#### **Article 8. Customs Procedures**

8.1. The Logistics Manager referred to in Article 4.3 of this Special Regulation, or representative of the customs consultant designated by the Official Participant shall be present at the time of the customs operations. If both are absent, the Organizer is authorized to process the goods on behalf of the Official Participant and take all necessary and appropriate measures. The Official Participant concerned shall be responsible for the expenses and liabilities thus incurred.

8.2. The list of goods and articles related to the Exhibition, that are not for personal use and that have been brought to Qatar by an Official Participant shall be submitted at least 45 days (different periods of time shall apply for plants) prior to their shipment for the necessary procedures in order to obtain the permission of the Customs Office and Inspection and Quarantine Authority at the entry port. Valid documents indicating the goods and articles related to the Exhibition shall be submitted at the time of entry.

#### **Article 9. Packaging Requirements**

9.1. The goods shall be packaged in cases or crates ready for use and easy to re-ship. The items inside shall be fixed and supported.

9.2. The cargo with wood packing (including wood pallets) shall be subject to inspection procedures according to international requirements for cargo with packing and shall be labelled with the International Plant Protection Convention (IPPC) mark and International Standard for Phytosanitary Measures No. 15 (ISPM 15).

9.3. Specific requirements for re-packing shall be provided separately by the Organizer in Expo 2023 Doha Logistics, Customs, and Quarantine Guide.

#### **Article 10. Labelling Instructions**

10.1. Each piece of shipment shall be labelled on one side of package with standard shipping marks, using standard metric units to indicate the dimensions and weight. For the goods to be uploaded, the locking point shall be marked and for the goods of irregular shape, the gravity point shall be marked.

10.2. For certain goods that require special handling, Official Participants shall strictly follow international conventions on package labelling by using special signs such as "Fragile" and "This Side Up."

10.3. Shipping marks shall indicate information such as the title of Expo 2023 Doha, name of the Official Participant, the contact person and his/her telephone number, identity code of the indoor or outdoor exhibition area, gross (net) weight, dimensions and package number and country of origin.

#### **Article 11. Documents Required for Shipment and Customs Clearance**

11.1. Official Participants are required to submit the following documents related to the shipments with road, air or sea transport for customs clearance:

- Customs declaration for the adjacent countries for the goods originating from GCC states, or foreign goods originating from the local markets of or transiting through these states.
- Bill of lading or a certified copy thereof by the operating shipper for the goods imported through on

the of ports of Qatar.

- Airway bill for the goods entering by air.
- Copy of the Arab Transit Declarations for goods transported from an Arab state that is not a member of the Gulf Cooperation Council (in accordance with the Convention on the Regulation of Transit Traffic among the Arab League States of June 3rd, 1957).
- Original authenticated commercial invoice, including the number, types, marks, serial numbers, and contents of packages as well as the type, gross and net weight, unit value, and total value of the inward goods and the names of the consignor and the consignee.
- Detailed packing list containing the above mentioned details shall be enclosed to the commercial invoice.
- Certificate of origin attested by the chamber of commerce at the origin.
- Phytosanitary certificates for horticultural products issued by the competent authorities of the producer/exporter country.
- Other documents requested by customs, inspection and quarantine authorities.

11.2. According to Rules and Regulations, shipment documents for cargos via courier less than 100kg include the original authenticated commercial invoice and the packing list.

11.3. Official Participants shall submit the list of exhibits, plants, plants products and packaging material to the Organizer, or the official logistics service provider at least 30 days prior to the packing and transportation. Other documents for customs clearance shall be submitted at least 3 days prior to the arrival.

11.4. Official Participants shall submit 2 samples of catalogues, brochures, slides, CDs, USB sticks or promotional gifts to be exhibited and distributed during the Exhibition to the Organizer for approval. The Organizer reserves the right to refuse the entry of unapproved goods into Qatar.

11.5. The Organizer will provide additional information on documents required by Qatar Customs Authority in the Expo 2023 Doha Logistics, Customs, and Quarantine Guide.

#### **Article 12. Waived Certification of invoices**

Certification of invoices for the goods declared under one of the following Customs procedures shall be waived:

- Transit
- Re-exportation
- Goods entered under the procedure of temporary admission.
- Goods imported for the free zone.

#### **Article 13. Entry and Exit of Goods into and from the Exhibition Site**

13.1. The entry and exit of the goods in the Exhibition Site shall be carried out according to the Organizer's directives regarding the schedule and special routes to be used, which shall be specified in due course.

13.2. The Official Participant shall draw up and provide the Organizer with a plan for the correct handling and arrangement of packages/goods within the Exhibition Site.

13.3. If the Official Participants do not nominate a logistics manager or customs consultant or if both are not present when the goods are delivered to the Exhibition Site, the Organizer has the right to appoint another person to supervise and store the goods temporarily at the expense and liability of the Official Participant concerned.

13.4. Official Participants shall obtain a written approval from the General Authority of Customs and an

exit permit issued by the Organizer for the exit of their goods from the Exhibition Site.

#### **Article 14. Warehouses**

14.1. The Organizer shall allocate complimentary warehouses to the Official Participants within the Exhibition Site for the storage of their goods necessary for the exhibition and garden operations upon request.

14.2. Empty packaging shall be collected, stored, and kept for re-export by the official logistics service provider. The Official Participant shall mark its name, exhibition area plot number, name and telephone number of the contact person, and other relevant information on the outside of the empty packaging. Storage expenses of the empty packaging shall be borne by the Official Participant. The empty packaging in the construction area will be removed and disposed of by the Organizer at the cost of Official Participants. The applied rates shall be consistent with the local market rate.

14.3. Official Participants shall inform the Organizer or official logistics service provider regarding the retrieval requests of their goods to ensure that necessary arrangements will be made in a timely manner.

#### **Article 15. On-site Transportation**

15.1. The official logistics service provider shall provide all necessary support to the Official Participants in order to meet their logistical requirements during the Exhibition and dismantling period.

15.2. Rules applicable for the transportation of goods on-site will be published in the Expo 2023 Doha Logistics, Customs, and Quarantine Guide by the Organizer.

Exhibits, supplies and equipment referred to in article 16.1. include;

- Goods and items for display or demonstration during the Exhibition,
- Goods and items required for demonstrating the exhibited machines or instruments,
- Construction and decoration materials required by the Official Participants for the setting up, maintenance and removal of their exhibition area and the machinery and equipment needed for the operation thereof,
- Furniture, decorations, office supplies, consumables, etc. to be used by Official participants for the performance of their duties,
- Advertising or demonstration materials intended as publicity material such as sound recordings, films, slides, CDs, USB sticks, display devices, and samples for the goods exhibited at the exhibition,
- Imported performance supplies, transportation means and special vehicles required for the presentation of exhibition-related cultural events organized by Official Participants. The transportation means and special vehicles shall be re-exported after the closing of the Exhibition and shall not be retained for use or sale.
- Equipment including interpretation apparatus, sound recording apparatus and films of an educational, scientific or cultural character, intended to be used for the purposes of the exhibition.

#### **Article 17. Documents required for customs clearance under temporary admission**

As outlined in the laws and regulations, Official Participants shall submit the following documents to General Authority of Customs for temporary admission;

- Original invoice indicating the country of origin and the serial number of each item
- Delivery order (for air or sea importation)
- Bill of lading (for air or sea importation)
- Manifest (for importation by land)
- Manifest for vessels that do not operate regular journeys or those which do not have a navigation agent at the seaport, provided such manifest has to be endorsed by the customs authorities at the port of shipment.

- Packing list for multiple goods (several articles indicating the HS code, as well as the international code for chemicals or hazardous goods to be indicated).
- Cleared coloured photos of each item to be sent before the shipment arrival.

#### **Article 18. Temporary admission under ATA Carnet**

18.1. For the goods eligible for transport under the ATA Carnet as set out in the international conventions Qatar has entered into relating to the goods of temporary admission, the customs authorities shall accept and encourage the use of the Ata Carnet.

18.2. According to laws and regulations, the following documents are required for temporary admission under ATA Carnet;

- The ATA Carnet issued by the country of origin
- Delivery order (for air or sea transportation)
- Bill of lading (for air or sea transportation)
- Manifest (for importation by land)

#### **Article 19. Additional exemptions from customs duty and import VAT**

19.1. In accordance with the Customs Annex to the Convention and the Laws and Regulations, Official Participants may import the following articles free from customs duty and import VAT with the purpose of distributing free samples of goods within the Exhibition Site to visitors;

- Flyers, pamphlets, catalogues, and other printed material,
- Small samples (other than alcoholic beverages, tobacco goods and fuels) representative of foreign goods displayed at the exhibition, including such samples of food and beverages.

19.2. Official Participants may import the following items free of custom duty and import VAT when customs authorities have determined the value and quantity of those goods to be appropriate in regard to the nature of the Exhibition, the number of visitors and the size of the participation;

- Goods for use in official receptions including food samples,
- Goods for use as gifts to special guests of honour,
- Personal possessions for the personnel of Official Participants and Commissioners General of Section,
- Other goods necessary for the Commissioners General of Section in carrying out their duties.

19.3. Provisions concerning VAT refund are included in Article 7 of Special Regulation No. 12 concerning the Privileges and Advantages of Commissioners General of Section and their Staff.

#### **Article 20. Taxable imported plants and goods**

Pursuant to Laws and Regulations, if the plants, goods and articles imported by Official Participants are sold in the commercial activities within their exhibition areas, customs duty and relevant taxes shall apply.

### **CHAPTER IV. PROHIBITED GOODS, PLANTS AND PLANT PRODUCTS**

#### **Article 21. Goods Prohibited from Entry**

The following products are prohibited from importation into Qatar;

- Food must be in its original packaging and must not contain any ingredients offensive to Islamic faith
- Pork meat is strictly prohibited
- Alcoholic beverages are strictly prohibited
- Cigarettes and tobacco products
- Narcotics and drugs (including seemingly innocent dried puppy flower arrangements). Prescribed



drugs are allowed in reasonable quantities but remain subject to analysis.

- Firearms, weapons and ammunition (even decorative items of this nature and toy guns are subject to confiscation)
- Explosives, fireworks
- Statues/figurines, idols, made of any metal/clay/glass, etc., defined offensive to Islamic teachings and principles (subject to Customs appreciation)
- Nude pictures or paintings or artwork
- Articles dealing with endangered animals and any items made from ivory
- Animal skin and bones
- Wireless transmitters and communications equipment, walkie-talkie-hand-held, portable, and two-way radio transceiver
- Drones, Binoculars
- Items of Extraordinary Value: (Jewellery, precious metals and stones, legal documents, stamps, coin collections, money, securities, bonds, notes, objects of art, antiques and manuscripts)
- False and counterfeit money and products
- Gambling items & toys
- Pornographic or obscene materials, political and religious material which might be deemed offensive to the Qatari Government and Islamic faith
- All printed materials, records, films, books, pictures, tapes, slides, movies, videos, compact discs, computer software, etc. are subject to censorship and confiscation (must be packed separately for easy access)

## Article 22. Plants and Plants Products Prohibited from Entry

22.1. According to the Laws and Regulations, the importation of sand, soil or untreated and unsterilized organic fertilizers is prohibited in Qatar.

22.2. Plants stated in the following table are prohibited from entry into Qatar;

Table.1 Plants prohibited from entry into Qatar

- <i>Pernettya furenes</i>	- <i>Lycoperdon mixtecorum</i>	- <i>Pistia stratiotes L</i>
- <i>Pernettya parvifolia</i>	- <i>Lycoperdon marginatum</i>	- <i>Polygonum aviculaer L</i>
- <i>colues pumas</i>	- <i>Amanita concybe</i>	- <i>Prosopis juliflora</i>
- <i>colues blumei</i>	- <i>Latua pubiflora</i>	- <i>Tagetes minuta L</i>
- <i>Erythrina americana</i>	- <i>Festuca tomulenta L</i>	- <i>Typha latifolia L</i>
- <i>Madragora spp</i>	- <i>Hyoscyamus muticus L</i>	- <i>Salsola kali L</i>
- <i>Solanum elaeagnifolium</i>	- <i>Genista canariensis</i>	- <i>Salvinia molesta</i>
- <i>Acorus calamus</i>	- <i>Acacia saligna</i>	- <i>Setaria viridis L</i>
- <i>Heimia salicifolia</i>	- <i>Buddleja davidii franch</i>	- <i>Sorghum halepense L</i>
- <i>Salvia divinorum</i>	- <i>Carpobrotus edulis L</i>	- <i>Xanthium spinosum L</i>
- <i>Calea sp</i>	- <i>Eichhornia crassipes</i>	
- <i>Conocarpus spp</i>	- <i>Erigeron Canadensis L</i>	

## Article 23. Provisions of Plants and Plant Products

23.1. As stated in Article 11.1. of this Regulation, Official Participant are required to submit the following documents to complete customs clearance procedures for plants and plant products:

- Bill of lading or a certified copy thereof for the goods imported through the ports of Qatar
- Airway bill for the goods entering by air
- Original authenticated commercial invoice, with the varieties, quantity, weight and number of packages

- Packing list with the HS codes
- Certificate of origin
- Phytosanitary certificate The packing list should include the HS codes for each plant and plant product
- Other documents requested by customs, inspection and quarantine authorities

23.2. Plants and plant products shipped to Qatar for the Exhibition shall be exempted from quarantine.

23.3. The Organizer shall provide further information regarding phytosanitary issues in the Expo 2023 Doha Logistics, Customs and Quarantine Guide.

#### **Article 24. Provisions of foodstuff and veterinary products**

24.1. As regards to foodstuff, Official Participants shall comply with the Qatar Food Control Law No. 8/1990, amended by Law No. 4/2014, Qatar Technical regulation No. QS 9 (labelling requirements), Qatar Technical regulation No. QS 2500 (List of permitted additives), Qatar Technical regulation No. QS 150 (Mandatory Expiration dates for food products), and other relevant Laws and Regulations.

24.2. Official Participants shall conform to Qatar Laws No. 14 of 2003 on Veterinary Quarantine, No. 1 of 1985 on Animal Health as amended by Law No. 3 of 1990, and Laws and Regulations in any matter related to veterinary products.

#### **Article 25. Re-exported Goods**

25.1. For goods imported on a temporary basis and to be re-exported, Official Participants shall complete the necessary procedures for re-exportation and cancellation of the temporary admission according to Laws and Regulations. Aforementioned goods shall be exempted from customs duty and import VAT.

25.2. Pursuant to Laws and Regulations, Official Participants shall submit the following documents to General Authority of Customs for re-exporting their goods under temporary admission;

- Copy of the import declaration
- Copy of the Re-Export Declaration, to be signed and stamped by the competent customs officer at the Exit Customs Office indicating that the goods have exited the GCC States.

#### **Article 26. Goods Transformed into Normal Imports**

In compliance with Laws and Regulations, Official Participants shall submit an application to the General Authority of Customs 30 days prior to the closing of the Expo 2023 Doha for goods imported on a temporary basis and retained for sale after the closing of the Exhibition. Upon approval, a declaration shall be made to the Customs, Inspection and Quarantine authorities, and normal import procedures shall be carried out.

#### **Article 27. Discarded, Destroyed, Damaged or Lost Goods**

27.1. For goods imported on a temporary basis which cannot be re-exported after the closing of the Exhibition due to the fact that they are damaged, lost or stolen, Official Participants shall present evidential documents to the General Authority of Customs for the aforementioned situations as required in the Laws and Regulations. Upon approval, a declaration shall be made to the Customs Inspections and Quarantine authorities and import procedures under normal trade conditions shall be carried out.

27.2. Official Participants may discard exhibits or materials upon approval of competent Customs authorities and must make accurate customs declarations in terms of quantities and monetary values of goods to be locally destroyed and undergo normal importation procedures. However, Official Participants shall be exempted from the payment of the customs duties and taxes for the discarded

goods, provided that they are verified by the Customs authorities in advance and are destroyed under the Customs supervision. In such circumstances, the Official Participant concerned shall be responsible for the removal of the goods under the supervision of the Customs authorities and bear all costs arising therefrom.

27.3. Official Participants shall declare to the General Authority of Customs and undergo normal importation procedures for goods that are damaged, lost, less in quantity for unknown reasons, or disposed of by Official Participants without the approval of Customs authorities. However, Official Participants may be exempted from the payment of taxes, or the taxes may be reduced for goods damaged or lost as a consequence of force majeure, as verified and confirmed by the Customs authorities.

#### **Article 28. Donation of the Exhibition Areas**

The Organizer will specify the relevant procedures for Official Participants who wish to donate their gardens to the State of Qatar in the Participation Guide.

### **SPECIAL REGULATION No. 8 CONCERNING INSURANCE**

#### **CHAPTER I. GENERAL PROVISIONS**

##### **Article 1. Purpose**

The purpose of this Special Regulation is, in accordance with Articles 28 and 43 of the General Regulations of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha” or “Exhibition”) to specify the necessary conditions regarding insurance which Participants and the Organizer of the Exhibition are required to take out.

##### **Article 2. Definition of Participants**

2.1. The Participants referred to in this Special Regulation include:

- 2.1.1. Official Participants, the officially participating countries and international organizations,
- 2.1.2. Non-Official Participants,
- 2.1.3. Those who have concluded a participation contract for concessionaires with the Organizer for carrying out commercial activities,
- 2.1.4. Those who have concluded a participation contract with the Organizer as exhibitors,
- 2.1.5. Those who have concluded a contract with the Organizer for presenting special events,
- 2.1.6. Those who have concluded a contract with the Organizer concerning immovable or movable property to be used for the Exhibition,
- 2.1.7. Those who have concluded a contract with the Organizer for the construction, furnishing and dismantling of buildings, structures, installations and equipment,
- 2.1.8. Those who have concluded a contract with the Organizer to assist in providing facilities or in the operation of the Exhibition.

2.2. The following parties are also deemed as participants in this Special Regulation:

- 2.2.1. Those who exhibit items, organize events or carry out commercial activities for the Participants specified in the preceding paragraph,
- 2.2.2. Those who undertake construction, assembly, dismantling or removal for the Participants specified in the preceding paragraph,
- 2.2.3. Those who have a legal claim on property used by the Exhibition besides those listed in the preceding paragraph.

2.3. Participants listed in Paragraph 1 of this Article shall ensure that the Parties listed in Paragraph 2 of this Article are informed of the requirements of this Special Regulation and that they agree to comply with the requirements thereof through legally binding declarations.

### **Article 3. Compliance with Laws and Regulations**

3.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations, the Special Regulations of the Exhibition, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “the Laws and Regulations”).

3.2. The additional instructions and directives shall be issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of the Participants and the Organizer.

### **Article 4. Compulsory Insurance**

4.1. The Participants and the Organizer shall take out the following Insurance:

- 4.1.1. Insurance concerning the design and construction works, including maintenance works,
- 4.1.2. Property Damage Insurance,
- 4.1.3. Insurance on Movable Property, including insurance for exhibited goods,
- 4.1.4. Comprehensive Liability Insurance,
- 4.1.5. Motor Vehicle Liability Insurance,
- 4.1.6. Employee Accident and Compensation Insurance,
- 4.1.7. Healthcare Insurance.

4.2. The Participants shall provide the Organizer with a certified copy of the insurance contracts or a copy of the insurance policies for the above-mentioned insurances. The insurance policy forms provided to the Organizer shall be in Arabic, English or French.

4.3. When the Participants do not conclude insurance contracts with insurance companies recommended by the Organizer, those insurance contracts must conform with the minimum requirements of the scope of insurance and with the insurance guaranties valid in the State of Qatar.

4.4. The Organizer determines the minimum scope of the insurance policies for the mandatory insurance as mentioned herein above. The Organizer shall provide a list of insurance companies he recommends, and which offer adequate guaranties.

### **Article 5. Waiver**

The Commissioner General of the Exhibition, the Organizer and each Participant shall mutually Waive any claim which they may be entitled to make against each other because of material damage caused by fire or other casualty. Such a claim would not be waived in case of willful act or gross negligence. This waiver shall become effective on the date the participation contract, license contract or other contract comes into force or on the effective date the allocated area shall be available to the Participant. Participants are required to have this waiver noted in each insurance policy that is taken out in conjunction with their participation in Expo 2023 Doha. Insurance contracts should also include an agreement not to exercise the rights of subrogation arising therefrom.

## **CHAPTER II. PROPERTY INSURANCE**

### **Article 6. Design, Construction and Maintenance Works Insurance**

6.1. Participants shall take out insurance covering their construction, installation, extension and dismantling works as follows:

6.1.1. The insured property: insurance against all construction, installation and maintenance risks resulting from planning, construction, extension, maintenance and dismantling works as well as for materials kept under the control of the Participants at the construction sites within the Exhibition Site. This also includes all orders to subcontractors and material cost.

6.1.2. The insured amount: the insured amount of a property insurance contract has to correspond to the estimated value of the completed work.

6.1.3. The covered period: the period of coverage shall extend from the date of take-over of the construction site (whether on building sites or in exhibition areas within existing buildings) to the time of delivery of the completed work i.e. the date of the final technical handover. In case of demolition works, the period of coverage shall extend from the beginning of the demolition works until the exhibition area is returned to the Organizer after dismantling.

6.1.4. The Participants shall bear the costs of the insurance.

## **Article 7. Property Damage Insurance**

7.1. Participants shall take out insurance covering real property as follows:

7.1.1. The insured property: buildings and facilities constructed by the Participants including improvements incorporated to rented buildings, shall be insured against “all risks”.

7.1.2. The insured amount: the amount insured shall be fixed on the basis of the replacement value of the insured property mentioned herein above.

7.1.3. The covered period: the period of coverage shall extend from the time of completion and delivery of the insured property to the Participant until such time as the building is removed from the site, or in the case of rented buildings, until such time as the building is returned to the Organizer.

7.2. Participants shall contract a property insurance for the buildings and facilities which they have erected with the Insurance Companies recommended by the Organizer. The Participants shall bear the costs of such insurance.

7.3. Already existing exhibition buildings and their installations used by Official Participants are insured by the Organizer. The Participants shall bear the costs of a proportional part of the insurance premium. The insurance does not cover the goods mentioned in Article 8.

7.4. The governments of participating countries or similar institutions of other Participants may upon notifying the Organizer or the Commissioner General of the Exhibition in writing decide to act as their own insurer with regard to damages mentioned herein above which might occur to the real property they have erected.

## **Article 8. Movable Property Insurance**

8.1. Participants shall take out insurance on movable property, including insurance for exhibited items as follows:

8.1.1. The property insured: equipment, fitting items, exhibited objects, and others under the responsibility of the Participants on the Exhibition Site shall be insured against “all risks”.

8.1.2. The sum insured: the coverage shall correspond to the replacement value of the objects mentioned above.

8.1.3. The period covered: the period of coverage shall extend from the time of unloading of the movable property at the Exhibition Site until the time of loading of said movable property to



carry it out of the Exhibition Site, or any later date agreed upon with the insurance company.

8.2. Participants shall bear the cost of the insurance on their movable property including the cost of insurance for exhibited items.

8.3. The governments of participating countries or similar institutions of other Participants may upon notifying the Organizer or the Commissioner General of the Exhibition in writing decide to act as their own insurer with regard to damages mentioned herein above.

### **CHAPTER III. INSURANCE UNDER LAWS AND REGULATIONS**

#### **Article 9. Comprehensive Liability Insurance**

9.1. Arrangements made by the Organizer: The Organizer shall take out the insurance mentioned herein above on behalf of itself and the Participants under the most favourable conditions.

9.2. Limits of liability: The Comprehensive Liability Insurance is to indemnify the Participants and the Organizer against loss sustained by reason of legal liability due to bodily injury and/or property damage to a third party or other related parties arising out of the erection or construction, ownership, maintenance, or use of the premises and sites of the Exhibition in existing exhibition halls or any operations in connection with the Exhibition.

9.3. Period of coverage for the Organizer: The Comprehensive Liability Insurance becomes effective from the date on which construction starts on the Exhibition site to the date on which dismantlement and removal of all exhibition areas is complete.

9.4. Period of coverage for the Participants: The Comprehensive Liability Insurance becomes effective from the date of handover of the exhibition spaces to Participants, or on which the contracts pertaining to their participation in the Exhibition come into effect to the date on which the Exhibition areas are returned to the Organizer.

9.5. Contribution of premium by Participants: Participants shall be responsible for the payment of a proportional part of the insurance premium based on the gross exhibition area allocated to them. Further information and details regarding the terms of payment will be provided by the Organizer.

9.6. The maximum amount of compensation for each accident or compensation accumulated during the insurance period is 7 million USD.

#### **Article 10. Motor Vehicle Liability Insurance**

10.1. Pursuant to The Traffic Law No. 19 of 2007 of the State of Qatar, motor vehicle licensing shall include submission of a valid insurance policy in respect of the motor vehicle against the risk to which third parties may be exposed in the country.

10.2. All vehicles rented in Qatar must have Compulsory Traffic Insurance.

10.3. In addition to the Compulsory Traffic Insurance, Participants may take out fully comprehensive insurance by purchasing additional insurance as stipulated in Article 14 of this Special Regulation.

10.4. Proof of insurance must be carried in the vehicles at all times.

#### **Article 11. Employee Accident and Compensation Insurance**

Pursuant to the Laws and Regulations, Participants must take out insurance to compensate for work-related accidents which cause injury and treatment, illness, disability, or death for their Qatari and

foreign employees and provide the Organizer with valid certifying documentation.

#### **Article 12. Healthcare Insurance**

Participants shall ensure that their employees are covered by general health insurance in accordance with the Laws and Regulations. Participants will provide contracts / insurance policies and proof of insurance premium payments to the Organizer.

#### **Article 13. Coverage under Reciprocal Agreements for Health and Accident**

13.1. Participants who hire employees on the Exhibition Site who are not Qatari residents and who do not benefit from an insurance coverage according to Articles 11 and 12, but who are already covered by employee accident and compensation insurance and/or general emergency and health care insurance (by means of reciprocal international agreements or other means, valid in the State of Qatar), have to submit the necessary documents attesting to such coverage to the Organizer.

13.2. When Participants' employees working within the Exhibition Site do not benefit from coverage for Employee Accident Compensation Insurance and Healthcare Insurance, in conformity with Articles 11, 12 and 13, paragraph 1, the Participants shall ensure that their employees benefit from sufficient insurance coverage valid for Qatar. The Participants have to submit the necessary documents attesting to such coverage to the Organizer. The Organizer shall provide further details in the supplementary instructions and guidelines.

### **CHAPTER IV. ASSISTANCE BY THE ORGANIZER**

#### **Article 14. Optional Insurance**

In accordance with Article 28, paragraph 5 of the General Regulations, the Organizer shall assist the Participants in purchasing optional insurance by providing the Participants with a list of optional accredited insurance companies in due course.

#### **Article 15. Insurance Contracts**

15.1. Participants may apply to the Organizer for assistance when signing contracts for property insurance and insurance for construction and installation projects. The applications shall be submitted to the Organizer no later than 15 days prior to the signing of such contracts.

15.2. The Organizer shall provide assistance when the Participants need to add special clauses to the contracts mentioned in the above paragraphs.

### **SPECIAL REGULATION No. 9**

#### **CONCERNING COMMERCIAL ACTIVITIES BY OFFICIAL PARTICIPANTS**

### **CHAPTER I. GENERAL PROVISIONS**

#### **Article 1. Purpose and Scope**

1.1. The purpose of this Special Regulation of the Expo 2023 Doha, Qatar International Horticultural Exhibition (hereinafter referred to as "Expo 2023 Doha", or the "Exhibition") is to specify the necessary requirements for the commercial and other activities by Official Participants in the Exhibition site, in accordance with Articles 25, 26, 33, 35, 38, 39 and 43 of the General Regulations of the Exhibition.

1.2. The commercial activities in this Special Regulation refer to the operation of restaurants and the sales of goods by Official Participants.

## **Article 2. Compliance with Laws and Regulations**

2.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations, the Special Regulations of the Exhibition, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “the Laws and Regulations”).

2.2. Additional instructions and directives shall be issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of Official Participants and the Organizer.

2.3. Official Participants shall ensure that the staff and all other parties involved in commercial activities comply with the Laws and Regulations in force.

2.4. The Organizer has the authority to instruct Official Participants to cease commercial activities if the activities concerned violate the Laws and Regulations. Official Participants shall follow the instructions of the Organizer and bear the responsibility and losses arising therefrom.

2.5. The Organizer shall assume no responsibility whatsoever for any damage or loss relating to and resulting from the violation of the Laws and Regulations by the Official Participants.

2.6. The Commissioner General of Expo 2023 Doha may give instructions to an Official Participant that has violated the Laws and Regulations.

2.7. Participants shall be held liable for any damage caused to consumers by their Commercial Activities as provided for in the Laws and Regulations.

## **Article 3. Applicability**

3.1. Commercial activities within the framework of this Special Regulation indicates the food and beverage and sales of goods by Official Participants in their exhibition areas approved by the Organizer. All commercial activities must be previously approved by the Organizer.

3.2. Restaurants run by Official Participants shall mainly serve food and specialties representative of their own countries.

3.3. Pursuant to Article 33.3 of the General Regulations, Official Participants may sell tourist items and souvenirs, such as images, slides, postcards, compact disks, books, stamps and other products representative of their countries or international organizations and that have a close association with horticulture and the overall theme of the Exhibition.

3.4. Pursuant to Article 33.4 of the General Regulations, the tourist items and souvenirs representative of their country shall be limited to five items. Several items in one product group shall be counted as one item in each case. Such items may be replaced during the course of the Exhibition. This principle also applies to electronic sales.

## **Article 4. Theme Commitment**

4.1. Official Participants shall develop all aspects of their exhibition areas, including commercial activity areas in accordance with the theme of the Exhibition, “Green Desert, Better Environment”.

4.2. The Organizer requires all Official Participants to select, present and display contents based upon the consistency with the theme. This principle is also applicable for the goods sold by Official Participants in the areas dedicated to their commercial activities.

4.3. Since compliance with the theme is an essential element for the success of the Exhibition, Official Participants must receive prior approval of the Organizer concerning goods and contents sold or offered in the areas of commercial activities.

## **CHAPTER II. APPROVAL FOR COMMERCIAL ACTIVITIES**

### **Article 5. Responsibilities of Commissioners General of Section**

5.1. In accordance with Paragraph 4 of Article 8 of the General Regulations, Commissioners General of Section shall be solely responsible for commercial and all other activities in their respective exhibition areas, including all exhibitors and managers of the commercial activities. Notwithstanding of the forms in which Official Participants assign their commercial activities to a third party, Commissioners General of Section shall bear sole responsibility for the actions of the said third party.

5.2. Pursuant to Special Regulation No. 7 concerning Customs Clearance, Transportation and Handling of Goods, Commissioners General of Section shall be responsible for the payment of any expenses related to taxes, tariffs or duties incurred in regard to their commercial activities.

5.3. In accordance with Article 8 of this Special Regulation, Commissioners General of Section shall be responsible for the payment of royalties arising from their commercial activities to the Organizer.

### **Article 6. Approval of Commercial Activities**

6.1. Official Participants wishing to establish food and beverage operations must gain prior approval of the Organizer with regard to the types, prices and price display methods of food and beverages to be sold as well as to the food and beverage operation location area, size, style, capacity and management method.

6.2. Any subsequent changes to the above items shall be subject to the approval of the Organizer.

### **Article 7. Areas Authorized for Commercial Activities**

7.1. In accordance with Paragraph 7, Article 33 of the General Regulations, total space and location of the area authorized for commercial activities (the combined space for shops, food and beverage operations, storage area, production areas as kitchens, handing out samples and relevant facilities) by Official Participants shall not exceed 20% of the overall exhibition area assigned to the Official Participant, or 200 square metres whichever is smaller, in order to ensure that each national exhibition complies with the provisions in Article 1, paragraph 1, of the Convention relating to International Exhibitions, signed at Paris on November 22, 1928, and supplemented by the protocols of May 10, 1948, November 16, 1966, November 30, 1972, and the amendments of June 24, 1982, and May 31, 1988. Furthermore, the said Area shall remain subject to the approval procedures defined in Article 6 herein.

7.2. The Organizer may conduct inspections in the exhibition areas to ensure that Official Participants and Non-Official Participants comply with the conditions set out in Article 7.1. of this Special Regulation.

7.3. The commercial activities by Official Participants should not diminish attention from the gardens and plants of Official Participants as the main focus of the Exhibition and should enhance the horticultural aspects of their exhibitions.

7.4. In accordance with Article 33.8 of the General Regulations of Expo 2023 Doha, Participants that do not dispose of an indoor space can be allocated a space for commercial activities at another location in the Expo site.

7.5. In accordance with Article 33.9 of the General Regulations, the installation of automatic vending machines and commercial activities outside of the specified area (e.g. "travelling hawkers") shall not be

permitted under any circumstances.

### **Article 8. Royalties**

8.1. Official Participants shall pay a royalty of 8% on the turnover (excluding V.A.T) of all commercial activities to the Organizer.

8.2. Official Participants shall pay the royalty to the Organizer at the end of each month. The outstanding royalty after the end of the Exhibition shall be paid by 11/04/2024 to a bank account whose details will be communicated by the Organizer.

### **Article 9. Handling of Sales Income**

9.1. Official Participants shall carry out all sales proceeding from commercial activities using a cash register or electronic means of payment specified by the Organizer.

9.2. The Organizer shall provide complimentary cash registers to Official Participants who will conduct commercial activities.

9.3. Official Participants who carry out commercial activities shall have sales slip for each sale, or a report of electronic payments received.

9.4. Official Participants shall keep a record of daily sales income and report sales proceeds in a way determined by the Organizer.

9.5. Official Participants shall allow the Organizer to access the accounting records and to perform audits thereof. Representatives of the Organizer to conduct audits shall carry relevant credentials and present them to the Organizer upon the request of the Organizer.

9.6. Official Participants shall comply with the other directives issued by the Organizer concerning the handling of sales proceeds. These directives shall be in conformity with Laws and Regulations.

### **Article 10. Sale of Exhibition materials**

10.1. Official Participants may sell their exhibited items or materials after the closing of the Exhibition, providing that there are no constraints derived from Laws and Regulations.

10.2. If the above-mentioned items are sold by Official Participants, they shall no longer benefit from temporary admission, and shall be subject to the completion of customs procedures and payment of applicable Qatari taxes in accordance with the Laws and Regulations. No royalties shall be paid to the Organizer on such sales.

### **Article 11. Distribution of Samples and Foodstuff**

11.1. The sample items and foodstuff that Official Participants may distribute free of charge to visitors within their own exhibition area shall be representative of their country.

11.2. Official Participants who wish to distribute complimentary sample items, food and beverages shall apply to and receive the approval of the Organizer with regard to lists of the said sample items, food and beverages as well as to their quantities, times and places of distribution. In case deemed necessary by the Organizer, specific criteria may be added for approval.

11.3. During the distribution, the sample items and foodstuff shall bear the word "free sample."



11.4. If Official Participants violate the Laws and Regulations during the distribution of free sample items and foodstuff or if the distribution is detrimental to the security, order and harmony of the Exhibition, the Organizer may withdraw its approval and direct the Official Participants to stop such activities.

#### **Article 12. Restaurant for Staff**

Official Participants may set up a restaurant for the exclusive use of its own staff within its exhibition area with the approval of the Organizer. Such restaurants shall not be open to the public. The official Participant shall not pay any royalties to the Organizer for the staff restaurant.

### **CHAPTER III. OPERATION OF COMMERCIAL ACTIVITIES**

#### **Article 13. Business Hours**

13.1. The Organizer shall determine the business hours of Official Participants' commercial activities as well as their type and location in consideration of the daily opening hours of the Exhibition stated in Special Regulation No. 13 concerning Admissions to the Exhibition Site.

13.2. Official Participants shall receive prior approval from the Organizer in order to suspend commercial activities during the business hours.

13.3. Pursuant to Article 3 Paragraph 6 of Special Regulation No. 13 concerning Admissions to the Exhibition Site, the Organizer may modify the business hours of commercial facilities due to the operational needs by notifying the Official Participants after the approval of the Commissioner General of Expo 2023 Doha, the Steering Committee of Commissioners General of Section and the BIE.

13.4. In case of an emergency, including force majeure, the Organizer may ask Participants to change the business hours of their commercial activities.

13.5. For any losses due to changes in business hours, Official Participants shall not claim any compensation from the Organizer.

#### **Article 14. Sale Prices and Quality of Goods**

14.1. Official Participants shall clearly display the prices of goods and services that they offer in their commercial areas in an easily understandable manner to visitors.

14.2. If deemed appropriate with regards to the operational needs of the Exhibition, the Organizer may give instructions relating to the quality and prices of traded goods to Official Participants.

14.3. In compliance with the Laws and Regulations, Official Participants shall ensure the quality of goods and services for sale by protecting the legitimate rights and interests of the customers.

#### **Article 15. Currency to be Used**

Within the Expo Site, all commercial activities shall be carried out in Qatari Riyal (QAR).

#### **Article 16. Matters Requiring Notification**

16.1. The following information shall be provided to the Organizer by Official Participants,

16.1.1. The names, identity cards and contact information of personnel in charge of commercial activities,

16.1.2. The names of the personnel related to the commercial activities,

16.1.3. Other information required by the Organizer.

16.2. Official Participants shall promptly inform the Organizer about any changes on the information stated in Article 16.1 of this Special Regulation.

#### **Article 17. Management of Personnel**

17.1. Personnel shall participate in the training programme conducted by the Organizer and carry identity badges on duty within the Exhibition Site.

17.2. In nonconformities of any staff with the Laws and Regulations or in circumstances when the behaviour of any personnel is defined inappropriate in terms of maintaining order on the Exhibition Site, the Organizer shall give instructions to related Official Participant to remove said personnel from the Exhibition Site or prohibit said personnel from engaging in commercial activities within the Expo Site. The Official Participant shall abide the directives given by the Organizer in such a case.

#### **Article 18. Transport of Goods**

Within and out of the Expo Site, the transportation of goods for sale, necessary equipment and materials, etc. shall be executed in compliance with the requirements set forth in Special Regulation No. 7 concerning Customs Clearance, Transportation and Handling of Goods.

#### **Article 19. Prohibiting Sales of Goods that Violate Intellectual Property Rights**

19.1. Official Participants shall not offer for sale goods or services that violate the Industrial Property Rights, copyrights or neighbouring rights set forth in Special Regulation No. 11 concerning Intellectual Property Rights.

19.2. In case of breach of aforementioned rights, Official Participants shall assume the corresponding responsibility in accordance with the Laws and Regulations.

#### **Article 20. Use of the Exhibition Symbols**

Official Participants shall not use in their commercial activities the logo, mascots or other symbols of Expo 2023 Doha for which the Organizer holds intellectual property rights without the approval of the Organizer.

#### **Article 21. Construction and Dismantling of Commercial Activities**

The commercial areas of Official Participants shall be constructed, designed and dismantled in accordance with the Special Regulation No. 4 concerning Construction, Installation, Workplace, Safety, Fire Prevention, and Environmental Protection and Special Regulation No. 5 concerning the Installation and Operation of Machinery and Equipment. Related expenses shall be borne by Official Participants.

#### **Article 22. Sanitation, Hygiene and Food Safety**

22.1. Official Participants shall comply with provisions of the Special Regulation No. 10 concerning General Services when conducting their commercial activities.

22.2. The Organizer and the Qatari Authorities reserve the right to perform health, food safety and hygiene inspections in the areas used by Official Participants for their commercial activities. The inspection procedures will be detailed later.

#### **Article 23. Environmental Protection**

23.1. Official Participants shall comply with Special Regulation No. 4 concerning Construction, Installation, Workplace Safety, Fire Prevention, and Environmental Protection whilst conducting commercial activities.

23.2. Official Participants shall define a strategy and take every necessary step to ensure the environmental protection within the Expo site with regards to their commercial and special activities in

accordance with the Laws and Regulations.

23.3. All goods sold in the commercial areas of Official Participants shall be environmentally preferable and have reduced impact on health and environment.

#### **Article 24. Waiver**

The Official Participants shall ensure the waiver of subcontracting, leasing, mortgaging of facilities and commercial operations without the authorization of the Commissioner General of the Exhibition.

#### **Article 25. Recommendation of Suppliers of Restaurant Provisions**

The Organizer will provide the Official Participants with a list of recommended suppliers of restaurant provisions.

#### **Article 26. Maintenance and Control**

26.1. The Organizer reserves the right to inspect the commercial facilities and/or activities of Official Participants to see if the facilities are legitimately operated in accordance with the Laws and Regulations. In such cases, the Organizer's representative or each inspector shall carry relevant credentials and present them if requested by the Official Participant or other related third party.

26.2. The Organizer shall inform Official Participants about any deficiencies detected in the course of the inspections. Official Participants shall take necessary measures to correct the deficiencies at their own expense and abide by the directives of the Organizer with regards to the completion date and time of such corrections.

26.3. Official Participants shall inform the Organizer about enhancements carried out on their own commercial areas and comply with directives given by the Organizer related to such work.

### **CHAPTER IV. SPECIAL EVENTS AND PUBLICITY**

#### **Article 27. Special Events**

27.1. Official Participants who wish to arrange special events within the Exhibition Site, in accordance with Article 35 of the General Regulations, shall present the plans to the Organizer no less than 90 days prior to the opening of the Exhibition. These plans should state the nature as well as details of the event, including program, dates, times, and location.

27.2. Official Participants may, with prior approval of the Organizer, organize music, dance, and other performances in the areas where they conduct commercial activities.

27.3. No admission fees shall be charged for the special events referred to in the preceding paragraphs.

27.4. The Organizer shall have the right to make sound, image and video recordings of events organized by Official Participants, insofar as their use is not an infringement of copyright or industrial property rights.

#### **Article 28. Environmental Protection**

In case of the organization of special events, music, dance and other performances, within the Exhibition Site, Official Participants will guarantee, where applicable, the adoption of measures for the reduction of environmental footprint of such events.

#### **Article 29. Publicity**

29.1. Official Participants may carry out publicity activities within their sections. All publicity materials shall bear the names and symbols of the Official Participants and shall be subject to the examination of

the Organizer.

29.2. Official Participants may not place or distribute publicity materials outside their sections without the approval of the Organizer.

29.3. The Organizer may direct Official Participants to change or remove promotional materials to ensure the security, order and harmony of the Exhibition.

29.4. Without the approval of the Organizer and the relevant Commissioner General of Section, Official Participants shall not use in their promotional materials and activities the names of other countries, regions, cities, or any other similar names.

## **SPECIAL REGULATION No. 10 CONCERNING GENERAL SERVICES**

### **CHAPTER I. GENERAL PROVISIONS**

#### **Article 1. Purpose**

1.1. Pursuant to Articles 15, 16, 17, 29 and 43 of the General Regulations of the International Horticultural Exhibition Expo 2023, Doha Qatar (hereinafter referred to as “Expo 2023 Doha”, or “Exhibition”), this Special Regulation specifies the rules on the provision of the following general services within the Expo site:

- Sanitation and public health,
- Security and surveillance,
- Supply of water, electricity, and air conditioning,
- Telecommunications.

#### **Article 2. Compliance with the Laws and Regulations**

2.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed in Paris on November 22, 1928 as amended and supplemented, the General Regulations and the Special Regulations, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in conformity with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “Laws and Regulations”).

2.2. The additional instructions and directives are issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of the Participants and the Organizer.

#### **Article 3. Rights of the Organizer**

3.1. The Organizer shall, in the event that Participants violate or fail to comply with the Laws and Regulations related to the services stated in Article 1 of this Special Regulation, ask the Participants to take corrective measures or take any measures necessary, at the expense and responsibility of the Participant concerned.

3.2. The Organizer shall assume no responsibility whatsoever for any damage or loss relating to and resulting from the violation of the Laws and Regulations by Participants or their failure to comply with a corrective measure pursuant to Article 3.1. of this Special Regulation.

#### **Article 4. On-site Inspection**

4.1. The Organizer may send a designated representative to inspect the exhibition areas and other facilities of Participants when deemed necessary. The representative conducting the on-site inspection shall present an authorised identification document.

4.2. If the designated representative determines that a Participant is in violation of the Laws and Regulations, the Organizer has the right to instruct the Participant to take remedial action. The Participant shall follow the instructions given by the Organizer.

#### **Article 5. Environmental Protection**

Participants shall take necessary measures to protect the environment with regard to the use of water, electricity and air conditioning in their exhibition areas and facilities.

### **CHAPTER II. SANITATION AND PUBLIC HEALTH**

#### **Article 6. Sanitation**

6.1. The Organizer is responsible for sanitation in the public areas and facilities in the Exhibition site.

6.2. Participants shall be responsible for sanitation within their exhibition areas.

6.3. The Organizer shall provide Participants with a list of cleaning companies that have been accredited by the Organizer. Participants may purchase cleaning services from these companies.

6.4. Participants shall take necessary measures to maintain adequate ventilation, natural illumination and lighting, and take anti-moisture, anti-noise, anti-quake and deodorization measures within their exhibition areas.

6.5. Participants shall ensure normal and safe functioning of the facilities for water supply, drainage, sanitation, natural illumination and lighting, electricity supply, the equipment for ventilation and air conditioning within their outdoor exhibition areas. These facilities within the indoor exhibition areas shall be built and maintained by the Organizer.

6.6. Should the Participants fail to undertake the measures related to sanitation, the Organizer has the authority to provide these services. The concerned Participant shall bear the corresponding costs in such cases.

#### **Article 7. Control of Harmful Rodents and Insects**

Participants shall eliminate harmful pests i.e. rodents and insects including mosquitoes, flies, cockroaches and their breeding places in their exhibition areas and facilities.

#### **Article 8. Food Hygiene**

8.1. Participants who sell and provide food and beverages shall comply with the Laws and Regulations on food hygiene and safety. They shall be responsible for the sanitation of their food and beverage facilities in the process of installation, operation, food supply and management in accordance with the Law No. 8 of 1990 Regulation of Human Food Control of Qatar and other relevant regulations. Qatari authorities have the right to inspect and take samples from the Participants' food and beverage facilities.

8.2. Participants shall immediately report chronic or acute food safety hazards and cooperate with the Organizer in the investigation and management of any food related incidents.

8.3. Participants shall bear the responsibility if the food they supply results in personal injury, which affects the health of the consumer.

#### **Article 9. Waste Disposal**

9.1. Participants shall sort recyclable waste before disposal, use designated sites for waste collection and dispose of waste in accordance with other methods specified by the Organizer.



9.2. Participants shall not dispose of waste within their exhibition areas without the approval of the Organizer. Participants shall comply with the Laws and Regulations with regard to waste disposal.

9.3. Waste disposal services will be provided by the Organizer, Participants shall bear the cost of such services, which will be based on the size of their exhibition areas and the nature of the commercial activities carried within.

#### **Article 10. Health Requirements**

10.1. Participants shall pay due attention to the hygiene and health conditions in their allocated exhibition areas.

10.2. Pursuant to Law 8 of 1990 Regulation of Human Food Control of Qatar, staff working in the restaurants of Participants shall undergo a medical examination for a health certificate at a healthcare institution designated by the Organizer and meet the requirements of other relevant Laws and Regulations. Further details will be made available to the Participants by the Organizer

#### **Article 11. Preventive Measures against Infectious Diseases**

If an infectious disease prescribed in the Decree Law No. 17 of 1990 on Protection from Infectious Diseases of Qatar occurs at the Expo site, Participants shall assist the Organizer with prevention, monitoring, quarantine and treatment of the disease.

#### **Article 12. Emergency Medical System**

The Organizer shall provide necessary first-aid medical facilities and ambulances at the Exhibition Site.

### **CHAPTER III. SECURITY AND SURVEILLANCE**

#### **Article 13. Responsibilities of the Organizer**

13.1. The Organizer shall take necessary measures to ensure public safety and order within the Expo Site in the course of the Exhibition. These shall include:

- Raising public awareness of safety and protection of the personal and property safety of all people including Participants and visitors
- Maintaining public order in the Exhibition Site
- Liaison and coordination with the police agencies, fire agencies, private security officers employed by Participants and any other related agencies to prevent fire, crime, accidents from overcrowding and other safety accidents.
- Preparation of security plans and implementation of special security measures in cooperation with relevant governmental authorities for visiting VIPs
- While on duty, the Organizer's security staff shall put on uniforms and equipment determined by the Organizer and carry identification cards in a way that they are displayed prominently.

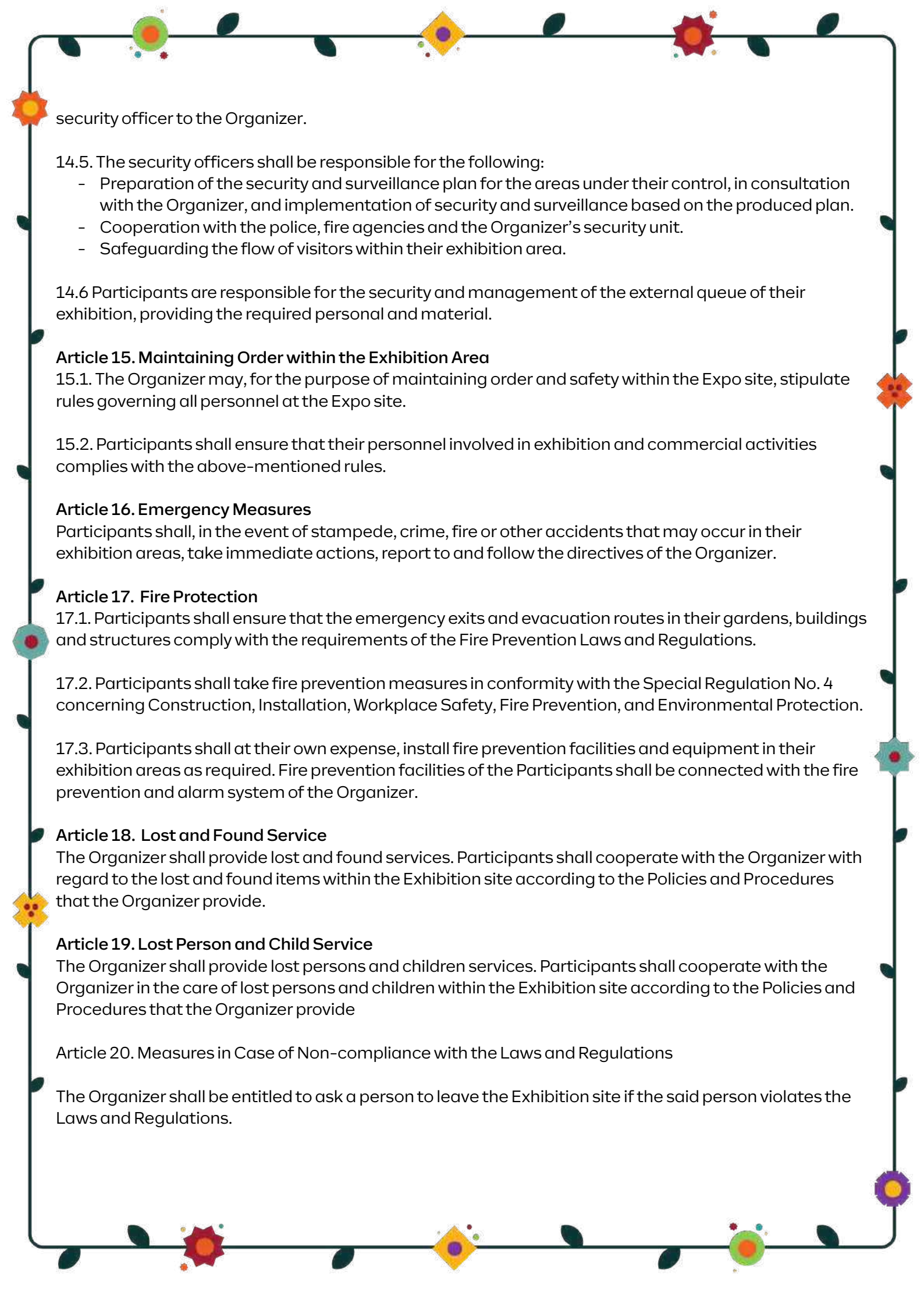
#### **Article 14. Participants' Responsibilities**

14.1. Participants shall take necessary measures to ensure security and order within their exhibition areas at their own expense and responsibility.

14.2. The Organizer shall provide Participants with a list of accredited security service providers. Participants may choose their security provider from the list established by the Organizer.

14.3. Participants shall give permission to the Organizer to enter their exhibition areas in case of emergency.

14.4. After consultation with the Organizer, Participants may appoint a security officer for their outdoor exhibition areas and provide the name, the identification document and contact information of the



security officer to the Organizer.

14.5. The security officers shall be responsible for the following:

- Preparation of the security and surveillance plan for the areas under their control, in consultation with the Organizer, and implementation of security and surveillance based on the produced plan.
- Cooperation with the police, fire agencies and the Organizer's security unit.
- Safeguarding the flow of visitors within their exhibition area.

14.6 Participants are responsible for the security and management of the external queue of their exhibition, providing the required personal and material.

#### **Article 15. Maintaining Order within the Exhibition Area**

15.1. The Organizer may, for the purpose of maintaining order and safety within the Expo site, stipulate rules governing all personnel at the Expo site.

15.2. Participants shall ensure that their personnel involved in exhibition and commercial activities complies with the above-mentioned rules.

#### **Article 16. Emergency Measures**

Participants shall, in the event of stampede, crime, fire or other accidents that may occur in their exhibition areas, take immediate actions, report to and follow the directives of the Organizer.

#### **Article 17. Fire Protection**

17.1. Participants shall ensure that the emergency exits and evacuation routes in their gardens, buildings and structures comply with the requirements of the Fire Prevention Laws and Regulations.

17.2. Participants shall take fire prevention measures in conformity with the Special Regulation No. 4 concerning Construction, Installation, Workplace Safety, Fire Prevention, and Environmental Protection.

17.3. Participants shall at their own expense, install fire prevention facilities and equipment in their exhibition areas as required. Fire prevention facilities of the Participants shall be connected with the fire prevention and alarm system of the Organizer.

#### **Article 18. Lost and Found Service**

The Organizer shall provide lost and found services. Participants shall cooperate with the Organizer with regard to the lost and found items within the Exhibition site according to the Policies and Procedures that the Organizer provide.

#### **Article 19. Lost Person and Child Service**

The Organizer shall provide lost persons and children services. Participants shall cooperate with the Organizer in the care of lost persons and children within the Exhibition site according to the Policies and Procedures that the Organizer provide

#### **Article 20. Measures in Case of Non-compliance with the Laws and Regulations**

The Organizer shall be entitled to ask a person to leave the Exhibition site if the said person violates the Laws and Regulations.

## **CHAPTER IV. SUPPLY OF WATER, ELECTRICITY AND AIR CONDITIONING**

### **Article 21. Installation of Facilities**

21.1. The Organizer shall install the facilities for the necessary distribution networks for electricity, irrigation and domestic water, wastewater, drainage, sewage and air conditioning (hereinafter referred to as “water supply and other facilities”) up to the boundary of the allocated parcels for outdoor exhibition areas and inside the area allocated for indoor garden exhibitions free of charge.

21.2. Participants with outdoor garden exhibition areas shall install facilities within their exhibition areas at their own expense and responsibility.

### **Article 22. Water Supply Facilities**

22.1. Irrigation water and tap water usage shall be complimentary for Participants during the Exhibition.

22.2. The quality of water supplied to the Expo site for different needs shall meet the relevant quality standards issued by the Qatar Government.

22.3. The Organizer shall install water supply pipes and section valves up to the boundary of the indoor and outdoor exhibition areas. The Participants shall make necessary installations within their indoor and outdoor exhibition areas at their own expense.

### **Article 23. Drainage Facilities**

23.1. Drainage facilities include the collection, transmission and treatment and disposal systems for wastewater.

23.2. The Organizer shall install wastewater pipes from the boundary of the allocated exhibition areas till the disposal point within the municipality network. The Participants shall be responsible for making installations within their indoor and outdoor exhibition areas at their own expense.

### **Article 24. Air Conditioning Facilities**

24.1. The Organizer shall install an air conditioning system in the Indoor Garden building.

24.2. Participants shall install air conditioning units and associated equipment within the exhibition area at their own expense and responsibility. Air conditioning units will be power-supplied, and the Organizer shall provide the required low voltage cable connections to the boundary of the exhibition area.

### **Article 25. Power Supply Facilities**

25.1. The Organizer shall provide a single-phase power distribution system with 240 V.

25.2. The Organizer shall install power distribution lines and section switches extending to the boundary of outdoor exhibition areas and inside the indoor garden exhibition areas.

25.3. Participants shall install electric facilities from the section switches and beyond into their allocated outdoor exhibition areas at their own expense and responsibility.

25.4. The Organizer shall offer complimentary electricity usage in the exhibition areas of Participants.

25.5. Participants shall submit the power and water demands to the Organizer as part of their garden designs.

### **Article 26. Maintenance of Service Facilities**

26.1. Participants shall conduct routine maintenance and inspect the service facilities in their indoor and outdoor exhibition areas at their own expense.

26.2. In case of any malfunction or problems with the service facilities, Participants shall notify the Organizer and immediately discontinue to use the affected equipment. The Organizer shall request from service providers to solve the problem directly.

26.3. Participants shall not install alternative service facilities or modify or repair existing facilities without the approval of the Organizer.

#### **Article 27. Suspension, Discontinuation or Limitation of Services**

27.1. The Organizer may suspend or limit the supply of water, electricity and air conditioning to Participants under the following circumstances:

- In case of force majeure
- When failure or signs of malfunction are detected in the supply and disposal facilities
- During maintenance, repair and work on infrastructure facilities
- For security reasons

27.2. Apart from emergencies, the Organizer shall give prior notice to the Participants, informing them of the dates, times and scope of the suspension, discontinuation or limitation of services.

27.3. The Organizer shall not be held responsible for any damages or losses sustained by Participants due to the suspension, discontinuation, or limitation of services.

### **CHAPTER V. TELECOMMUNICATION SERVICES**

#### **Article 28. Installation**

The Organizer shall install wiring devices and connecting devices required for telecommunication services extending up to the boundary of the outdoor exhibition areas and inside the indoor exhibition areas. Participants shall install telecom facilities within their outdoor and indoor exhibition areas at their own expense.

#### **Article 29. Supply of Telecommunication Services**

29.1. Telecommunications services including fixed telephone, mobile communications, facsimile, internet and satellite communications (hereinafter referred to as "telecommunication services") shall be supplied by service providers designated by the Organizer (hereinafter referred to as "the Telecommunication Service Providers").

29.2. The Organizer shall provide wireless internet connection as a complimentary service on the Exhibition site.

29.3. The Organizer shall provide the necessary assistance in signing up for telecommunication services with Telecommunication Service Providers.

29.4. Participants may enter into a service contract with the Telecommunication Service Providers regarding the supply of telecommunications services and bear the costs. The Telecommunication service fees shall be in accordance with the local rates and the Laws and Regulations.

#### **Article 30. Approval and Operation of Radio Stations**

Participants and telecommunications service providers must obtain prior approval of the Organizer and comply with the Laws and Regulations if they plan to set up and operate radio stations.

#### **Article 31. Special Telecommunications Facilities and Equipment**

Participants may set up special telecommunication facilities or equipment at their own expense and responsibility with the approval of the Organizer.

## **Article 32. Prevention and Elimination of Electromagnetic Interference**

32.1. Participants shall ensure that their radios and other equipment and facilities do not disrupt the normal functioning of the equipment or facilities of the Organizer or other Participants.

32.2. Participants shall comply with related technical standards and security policies issued by the Organizer, while installing and operating wireless and fixed telecommunication equipment.

## **SPECIAL REGULATION No. 11 CONCERNING INTELLECTUAL PROPERTY RIGHTS**

### **CHAPTER I. GENERAL PROVISIONS**

#### **Article 1. Purpose**

1.1. The purpose of this Special Regulation, in accordance with Articles 38, 39, 40, 41 and 43 of the General Regulations of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or the “Exhibition”), is to specify the rules for the protection of intellectual property rights (hereinafter referred to as “IPR”) of Participants concerning their items exhibited or utilized at Expo 2023 Doha.

#### **Article 2. Compliance with Laws and Regulations**

2.1. All Participants shall comply with the following conventions, treaties, laws and regulations (hereinafter jointly referred to as “the Laws and Regulations”);

2.1.1. Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented,

2.1.2. General and Special Regulations of the Exhibition,

2.1.3. The following IPR related international treaties which Qatar has concluded or acceded to:

- Paris Convention on the Protection of Industrial Property of March 20th, 1883,
- Bern Convention on the Protection of Literary and Artistic Works of September 9th, 1886,
- World Intellectual Property Organization (WIPO) Convention of July 14th, 1967,
- Marrakesh Agreement establishing the World Trade Organization (WTO) of April 15th, 1994,
- Rome Convention for the Protection of Performers, Producers of Phonograms and Broadcasting Organizations of October 26th, 1961,
- Patent Cooperation Treaty of June 19th, 1970,
- Budapest Treaty on the International Recognition of the Deposit of Micro-organisms for the Purpose of Patent Procedure of April 28th, 1977.
- WIPO Copyright Treaty and Performances and Phonograms Treaty of December 20th, 1996.

2.1.4. Other patents, samples, food samples, plants species under protection, trademarks, naming and operating rights, and intellectual property rights are under the protection of International Agreements to which Qatar takes part.

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1 The State of Qatar is not a signatory to the “Geneva Convention of September 6th, 1952 on Author’s Rights”.

1.1.5. Relevant laws and regulations in Qatar.

2.2. Additional instructions and directives shall be issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of the Participants and the Organizer.

#### **Article 3. Definitions**

The following terms related to protection of the intellectual property rights shall have the meanings set forth below:

3.1. An invention refers to any product or method as new technical solution relating to a product, a



process or improvement thereof,

3.2. Pursuant to Qatar Law No. 9 of 2002,

- a trademark refers to any clear visible sign that can distinguish the goods of a specific enterprise of a trade, manufacturer or service provider,
- a mark refers to any mark that distinguishes a trader, manufacturer, or service provider,
- a trade name refers to the name of designation identifying the enterprise owned by a natural or judicial person,
- a geographical indication refers to any expression or sign that denotes the geographic name of any country, region, territory or site, and indicates the origin of the product or that its quality, characteristics, or reputation is due in whole or in part to the geographical environment or natural and human factors in this origin.

3.3. An industrial design and/or model refers to any new design of or applicable technical solution relating to the shape, structure, pattern, colour or the combination thereof, which suits for industrial application by providing aesthetic appearance.

3.4. A copyright refers to any exclusive and assignable legal right, given to the originator for a fixed number of years, to print, publish, perform, film, or record literary, artistic, or musical material.

## **CHAPTER II. PROTECTION OF PATENT RIGHTS**

### **Article 4. Scope of Protection**

4.1. Qatar Law No. 30 of 2006 to Issue Patent's Law (hereinafter referred to as the "Patent Law") makes patents available for any inventions, provided that they are new, involve an inventive step and are capable of industrial application whether they are related to new industrial products, modern industrial techniques and devices, or common industrial methods. Furthermore, it shall not be contradicting with the provisions of Islamic Sharia' (Law), violating the public order, ethics or national security.

4.2. Pursuant to the Patent Law, the patentability shall not include:

- Scientific theories, mathematical methods, computer programs, exercise of pure intellectual activities or practice of a specific game,
- Plants and animals' research, and essentially biological processes to produce plants or animals other than microbiological processes and their productions.
- Diagnostic, therapeutic and surgical methods for the treatment of humans or animals and its productions.

### **Article 5. Applications for Delivery of Patents**

5.1. Exhibitors of Official Participants may submit their patent registration applications under the terms and conditions defined by the executive bylaws of the Patent Law to the Patent Office at the Ministry of Economy and Commerce, for inventions first exhibited at the Exhibition within six months of the exhibition, during which time the application will not lose its novelty.

5.2. The Patent Office shall examine the registration applications in accordance with the conditions of acceptance as per the executive bylaws of the Patent Law.

### **Article 6. Rights and Period of Validity**

6.1. The patent shall allow its owner to exploit the patented invention through making, using, offering for sale, selling, or importing the necessities of legitimate exploitation. No one shall be allowed to exploit the patent without an explicit written permission by its owner.

6.2. The patent owner or any other person to whom some or all the patent rights have been transferred

under the law hereby, shall be entitled to call upon the competent court to attach the invention or the enterprise or that part of the enterprise that uses or exploits the invention, in the event of any infringement or illegitimate acts in violation of the Patent Law or the licenses granted in accordance with its provisions.

6.3. Pursuant to the Patent Law, the term of protection available shall not end before the expiration of a period of twenty years counted from the filing date. Within the period from application date through the date of patent accomplishment, the invention shall enjoy the same protection granted for the patent.

### **CHAPTER III. PROTECTION OF EXHIBITED TRADEMARKS**

#### **Article 7. Scope of Protection**

7.1. Qatar Law No. 9 of 2002 gives authorization to the Office for the Protection of Industrial Property of the Ministry of Economy and Trade for registering trademarks, trade names, geographical indications, industrial designs and templates.

7.2. If a trademark is used for the first time in the Exhibition, exhibitors of Official Participants concerned may enjoy the right of priority in submitting an application at the Office for the Protection of Industrial Property for registration of the same trademark for identical commodities in Qatar for six months as from the date when the trademark is used.

7.3. Pursuant to Law No. 9 of 2002, a mark shall be considered worthy of registration in particular if it takes a distinctive form of names, signatures, words, letters, numerals, designs, pictures, symbols, stamps, seals, vignettes, reliefs and any other sign or a variety of colours, a non-functional single colour, sound, or smell, or a combination of signs, if used or intended to be used to distinguish the products of enterprises in the fields of industry, handicraft or agriculture, or private enterprises in the fields of forestry or mining or to distinguish goods sold or services performed in the course of trade.

7.4. Pursuant to Rules and Regulations, the following cannot be registered as marks or as elements thereof:

- Signs free of any distinctive character, or which are a mere description of the characteristics of goods or services, or which consist of marks and indications that are the normal designations in use for such goods or services or their normal designs.
- Any term, design or sign contrary to morality or public order.
- Public emblems, flags and other symbols and names or designations relating either to a country or international organization, as well as any imitation of the above unless with the prior written approval of the relevant authority.
- Official signs and hallmarks of any country or relating to its control and guarantee of goods or services, unless with the prior written approval of the relevant authority.
- Symbols which are identical or similar to the Red Crescent or Red Cross.
- The picture, name or emblems of a third party unless with his prior written approval.
- Indications of honorary distinctions to which the applicant cannot prove that he is legally entitled.
- Signs which are identical or confusingly similar to the public, to a mark already registered or for which an application was filed by a third party for identical or similar goods or services, or signs that are widely famous even though an application was not filed for them or they were not registered in Qatar, regardless of the extent to which the associated goods or services or those for which a registration application was made are identical or similar.
- Signs likely to deceive the public or which contain false details as to the origin or other characteristics of the goods or services, as well as signs that create confusion due their containing a fictitious, falsified or counterfeit indication or trade name.

## **Article 8. Applications for Trademarks**

8.1. Participants shall submit their applications for the registration of a mark to the Office for the Protection of Industrial Property of the Ministry of Economy and Trade, under the terms and conditions defined by the Law No. 9 of 2002.

8.2. Without prejudice to the provisions of international or bilateral treaties and conventions effective in Qatar, the applicant for registration of a mark may enjoy a right of priority on the grounds of an earlier application filed in another country, on the conditions set out in Law No. 9 of 2002.

8.3. Exhibitors of Official Participants applying for trademark registration in Qatar may file applications with the WIPO International Bureau through the trademark administration of the country they represent for trademark registration and for designating Qatar for territorial extension pursuant to the Madrid Agreement and the Madrid Protocol to gain trademark protection in Qatar.

## **Article 9. Rights and Period of Validity**

9.1. The duration of the protection of a mark shall be ten years from the date of filing the application for registration. The owner of the mark shall have the right to the continuation of the protection for further consecutive periods of ten years each by a renewal of the registration in conformity with the rules stipulated in the following article.

9.2. The owner of a registered mark shall have the right to prohibit third parties from using his mark, or any sign resembling it in such a way as to be likely to mislead the public, in respect of goods or services for which the mark is registered or for similar goods or services.

## **CHAPTER IV. PROTECTION OF COPYRIGHT**

### **Article 10. Scope of Protection**

10.1. Qatar Law No. 7 of 2002 on the Protection of Copyright and Neighbouring Rights (hereinafter referred to as the "Copyright Law") gives authorization to the Office for the Protection of Copyrights and Neighbouring Rights of the Ministry of Economy and Trade to protect the authors of original literary and artistic works, irrespective of the value, quality, purpose or mode of expression of these marks.

10.2. The protection offered by the Copyright Law shall extend to the title of the work if it is original and covers the following works:

- Books, pamphlets and other writings,
- Works delivered orally such as lectures, addresses, sermons or similar works such as poems and hymns,
- Dramatic and dramatico musical works,
- Musical works, whether or not they include accompanying words,
- Choreographic works and pantomimes,
- Audio-visual works,
- Photographic and similar works,
- Works of applied art, whether handicraft or produced on an industrial scale,
- Works of drawing and painting with lines and columns, architecture, sculpture, decorated arts, engravings, sketches, designs and three-dimensional geographic or topographic works,
- Computer programs
- Other works specified by the Laws and Regulations.

10.3. The protection offered by the Copyright Law shall not cover the following works:

- Laws, legal provisions, administrative decisions, international treaties, official documents, or any official translation thereof. However, collections of such material are protected if they involve creative work in the selection and arrangement of their subject matter.

- Daily news and other news of mere informatory nature.
- Ideas, procedures, operational methods, mathematical concepts, principles and mere data. However, any derivative expression thereof shall be covered by protection.

10.4. The provisions of Copyright Law apply to the following:

- Works which are published for the first-time inside Qatar, and works which are published for the first time in another country and then published in Qatar within thirty days of the first publication date, irrespective of the nationality or place of residence of their authors,
- Audio-visual works whose producer has his headquarters or place of residence in Qatar,
- Architectural works constructed in Qatar, or any other artistic work incorporated in a building or any other construction situated in Qatar,
- Works protected by an international agreement or a Court in which Qatar is a party, and in accordance with its provisions.

10.5. Official Participants who wish to use music works protected under the Copyright Law should seek prior authorization from the copyright owners or the collective management organizations of music-works-related copyrights, and pay due royalties, unless otherwise stipulated in the Laws and Regulations.

### **Article 11. Rights and Period of Validity**

11.1. The author or the owner of the copyright shall have the economic and moral rights as defined in the Copyright Law, as well as the exclusive right to carry out or to authorize any of the following acts;

- Reproduction of the works
- Translation of the work
- Making excerpts, musical arrangement or other transformation of the work,
- Distribution to the public of the work through sale
- Rental to the public of audio-visual works or computer programs,
- Public performance of the work,
- Communication of the work to the public.

11.2. The economic rights shall be protected during the life of the Author and for fifty calendar years after his death. Protection for original, artistic or literary work shall be in accordance with the durations as set out in the Copyright Law.

11.3. The moral rights shall be perpetual and transferable by inheritance after the author's death. Where the author dies without an inheritor, the competent Ministry shall undertake the protection of such rights.

## **CHAPTER V. FINAL PROVISIONS**

### **Article 12. Protecting New Plant Varieties**

Applications of Official Participants for the right to new plant varieties in Qatar shall be processed on the basis of the agreement concluded between Qatar and the country of which the applicant is a citizen, or international treaties to which both countries are parties, or on the basis of the principle of reciprocity.

### **Article 13. Additional IPRs**

Additional IPRs shall be protected under the Qatar Law No. 5/2005 Protection of Trade Secrets, Law No. 6/2005 regarding the Protection of Integrated Circuit Designs and other relevant Qatari legislation.

### **Article 14. Measures for Protecting IPRs**

14.1. The relevant Qatari government departments shall facilitate procedures for Official Participants in applying for patent right registration, trademark registration, copyright registration and new plants

varieties' registration.

14.2. The Organizer shall take measures to prevent acts of infringement on IPR of Official Participants, and prohibit, unless otherwise permitted by the Laws and Regulations, any unauthorized audio or video recording and filming of exhibitions, forums and performances of Official Participants.

14.3. Pursuant to Article 40.1. of the General Regulations, Participants shall adopt necessary measures to protect the intellectual property, so that the intellectual property rights of third parties are not infringed and violation of Qatar competition law are not committed as part of their participation in the Exhibition.

14.4. The Organizer shall provide the Participants with information concerning IPRs procedures, as well as a list of designated IPR agencies registered in Qatar to facilitate their applications.

14.5. In accordance with Article 40.2. of the General Regulations the Organizer shall not be responsible for the violation of rights of third parties or actions contrary to the rules of competition by a Participant.

14.6. If Participants' rights are violated or there are competition law infringements, the Commissioner General of the Exhibition shall be entitled to request that such infringement activities be discontinued by the offending Participant.

14.7. Pursuant to Article 40.3. of the General Regulations, Participants must inform the Organizer immediately before the initiation of legal proceedings against another Participant because of violation of its intellectual property rights or due to anti-competitive practices during the Exhibition.

#### **Article 15. Images, Audio and Visual Recordings**

15.1. The Organizer has the right to take audio and visual records of special events organized by the Official Participants for the purpose of promotion of the Exhibition. Use of these records shall not be considered as a violation of intellectual property rights.

15.2. Reproduction or sale of internal and external photographs or other images of the products, structures and gardens of an Official Participant are subject to the consent of the respective Commissioner General of Section.

15.3. Reproduction, in part or in whole, and the sale of photographs of Expo 2023 Doha by Non-Official Participants, is subject to the consent of the Organizer.

15.4. Non-Official Participants shall obtain the images mentioned in Article 15.3. from the Organizer. Unless otherwise provided in the Participation Contract, all kinds of revenues earned from the sale to or use by third parties of these images purchased from the Organizer by Non-Official Participants belong to the Organizer.

15.5. Procedures and principles concerning all kinds of broadcast, communication, advertisement, sponsorship, marketing, trade, propaganda and similar purposes of intellectual and industrial rights for products given in Article 15.2. shall be determined by the Organizer.

#### **Article 16. Use of the Exhibition's Logo and Other Identifying Marks of the Organizer**

16.1. Official Participants may use the Exhibition logo and other identifying marks of the Organizer, such as registered trademark rights and naming rights, free of charge exclusively for non-commercial purposes associated with the Exhibition.

16.2. Official Participants may use the Exhibition logo free of charge exclusively for non-commercial



purposes associated with the Exhibition, subject to the use of the expression “Official Participant” next to the logo and with a minimum of 20% of its size.

16.3. Participants must obtain prior approval of the Organizer to use the Exhibition logo for advertising purposes.

16.4. Participants shall comply with the corporate identity manual to be issued by the Organizer, in which further conditions for logo usage are set out.

16.5. After the signing of the Participant Contract, entry codes will be given to Official Participants to enable them to obtain logos and other images via the Expo 2023 Doha website.

## **SPECIAL REGULATION No. 12**

### **CONCERNING THE PRIVILEGES AND ADVANTAGES OF THE COMMISSIONERS GENERAL OF SECTION AND OF THEIR STAFF**

#### **Article 1. Purpose**

1.1. Pursuant to Articles 8 and 43 of the General Regulations of the International Horticultural Exhibition Expo 2023, Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or “Exhibition”) this Special Regulation specifies the requirements concerning the privileges and the advantages that shall be granted to Commissioners General of Section and their staff to facilitate the accomplishment of their duties.

1.2. The staff of the Commissioners General of Section shall comprise: The Deputy Commissioners General of Section, the Garden Directors, and other personnel of the Official Participants. Additionally, the spouse, dependent ascendants, minor or disabled descendants and other family members who constitute part of the households of the Commissioners General of Section and Deputy Commissioners General of Section (hereinafter referred to as “Family Members”) shall benefit from the privileges and advantages.

#### **Article 2. Compliance with the Laws and Regulations**

2.1. Official Participants shall comply with the Paris Convention relating to International Exhibitions, signed on November 22, 1928, amended and supplemented by the Protocols of May 10, 1948, November 16, 1966, November 30, 1972, and the Amendments of June 24, 1982 and May 31, 1988 (hereinafter referred to as “the Convention”), the General Regulations, the Special Regulations, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in line with the General Regulations and the Special Regulations of the Exhibition (hereinafter jointly referred to as “Laws and Regulations”).

2.2. The additional instructions and directives shall be issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of Official Participants and the Organizer.

#### **Article 3. Commissioners General of Section and Their Responsibilities**

3.1. Pursuant to Article 13 of the Convention and Article 8 of the General Regulations, Commissioners General of Section shall represent those foreign governments and international organizations that have accepted the official invitation of the State of Qatar to participate in Expo 2023 Doha (hereinafter referred to as “Official Participants”).

3.2. As set out in Article 8.4 of the General Regulations of the Exhibition, Commissioners General of Section shall be solely responsible for the organization and operation of their exhibition areas, including

all exhibitors and persons carrying out commercial and other activities in their sections.

3.3. Commissioners General of Section shall ensure that all persons under their responsibility comply with the Laws and Regulations.

#### **Article 4. Assistance to the College of Commissioners General**

The Organizer shall provide the following complimentary services as set out in Article 10 of Special Regulation 3 concerning the Rules for the functioning of the Steering Committee of the College of Commissioners General to assist the Steering Committee. The services include the following:

- Meeting venues, along with interpretation services into English and French only, as the official languages of the BIE. Both services will only be provided complimentary for the Steering Committee meetings.
- Office rooms, secretarial services other services necessary for the functioning of the Steering Committee.
- Office and administrative services and other services required by the BIE Technical Adviser to perform his/her duty.

#### **Article 5. Protocol**

In consultation with the Steering Committee, the Organizer and the Commissioner General of the Exhibition shall constitute a protocol regime including the procedures to be implemented in the Exhibition Site for the following receptions and events:

- Opening and Closing Ceremonies,
- National and Special Day ceremonies and events,
- Visits by special guests of honour and other VIPs on occasions other than National Days and Special Days,
- Categorizing special guests of honour and other VIPs,
- List of priority for special guests of honour and other VIPs,
- Details concerning the procedures for the provision of facilities and services for special guests of honour and other VIPs.

#### **Article 6. Privileges and Benefits**

6.1. Commissioners General of Section, their staff, as well as Family Members shall be granted the following advantages and privileges during the construction, exhibition, operation and dismantlement of their exhibition areas:

- 6.1.1. Assistance in their visa application, immigration procedures for their period of stay in Qatar.
- 6.1.2. Assistance in gaining appropriate status of residence in correspondence with the duties they will engage in the Exhibition.
- 6.1.3. Accreditation passes for entering the Exhibition site and supporting facilities.

6.2. Commissioners General of Section and their staff without Qatari citizenship or residence permit in Qatar shall be exempted from individual income tax, generated from salaries, fees and indemnities paid by or on behalf of the Office of the Commissioner General of Section.

6.3. Commissioners General of Section and their staff without Qatari citizenship or residence permit in Qatar shall be exempted from any direct taxation on their income generated outside of Qatar.

6.4. Once the customs authorities in Qatar determine the value and quantity of all goods to be appropriate in regard to the nature of Expo 2023 Doha, the number of visitors and the size of the participation in the Exhibition, the Organizer shall provide necessary assistance to Commissioners General of Section and their staff for customs clearance and exemption of customs duties for the following items:

- 6.4.1. Goods for use in official receptions including food samples

6.4.2. Gifts for special guests and VIPs,

6.4.3. Other goods necessary to the Commissioners General of Section in carrying out their duties.

6.5. Commissioners General of Section shall obtain approval of the Organizer to bring the items mentioned in Article 6.4. of this Special Regulation into the Exhibition Site.

6.6. Personal goods and equipment belonging to Commissioners General of Section, their staff and family members shall be subject to Laws and Regulations at entry in Qatar. Aforementioned goods shall be exempted from customs duties and import taxes provided that their quantities are considered to be reasonable for personal use.

#### **Article 7. VAT Refund**

7.1. Official Participants shall receive a VAT refund paid in their purchases from Qatar of the following goods and services;

7.1.1. Goods and services acquired for the construction, installation and dismantlement of their exhibition areas,

7.1.2. Goods and services acquired for exhibitions and operations.

7.2. The detailed procedures of the VAT refund mentioned in the above paragraph shall be made available to Official Participants separately in the Participation Guide.

7.3. The procured goods eligible for the VAT refund may be sold in Qatar after the closing of the Exhibition. In such circumstances, aforementioned goods shall be subject to tax payment as required by the Laws and Regulations.

#### **Article 8. Support Provided by the Organizer**

8.1. The Organizer shall provide Official Participants with necessary information on the Laws and Regulations of Qatar concerning their participation in the Exhibition.

8.2. The Commissioner General of the Exhibition and the Organizer shall support Commissioners General of Section, their staff and Family Members to complete import procedures and visa applications.

8.3. The Commissioner General of the Exhibition and the Organizer shall provide Commissioners General of Section and their staff with the necessary support in communicating with the Qatari government authorities in order to facilitate the fulfilment of their duties.

8.4. The Organizer shall advise Commissioners General of Section regarding arrangements for their travel and accommodation.

8.5. The Organizer shall assist Commissioners General of Section and their personnel concerning obtaining driving licenses valid in Qatar and reserve parking lots for them near the Exhibition Site.

8.6. One imported vehicle for use of Commissioners General of Section in their duties shall be exempted from customs duties and taxes, provided that this vehicle will be re-exported after the closing of the Exhibition. The Organizer shall provide Official Participants with a list of car rental companies that have been accredited by the Organizer.

## **SPECIAL REGULATION No. 13**

### **CONCERNING ADMISSIONS TO THE EXHIBITION SITE**

#### **Article 1. Purpose**

The purpose of this Special Regulation is, in accordance with Articles 30, 31 and 43 of the General Regulations of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or the “Exhibition”), is to specify the requirements for admission of individuals and vehicles to the Exhibition site.

#### **Article 2. Compliance with the Laws and Regulations**

2.1. All Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations and the Special Regulations of Expo 2023 Doha, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in compliance with the General Regulations and Special Regulations of the Exhibition (hereinafter jointly referred to as “Laws and Regulations”).

2.2. Additional instructions and directives shall be issued by the Organizer to provide more information on related subjects and further specify the rights and obligations of Participants and the Organizer.

#### **Article 3. Opening Hours**

3.1. The Exhibition Site and the exhibition areas of Official Participants will be open to visitors between 02 October 2023 and 28 March 2024.

3.2. The Exhibition Site will be open from Sunday until Thursday between 10.00–23.00 o'clock (13 hours) and on Fridays and Saturdays between 10.00–00.00 o'clock (14 hours). The Organizer may extend the opening hours on special event days on the Exhibition Site until 02.00 o'clock.

3.3. Indoor Garden and Outdoor Garden exhibition areas will be open from Sunday until Thursday between 10.00–22.00 o'clock (12 hours) and Fridays and Saturdays between 10.00–23.00 o'clock (13 hours). Official Participants may extend the opening hours of their exhibition and commercial activity areas on special event days on the Exhibition Site until 23:00 o'clock from Sunday until Thursday and until 00.00 o'clock on Friday and Saturday.

3.4. The opening and closing hours of the commercial activity areas of Official Participants shall be the same as the opening and closing hours of their exhibition areas. Official Participants may choose to open their restaurants later and close them earlier within the time period of the operation hours of their commercial activities.

3.5. Commercial facilities of public areas within the Exhibition Site shall continue their operations during the opening hours of Exhibition Site.

3.6. If deemed as appropriate for operational needs, the Organizer reserves the right to modify the opening hours of the Exhibition Site and commercial facilities with the approval of the Commissioner General of Expo 2023 Doha, the Steering Committee of Commissioners General of Section and the BIE; and after notifying the Official Participants.

3.7. In exceptional circumstances the Organizer may limit admission to the Exhibition Site on a temporary basis to ensure the smooth running of the Exhibition.

#### **Article 4. Admission to the Exhibition Site**

4.1. No admission fees shall be charged to visitors for entering the Exhibition Site. Visitors shall enter the

Exhibition Site by use of free entrance tickets.

4.2. No admission fees shall be charged within the Exhibition Site, unless otherwise approved by the BIE.

4.3. The Organizer reserves the right to deny access to the Exhibition Site and to require anyone who has breached the Laws and Regulations to leave the Exhibition Site.

4.4. Accreditation passes issued to Participants and Personnel in accordance with Article 7 of this Special Regulation shall be required to enter the Exhibition site.

4.5. Materials that are prohibited under Laws and Regulations shall not be brought into the Exhibition Site. Official Participants shall obtain prior approval of the Organizer to bring materials into the Exhibition Site.

#### **Article 5. Entrance Gates**

5.1. Visitor access to the Exhibition Site shall only be granted through official points of entry. The Organizer shall provide more specific details in due course. The gates shall be opened and closed according to the operating hours set forth in Article 3 of this Special Regulation.

5.2. Personnel of Official Participants and the personnel affiliated with the Organizer to the Exhibition Site shall enter the Exhibition Site through the accredited entrances. Designated gate(s) will be provided to grant 24-hour access to the Exhibition Site.

5.3. The Organizer may establish separate gates for VIP guests.

5.4. The Organizer shall offer easy access at entry gates to disabled people.

#### **Article 6. Admission of Vehicles**

6.1. During the construction and dismantling periods, only vehicles in possession of VAPPs issued by the Organizer shall enter the Exhibition Site. Such vehicles shall be provided access from the dedicated vehicle access point.

VAPP to be provided for exhibition period.

6.2. Official Participants will be allocated to a free parking space to one accredited car of each Official Participant.

6.3. Official Participants who wish to use additional parking spaces shall apply to the Organizer. The Organizer may allocate a maximum of 4 free additional parking spaces during the construction and Exhibition period, depending on availability.

6.4. The terms and guidelines related to the admission of vehicles into the Expo 2023 Doha Site will be prepared and issued by the Organizer.

6.5. Types of VAPPs for admission of Participants' vehicles and the conditions for their use shall be established by the Organizer and shared with participants prior to the start of the exhibition period.

#### **Article 7. Accreditation Passes**

7.1. Types of accreditation passes for admission of Participants and personnel, and the conditions for their use shall be established by the Organizer.

7.3 Persons in possession of a valid accreditation pass may enter the Exhibition Site during the



construction, duration of exhibition and dismantling period of Expo 2023 Doha; for construction period, specific Setup & Dismantling Passes will be required.

7.3. Accreditation passes should be clearly displayed on the Exhibition Site at all times.

#### **Article 8. Issuance and Use of Accreditation Passes**

8.1. Participants may apply to the Organizer for the issuance of accreditation passes on behalf of the following personnel:

- Commissioner General of Section, Deputy Commissioner General of Section and their staff,
- Garden Directors of Non-Official Participants and their staff,
- VIP guests of Official Participants,
- Staff appointed by Official Participants to be responsible for the construction, exhibition, operation and dismantling,
- Artists and other staff appointed by Official Participants engaged in the events within the Exhibition Site,
- Contractors and persons affiliated with them,
- Members of the media appointed by Official Participants.

8.3. Accreditation passes shall not be used after their expiration or be transferable to others.

8.4. In the event of damage, loss, or theft of an accreditation pass, the Organizer shall be informed immediately in order to cancel and reissue. Participants will be informed should a declaration of the loss of the pass to be made at a Police station might deemed necessary.

#### **Article 9. Entrances and Exits**

9.1. The Organizer shall set up entries and exits of the Exhibition Site for the staff of Official Participants, visitors, VIP guests and vehicles in the construction, Exhibition and dismantling periods.

9.2. The Organizer shall be entitled to inspect accreditation passes and conduct security inspections at the entrances.

9.3. In case of one or more visiting days being organized prior to the official opening date of the Exhibition, the dates for specific guests such as media representatives shall be determined by the consensus of the Steering Committee of the College of Commissioners General.

#### **SPECIAL REGULATION No. 14**

#### **CONCERNING THE CONDITIONS GOVERNING THE ATTRIBUTION OF AWARDS**

##### **Article 1. Purpose**

The purpose of this Special Regulation, in accordance with Articles 36 and 43 of the General Regulations of the International Horticultural Exhibition Expo 2023 Doha, Qatar (hereinafter referred to as “Expo 2023 Doha”, or the “Exhibition”), is to lay down the conditions governing the attribution of awards at Expo 2023 Doha.

##### **Article 2. Compliance with Laws and Regulations**

2.1. Official Participants shall comply with the Paris Convention relating to International Exhibitions signed on November 22nd, 1928 as amended and supplemented, the General Regulations and the Special Regulations of the Exhibition, the relevant laws and regulations in Qatar and the additional instructions and directives issued by the Organizer, which shall be in accordance with the General Regulations and the Special Regulations of the Expo (hereinafter jointly referred to as “Laws and Regulations”).

2.2. The Organizer shall issue a Competition Manual with additional information to specify the competition categories, awards, judging and award ceremony.

### **Article 3. Categories and Awards**

3.1. The Organizer shall attribute the following two categories of awards to Participants:

- a. Official Participants with three subcategories:
  - i. Outdoor Gardens
  - ii. Indoor Exhibitions
  - iii. Special Awards
- b. Exhibitors/Non-Official Participants with two subcategories
  - i. Outdoor presentations of gardens and landscapes
  - ii. Indoor presentations of companies and organisations

3.2. The Organiser shall attribute the following categories of awards to Official Participants who best demonstrate and contribute to the theme of the Expo “Green Desert, Better Environment” and its subthemes:

- a. Outdoor Gardens Awards. Five prizes will be awarded for the Outdoor Gardens.
- b. Indoor Exhibition Areas Awards: Four prizes will be awarded.
- c. Special Awards: Four prizes will be awarded.
- d. Further details including the criteria, requirements and arrangements concerning these awards will be published by the Organiser in the Competition Manual before the Expo.

3.3. All the awards mentioned in the preceding paragraph will be attributed before the end of the Expo at the award ceremony.

3.4. The Jury, established in accordance with Article 5 of this Special Regulation, has the right to make adjustments to the categorisation of participants and dispensation of awards, when these are no longer accurate based on the actual participation of countries, in order to ensure that participating countries are judged fairly.

3.5. Awards shall be comprised of certificates, trophies and medals. No monetary awards shall be granted.

3.6. Detailed information regarding the evaluation and the attribution of the prizes and awards shall be made available to Participants the soonest through Expo 2023 Doha Manual for International Competitions.

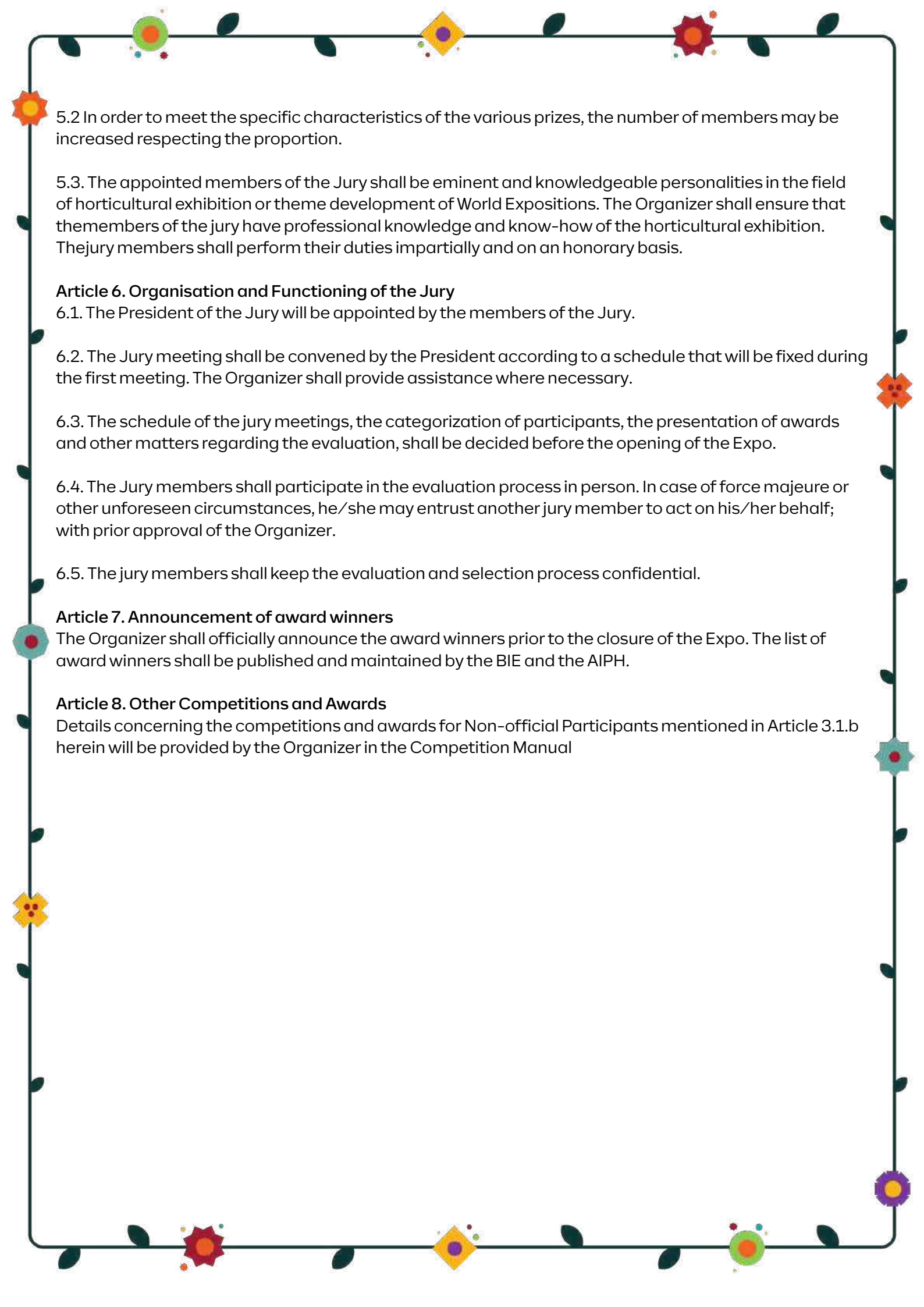
### **Article 4. Evaluation (Official Participants)**

4.1. Official Participants who have not declared their abstention from competing in writing, shall be considered eligible for the awards referred to in Article 3.2 herein.

4.2. The jury, established in accordance with Article 5 shall select the winners of the awards (Official Participants) specified in Article 3. The decisions of the Jury shall be final and cannot be appealed. The specific rules of judging will be announced by the Organizer in the Competition Manual.

### **Article 5. Composition of the Jury**

5.1. The Honorary Jury shall be composed of an uneven number of individuals with at least 9 members including the President. Three members shall be nominated by the Organizer, four members shall be nominated by the Executive Committee of AIPH and two members shall be appointed by the BIE. The members of the Jury shall be determined 3 months before the opening date of the Exhibition.



5.2 In order to meet the specific characteristics of the various prizes, the number of members may be increased respecting the proportion.

5.3. The appointed members of the Jury shall be eminent and knowledgeable personalities in the field of horticultural exhibition or theme development of World Expositions. The Organizer shall ensure that the members of the jury have professional knowledge and know-how of the horticultural exhibition. The jury members shall perform their duties impartially and on an honorary basis.

#### **Article 6. Organisation and Functioning of the Jury**

6.1. The President of the Jury will be appointed by the members of the Jury.

6.2. The Jury meeting shall be convened by the President according to a schedule that will be fixed during the first meeting. The Organizer shall provide assistance where necessary.

6.3. The schedule of the jury meetings, the categorization of participants, the presentation of awards and other matters regarding the evaluation, shall be decided before the opening of the Expo.

6.4. The Jury members shall participate in the evaluation process in person. In case of force majeure or other unforeseen circumstances, he/she may entrust another jury member to act on his/her behalf; with prior approval of the Organizer.

6.5. The jury members shall keep the evaluation and selection process confidential.

#### **Article 7. Announcement of award winners**

The Organizer shall officially announce the award winners prior to the closure of the Expo. The list of award winners shall be published and maintained by the BIE and the AIPH.

#### **Article 8. Other Competitions and Awards**

Details concerning the competitions and awards for Non-official Participants mentioned in Article 3.1.b herein will be provided by the Organizer in the Competition Manual



## **C GUIDELINES**

- 1. BRAND GUIDELINES (Refer to annex folder)**
- 2. DESIGN GUIDELINES (Refer to annex folder)**
- 3. SUSTAINABLE PROCUREMENT GUIDELINES**

## 1. Background Reference

Our business partners working across all tiers of Expo 2023 supply chains shall take effective measures to:

- Contribute to the achievement of the UN Sustainable Development Goals.
- Respect all internationally recognized human rights in accordance with the UN Guiding Principles on Business and Human Rights including the United Nations (UN) Universal Declaration of Human Rights, and the International Labour Organization (ILO) Declaration on Fundamental Principles and Rights at Work.
- Comply with the Labor Laws and latest Workers' Welfare Standards issued by relevant Government bodies in the State of Qatar.
- Comply with internationally recognized standards of best practice in areas of sustainability applicable to their industry.

We require our business partners to ensure adherence to human, social, economic, environmental and governance pillars set out in this policy.

## 2. Policy Objective and Rationale

The International Horticultural Exhibition Expo 2023, Doha Qatar hereinafter referred to as "Expo 2023 Doha" cannot be delivered without thousands of products and services provided across various supply chains, including construction services, facilities management, venue signage and dressing, merchandise, food and beverage, IT equipment, security services, cleaning and waste management services, sports, equipment, medical services, transport services and many more.

Considering potential environmental, social, economic and ethical impacts of procurement of products and services is a vital aspect of the event's sustainability performance. As event organizers, we are committed to applying sustainable procurement practices in Expo 2023 supply chains to protect people's rights and well-being, reduce environmental impacts and promote economic development.

## 3. Policy Description

This document is a guidance document outlining what we require from our suppliers, contractors, sponsors, and partners commonly referred in this document as business partners.

Our business partners shall take effective measures to:

- Contribute to the achievement of the UN Sustainable Development Goals.
- Respect all internationally recognized human rights in accordance with the UN Guiding Principles on Business and Human Rights including the United Nations (UN) Universal Declaration of Human Rights, and the International Labour Organization (ILO) Declaration on Fundamental Principles and Rights at Work.
- Comply with the Labor Laws and latest Workers' Welfare Standards issued by relevant Government bodies in the State of Qatar.
- Comply with internationally recognized standards of best practice in areas of sustainability applicable to their industry.

We require our business partners to ensure adherence to human, social, economic, environmental and governance pillars set out below:

### 1. Human Pillar

Workers' living and working conditions and recruitment



- Ensure decent working and living conditions and fair recruitment for workers in all tiers of Expo 2023 supply chains by fully complying with the Labor Law and latest Workers' Welfare Standards issued by relevant Government bodies in the State of Qatar.

## 2. Social Pillar

### Inclusivity

- Ensure that the contractors or suppliers does not discriminate against customers or community members based on race, skin color, ethnic, national or social origin, gender, disability, language, religion, opinion, wealth, birth or any other status.
- Ensure that products and services sold at the Expo 2023 Doha venue are accessible to disabled people and people with limited mobility.

## 3. Economic Pillar

Local and regional value chain and business development

- Prioritize Qatari and regional suppliers with local production premises and supply chains where possible and encourage partnerships and innovation opportunities involving local companies.

## 4. Environmental Pillar

Greenhouse gas (GHG) emissions and air pollution

- Mitigate greenhouse gas emissions and other air emissions that harm the environment by:
  - Producing goods and/or services with reduced GHG emissions by using efficient technology and low GHG emissive raw materials;
  - Continuously improving energy management and efficiency (e.g. using/supplying products that meet or exceed recognized energy efficiency standards);
  - Selecting energy sources responsibly and taking appropriate steps towards adopting lower carbon intensity and renewable energy sources;
  - Using low or zero emission transport modes, optimizing transport efficiency and/or minimizing transport distances wherever possible.

### Maintain Good Air Quality

All operations delivered by business partners in Expo site shall seek to maintain good indoor and outdoor air quality.

Actions include:

- Operate vehicles and equipment in compliance with relevant legislation, regulation, and manufacturer's operation manuals.
- Where safe to do so, equipment and vehicles are to be switched off or in sleep mode.
- Only use chemicals for cleaning that meet low-toxicity levels.
- Only use chemicals such as paints and adhesives, for any works, that meet low-toxicity levels.
- Waste minimization
- Avoid and reduce any material coming to Expo 2023 sites that is likely to leave as waste. In particular, the use of packaging must be minimized.
- Supply materials, consumables and packaging that can be easily reused, recycled, composted or converted. Business partners must confirm that such items can be reused or recycled at a facility in Qatar or using waste segregation bins system including dry recyclables, general waste and organic waste available at the Expo site.
- Avoidance of single use plastics and oxo-degradable plastics. Use products and packaging that maximize reused or recycled content.

## **Sustainable use of water**

All operations delivered by business partners in Expo site shall seek to minimize the use of water.

Actions include:

- Avoid excessive use of water (e.g. for dust suppression, irrigation and cleaning).
- Switch off water taps when not in use.
- Reporting any leaking or malfunctioning taps, bathroom fixtures or irrigation systems.
- Biodiversity conservation
- Ensure that wood in products and packaging is legally harvested, and not harvested in forests where globally, nationally or locally significant high conservation values are threatened by management activities, or in forests that have been converted to plantations or other uses. This includes ensuring that wood in products and packaging is not harvested in violation of traditional and civil rights.
- Not supply or use products or packaging that make use of any fur, skins, food or food ingredients of plant or animal origin (including fish) of any species specified in the Convention on International Trade in Endangered Species of Wild Fauna and Flora (CITES) Appendices and the International Union for Conservation of Nature (IUCN) Red List of Threatened Species. For seafood, the IUCN Red List is published by the Marine Conservation Society in its regularly updated 'Fish to avoid' list.
- Ensure that any food and beverage products supplied are grown in a way that protects land, waterways and wildlife, and are not linked with deforestation. This includes ensuring that any animal skins used in products are a by-product of the food industry.

## **Chemicals use**

- Avoid the use of chemicals in connection with goods and services that are harmful to human health and the environment wherever possible; this includes the use of any chemical which is banned or not approved for such use under the EU Registration, Evaluation, Authorization and restriction of Chemicals (REACH) Regulation.

# **5. Governance Pillar**

## **Performance management**

- Monitor, measure and/or analyze performance across requirements in this Code and maintain accurate, complete, up-to-date and accessible information records of this performance to be provided to us if requested.

## **Human rights due diligence and access to remedy**

- Commit itself to respect all internationally recognized human rights.
- Continuously identify potential and actual adverse human rights impacts associated with its activities, and address such impacts through adequate prevention, mitigation, remediation and communicate about how impacts are addressed in accordance with the UN Guiding Principles on Business and Human Rights.
- Cooperate with and communicate relevant grievance mechanisms provided by the event organizers.

## **Compliance, anti-bribery and anti-corruption**

- Demonstrate a high standard of integrity, responsibility and professional conduct in dealings with customers, suppliers, competitors, and other stakeholders, and shall not:
  - Give or receive bribes or gifts directly or indirectly or participate in any form of corruption;
  - Falsify financial or other types of reports and records;
  - Misrepresent, defraud or deceive anyone, act dishonestly or misuse company property or

resources;

- Claim for something they are not entitled to;
- Violate any laws or avoid compliance with legal and regulatory requirements.

#### **Supply chain management**

- The Expo 2023 Doha supplier / contractor to cascade the requirements of this Code down the supply chain and manage supply chain performance to ensure that the requirements are met.
- Agree with the Expo 2023 Doha organizers in advance which sub-contractors and production site or sites (e.g. factories) will be used. Subcontracting of any kind (e.g. organizations, sites or units) is not permitted without preauthorized permission in writing. We also reserve the right to disclose and/or publicize such information to advance our sustainability goals.
- Procure products that carry an eco-labeled materials and include materials with Environmental Product Declaration (EPD) Certification related to sustainability. Details of specific requirements per category will be set out in tender documents.

#### **Industry specific standards**

- Comply with other relevant standards related to sustainability, human rights and / or environmental management which are specific to the product or service to be supplied or the industry. Details of specific requirements per category will be set out in tender documents.

### **4. Policy Exclusions - None**

#### **Sustainability Commitment Statement** **Sustainability Commitment Statement**

As one of the partners of the Expo 2023 Doha, we understand that the Expo 2023 Doha organizers want to engage and collaborate with organizations that will contribute actively to delivering its vision for a sustainable event.

We commit to complying with the requirements outlined in the Expo 2023 Sustainable Sourcing Code related to the potential sustainability impacts of our category of supply, and to implement them in our business and supply chains. We acknowledge that these requirements constitute the minimum and not the maximum standards.

We agree to be monitored and evaluated on our sustainability performance within the areas relevant to our category of supply described in the Sustainable Sourcing Code.

\_\_\_\_\_  
(insert signature)

\_\_\_\_\_  
(insert name and position held)  
Duly authorized to sign for and on behalf of

\_\_\_\_\_  
(insert company name)

Date \_\_\_\_\_

## 4. USEFUL LINKS

### COMMERCIAL ACTIVITIES

- Qatar Law No. 8 of 2008 on Consumer Protection
- Law No. 8 of 1990 on Human Food Control

### CONSTRUCTION

- Qatar Law No. 22 of 2004 regarding Promulgating the Civil Code  
Part 3, Chapter 1 of the code focuses on construction:
  - Articles 683 to 686 regulate the supply and procurement of construction materials and the rights and obligations of suppliers and employers.
  - Articles 687 to 691 set out the obligations of a contractor, while Articles 692 to 700 cover the obligations of an employer.
  - Articles 701 to 702 set out the specific provisions applicable to sub-contractors.
  - Articles 703 to 707 govern the termination of construction contracts.
  - Sub-chapter 2, Articles 708 to 715 address various issues (e.g., the variation of construction contracts, defective works, engineers' liability and design defects).
- Qatar Law 19 of 2005 regulating the Practice of Engineering Professions:

### CUSTOMS

#### General Authority of Customs:

<https://www.customs.gov.qa>

### INSURANCE

Qatar Law No. 22 of 2021 on Healthcare Services

### INTELLECTUAL PROPERTY RIGHTS

Qatar Law No. 9 of 2002 on Trademarks Trade Names, Geographical Indications and Industrial Models and Designs

Qatar Law No. 30 of 2006 on Issue Patent's Law

Qatar Law No. 7 of 2002 on the Protection of Copyright and Neighbouring Rights

Qatar Law No. 5 of 2005 on Protection of Trade Secrets, Law No. 6/2005 regarding the Protection of Integrated Circuit Designs

### TRANSPORTATION

Metro & Tram: <https://www.qr.com.qa>

Buses & Taxis: <https://www.mowasalat.com>

Rideshare: <https://www.uber.com/qa/en/ride/>

Car Hire: <https://www.toyotaqatar.com/book-rent-a-car>

### QATAR TOURISM AUTHORITY

<https://www.qatartourism.com/en>

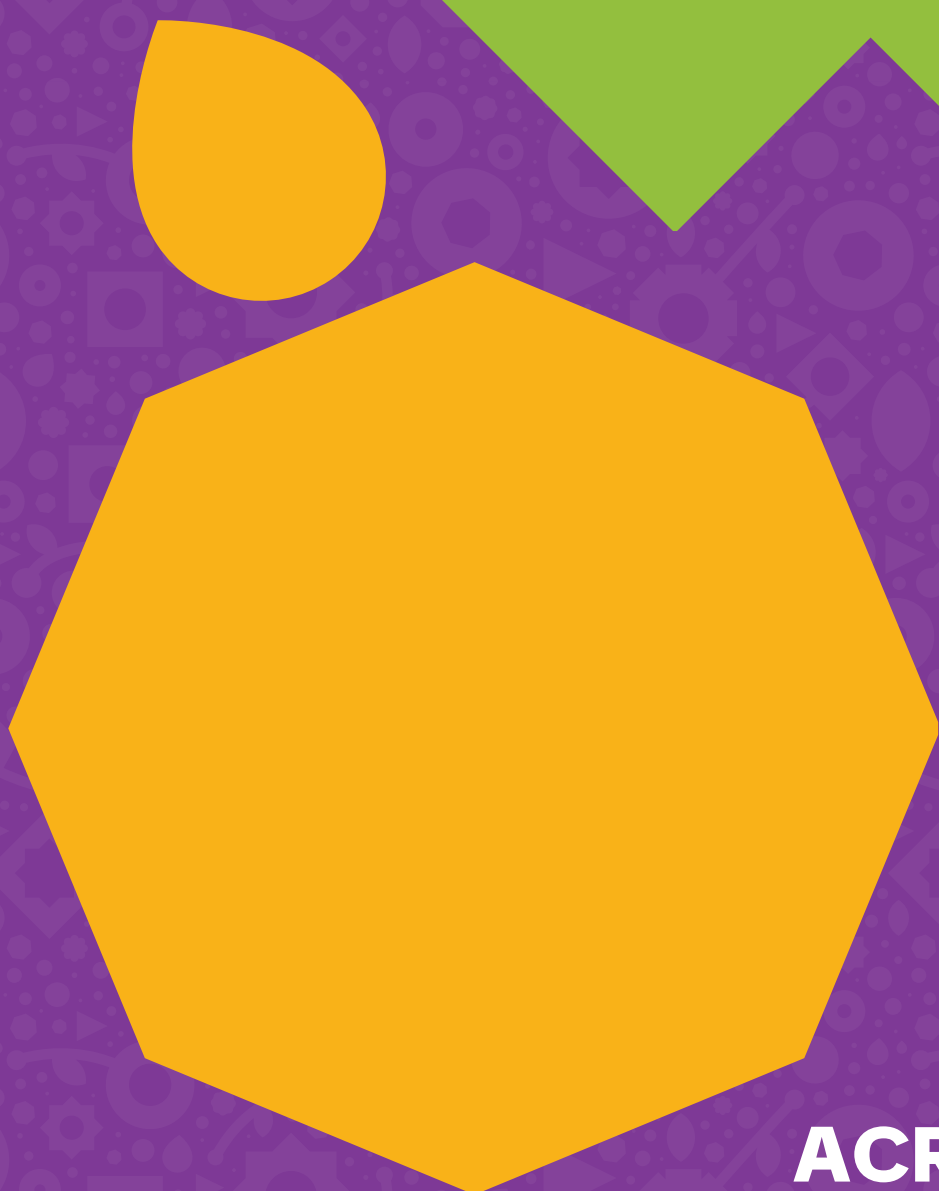
### QATAR AIRWAYS

<https://www.qatarairways.com/tr-tr/homepage.html>

### VISAS

<https://visitqatar.com/intl-en/practical-info/visas/visa-details>

**VISIT QATAR** (Governmental tourism agency) <https://visitqatar.com/>



# **ACRONYMS & ABREVIATIONS**



AIPH	International Association of Horticultural Producers
BIE	Bureau International des Expositions
CO2	Carbon dioxide
GCC	Gulf Cooperation Council
HS Code	Harmonised System Code
LDC	Least Developed Country
NGO	Non-Governmental Organisation
QR	Qatari Riyal
USD	United States Dollar
VAT	Value-Added Tax
LSP	Logistics Service Provider
HC	High Cube Sea Container
SD	Standard Sea Container
CC	Customs Clearance
FFO	Freight Forwarding
POL	Port of Loading
POD	Port of Discharge
BOL, B/L	Bill of Lading
COO	Certificate of Origin
PL	Packing List
MHE	Material Handling Equipment

## DEFINITIONS

Accreditation Pass	A pass issued by the Organiser, authorising access to the participants and their staff to the exhibition site and specific areas.
Accredited Companies	Companies authorised and recommended by the Organiser for providing services to participants.
Aquaponics	Cultivation of fish and plants together in a constructed, recirculating ecosystem utilizing natural bacterial cycles to convert fish waste to plant nutrition.
Airway Bill	A document functioning as a receipt of goods by an airline (the carrier), as well as a contract of carriage between the shipper and the carrier.
Al Bidda Park	Public park at the centre of Doha, where Expo 2023 Doha will be held.
Bill of Lading	A document issued by a carrier, or its agent, to the shipper as a contract of carriage of goods. It is also a receipt for cargo accepted for transportation and must be presented for taking delivery at the destination.
Brand Guidelines	A document defining rules and standards on the communication of Expo 2023 Doha brand.
Carbon footprint	The total amount of greenhouse gases (including carbon dioxide and methane) that are generated by human activities.
Certificate of Origin	A document to certify the place of growth, production or manufacture of goods.
Climate Change	Climate change is a long-term shift in global or regional climate patterns.
Commercial Invoice	A legal document provided by a seller to a buyer in an international transaction, detailing the number of goods sold, the prices and their value.
Commissioner General of Section	Representatives of official participants responsible for participation. Commissioners General of Section are appointed under Article 13 of the Convention (see definition).

Commissioner General of the Exhibition	The Commissioner General of Expo 2023 Doha appointed in accordance with Article 12 of the Convention(see definition). Also referred to as “Commissioner General of Expo 2023 Doha.”
Concept Design	Initial design of participants’ exhibition area, showing the overall design intent.
Convention	Convention relating to International Exhibitions, signed at Paris on the 22nd of November 1928, amended and supplemented by the Protocols of the 10th of May 1948 and the 16th of November 1966.
Corniche	Doha’s pedestrian waterfront promenade.
Cultural Area	The 50ha area of the exhibition site, where cultural & traditional activities and events will be held.
Freight Forwarding and Customs Guide	A document prepared by the Organiser for participants providing guidance on transportation, and customs clearance
Customs Clearance	Following required procedures through the customs authority for goods to be imported or exported.
Customs Declaration	The document showing the lists and detailed description of goods bound for import or export.
Delivery Order	A document ordering the release of the transportation of cargo to another party.
Desertification	Land degradation in arid, semi-arid, and dry sub-humid areas, collectively known as drylands, resulting from many factors, including human activities and climatic variations.
Design Guidelines	Document prepared by the Organiser with a set of standards and recommendations for the design and construction of their exhibition areas.
Detailed Design	It is the process of taking on and developing the approved concept design, including construction details, characteristics of the materials and construction methods of the project.
Exhibition Site	The 170ha area at Al Bidda Park at the capital city of Qatar, where Expo 2023 Doha will be held. The exhibition site consists of the international, cultural and family areas.
Exhibitors	Entities who are not associated with official participants, such as NGOs, foundations, cities, private companies, global initiatives and research institutions. Their participation is authorised directly by the Organiser. Also referred to as “Non-Official Participants”

Expo 2023 Doha	A1 Category World Horticultural Exhibition to be held in Doha, Qatar from 2 October 2023 to 28 March 2024. Also referred to as “Expo 2023 Doha, Qatar” and “The Exhibition” in this Participation Guide.
Family Area	Located at the centre of the exhibition site, the 50ha family area will act as a hub for family fun, activities, gathering and outdoor pursuits.
Foodprint	Component of an individual’s ecological footprint, including all the resources required to support a healthy diet for one person over the course of a year.
Fossil Fuels	Fuels such as coal, crude oil and natural gas formed from the fossilized, buried remains of plants and animals that lived millions of years ago.
General Authority of Customs	The authority in Qatar responsible for the administration and enforcement of customs laws and regulations.
General Regulations	Regulations of Expo 2023 Doha that are approved by the BIE on 23 November 2018.
Global Warming	A gradual increase in the overall temperature of the earth’s atmosphere generally attributed to the greenhouse effect caused by increased levels of carbon dioxide, and other pollutants.
Greenhouse Effect	Warming of Earth’s surface caused by the presence of water vapour, carbon dioxide, methane, and certain other gases in the air.
Greenhouse Gases	Gasses absorbing and emitting radiant energy within the thermal infrared range and causing the greenhouse effect.
Harmonised System Code (HS Code)	A standardized numerical method of classifying traded products. It is used by customs authorities around the world to identify products when assessing duties and taxes and for gathering statistics.
Hazardous Materials	Any substance or material that when involved in an accident and released in sufficient quantities poses a risk to people’s health, safety, and/or property.
Hayya ID	The access device that identifies the visitors that have the right to access the EXPO 2023 Official Site.
Hydrocarbons	A compound of hydrogen and carbon, such as any of those which are the chief components of petroleum and natural gas.
Hydroponics	The technique of growing plants using a water-based nutrient solution rather than soil, and can include an aggregate substrate, or growing media, such as vermiculite, coconut coir, or perlite.

Indoor Exhibition Area	1400m <sup>2</sup> covered exhibition area located in the international area, where participants will be able to hold temporary or permanent exhibitions throughout the expo period.
Insurance Premium	The amount an individual or business must pay for obtaining insurance.
International Area	The 70ha area located in the north of the exhibition site. International area will host the outdoor and indoor exhibition areas of official participants.
Least Developed Countries	The low-income countries confronting severe structural impediments to sustainable development. They are highly vulnerable to economic and environmental shocks and have low levels of human assets.
Logistics Manager of Participant	The person appointed by participants to manage and monitor the operations of goods' transportation, handling, and customs clearance.
Manifest	A listing of all goods transported on a particular marine voyage or flight.
Medical Insurance	Insurance that provides protection to an individual against financial loss for costs incurred due to sickness or injury.
Motor Vehicle Insurance	Insurance providing covering liabilities against vehicle damage or injuries to passengers, pedestrians, or other drivers.
National Day Celebrations	Activities, events and performances that official participants organise in order to engage a wider public and give more resonance to their national days.
National Days	Calendar days during in the Exhibition period dedicated to celebrating the national days of official participants.
New7Wonder Cities	A series of internet-based polls operated by the New 7 Wonders Foundation. Doha was listed as one of the New7Wonder Cities in 2015.
Non-Official Participants	Entities who are not associated with official participants, such as NGOs, foundations, cities, private companies, global initiatives and research institutions. Their participation is authorised directly by the Organiser. Also referred to as "Exhibitors."
Note Verbale	A note verbale is a diplomatic communication from one government to another, delivered through each other's diplomatic representatives.
Official Logistics Service Provider	The company appointed by the Organiser as the official logistics service provider of Expo 2023 Doha.



Official Participants	Countries and intergovernmental organisations who have accepted the official invitation from the Government of the State of Qatar to participate in Expo 2023 Doha and signed the participation contract.
On-Site Manager	The person appointed by each participant as a representative in full charge of their construction site. On-site manager is also responsible for liaising and coordinating with the Organiser and other relevant parties.
Organiser	The organisation responsible for the planning, preparation, execution and management of Expo 2023 Doha.
Outdoor Exhibition Area	Participants' exhibition areas at the international area, excluding the indoor exhibition areas
Packing List	Detailed list of the contents of a package, indicating the net and gross weights, dimensions and contents of all shipping pieces (boxes, crates, bundles, etc.) in a shipment.
Participants	Refers to all participants; official participants and exhibitors (non-official participants).
Participation Contract	The contract agreed upon between Commissioners General of Section, the Organiser and Commissioner General of the Exhibition determining the terms and conditions of participation.
Participation Form	The written document which potential participants need to fill in and submit to Expo 2023 Doha Organiser as part of the participation process.
Permaculture	The concept of utilising land, resources, people and the environment in a manner that doesn't produce any waste.
Phytosanitary Certificate	A government-issued certificate required for exporting or re-exporting plants, plant products, or other regulated items. This certificate verifies agricultural products have been inspected and are pest and disease free.
Prohibited Goods	Goods that are prohibited to be imported into Qatar.
Qatar National Vision 2030	The master vision and roadmap for Qatar to become an advanced society capable of sustainable development with the goal of providing a high standard of living for all citizens by the year 2030.
Re-exporting	Exporting foreign goods which already imported to the country from a foreign country.
Royalty Fee	The payment made by participants to the Organiser for the right to conduct commercial activities in their exhibition areas.
Special Events	Events organised by participants, excluding the national days of official participants.

Special Regulations	Regulations listed in Article 43 of the General Regulations. 13 Special Regulations are added to this Participation Guide as Annex 2. Special Regulation No. 14 will be published after BIE approval.
Subthemes	Expo 2023 Doha subthemes of Modern Agriculture, Environmental Awareness, Technology & Innovation and Sustainability.
Technical Office	Department set up by the Organiser for assisting participants in design, construction, installation and dismantling of their exhibition areas.
Technical Supervisor	The person appointed by a participant for managing quality, safety, schedule and funding related to the design, construction and dismantling of buildings and structures.
Temporary Admission	Temporary importation, free of import duties and free of import prohibitions and restrictions, subject to re-exportation.
Theme	Expo 2023 Doha theme of “Green Desert, Better Environment”
Theme Guide	Document prepared by the Organiser aims to ensure the understanding of theme by participants, provide visioning for their exhibition’s preparation & development, and offer spectacular experiences for visitors.
Theme Statement	A section of the Participation Form where participants indicate the chosen subtheme(s) they will adopt in their exhibition area, and information on its implementation.
User’s Permit	The permit Organiser issues to participants after the construction of their exhibition areas are completed. Participants should obtain this permit before they start with inspect the exhibition area and issue a user’s permit to the participants install their exhibits and operate their exhibition.
Value Added Tax	A consumption tax on goods and services that is levied at each stage of the supply chain where value is added, from initial production to the point of sale.
Vertical Farming	An agricultural method through which crops are grown in vertically stacked layers.
Vehicle Access & Parking Permit (VAPP)	A sticker or a laminated card, displayed in the vehicle windscreen to permit the vehicle to pass a security check point and/or park in a designated car park

**إكسبو 2023 EXPO**  
الدوحة قطر · DOHA QATAR



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HORTICULTURAL  
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